

Before Starting the CoC Application

You must submit all three of the following parts in order for us to consider your Consolidated Application complete:

1. the CoC Application,
2. the CoC Priority Listing, and
3. all the CoC's project applications that were either approved and ranked, or rejected.

As the Collaborative Applicant, you are responsible for reviewing the following:

1. The FY 2024 CoC Program Competition Notice of Funding Opportunity (NOFO) for specific application and program requirements.
2. The FY 2024 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.

Your CoC Must Approve the Consolidated Application before You Submit It

- 24 CFR 578.9 requires you to compile and submit the CoC Consolidated Application for the FY 2024 CoC Program Competition on behalf of your CoC.
- 24 CFR 578.9(b) requires you to obtain approval from your CoC before you submit the Consolidated Application into e-snaps.

Answering Multi-Part Narrative Questions

Many questions require you to address multiple elements in a single text box. Number your responses to correspond with multi-element questions using the same numbers in the question. This will help you organize your responses to ensure they are complete and help us to review and score your responses.

Attachments

Questions requiring attachments to receive points state, "You Must Upload an Attachment to the 4B. Attachments Screen." Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process. Include a cover page with the attachment name.

- Attachments must match the questions they are associated with—if we do not award points for evidence you upload and associate with the wrong question, this is not a valid reason for you to appeal HUD's funding determination.

- We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).

1A. Continuum of Care (CoC) Identification

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1A-1. CoC Name and Number: PA-508 - Scranton/Lackawanna County CoC

1A-2. Collaborative Applicant Name: United Neighborhood Centers

1A-3. CoC Designation: CA

1A-4. HMIS Lead: United Neighborhood Centers

1B. Coordination and Engagement–Inclusive Structure and Participation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
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1B-1.	Inclusive Structure and Participation–Participation in Coordinated Entry.	
	NOFO Sections V.B.1.a.(1), V.B.1.e., V.B.1f., and V.B.1.p.	
	In the chart below for the period from May 1, 2023 to April 30, 2024:	
1.	select yes or no in the chart below if the entity listed participates in CoC meetings, voted—including selecting CoC Board members, and participated in your CoC's coordinated entry system; or	
2.	select Nonexistent if the organization does not exist in your CoC's geographic area:	

	Organization/Person	Participated in CoC Meetings	Voted, Including Electing CoC Board Members	Participated in CoC's Coordinated Entry System
1.	Affordable Housing Developer(s)	Yes	Yes	No
2.	CDBG/HOME/ESG Entitlement Jurisdiction	Yes	No	Yes
3.	Disability Advocates	Yes	Yes	No
4.	Disability Service Organizations	Yes	No	No
5.	EMS/Crisis Response Team(s)	Yes	Yes	No
6.	Homeless or Formerly Homeless Persons	Yes	Yes	No
7.	Hospital(s)	Yes	Yes	No
8.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	No	No	No
9.	Law Enforcement	No	No	No
10.	Lesbian, Gay, Bisexual, Transgender (LGBTQ+) Advocates	Yes	No	No
11.	LGBTQ+ Service Organizations	Nonexistent	No	No
12.	Local Government Staff/Officials	Yes	No	No
13.	Local Jail(s)	Yes	No	No
14.	Mental Health Service Organizations	Yes	Yes	No
15.	Mental Illness Advocates	Yes	Yes	No
16.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	No	No	No

17.	Organizations led by and serving LGBTQ+ persons	Yes	No	No
18.	Organizations led by and serving people with disabilities	Yes	No	No
19.	Other homeless subpopulation advocates	Yes	Yes	No
20.	Public Housing Authorities	Yes	No	No
21.	School Administrators/Homeless Liaisons	Yes	No	No
22.	Street Outreach Team(s)	Yes	Yes	Yes
23.	Substance Abuse Advocates	Yes	Yes	Yes
24.	Substance Abuse Service Organizations	Yes	No	No
25.	Agencies Serving Survivors of Human Trafficking	Yes	Yes	Yes
26.	Victim Service Providers	Yes	Yes	Yes
27.	Domestic Violence Advocates	Yes	Yes	Yes
28.	Other Victim Service Organizations	Yes	Yes	Yes
29.	State Domestic Violence Coalition	No	No	No
30.	State Sexual Assault Coalition	No	No	No
31.	Youth Advocates	Yes	Yes	Yes
32.	Youth Homeless Organizations	Yes	Yes	Yes
33.	Youth Service Providers	Yes	Yes	Yes
	Other: (limit 50 characters)			
34.				
35.				

By selecting "other" you must identify what "other" is.

1B-1a.	Experience Promoting Racial Equity.	
	NOFO Section III.B.3.c.	

Describe in the field below your CoC's experience in effectively addressing the needs of underserved communities, particularly Black and Brown communities, who are substantially overrepresented in the homeless population.

(limit 2,500 characters)

The Scranton-Lackawanna County CoC is dedicated to effectively addressing the needs of all individuals experiencing homelessness/at-risk of homelessness throughout our continuum, including underserved communities. Through development of the 2023 SLCoC Unsheltered Plan, the CoC identified that Black/African American and Latin(x)/Hispanic populations are both over-represented in the local homeless population. Under the leadership of our CoC's Diversity, Equity, and Inclusion (DEI) committee, individual member agencies have reviewed their policies/procedures and are actively working to make improvements to better outreach to/engage Black and Brown populations, as well as to ensure services provided meet their needs.

Our DEI committee regularly assesses participant demographic and outcome data disaggregated by race to identify any racial disparities in participants served or outcomes achieved and strategize plans to address any disparities identified. The DEI committee uses, among other tools, Stella P data to view how households move through our homeless system, and examine any disparities in how the system serves different racial and ethnic groups highlighted through the tool.

Further, the CoC's HMIS Committee monitors CoC-funded program demographics through monthly Program Enrollment reports. Disparities identified through review of program demographics are discussed, and strategies to better serve underserved communities identified and implemented. Strategies to better serve underserved communities include ensuring that staffing at member agencies is reflective of the populations served, that bilingual staff are available, and that staff includes individuals with lived experience with homelessness.

The CoC also provides regular training to providers to help all agencies effectively meet the needs of underserved communities. In the past year, we hosted a Housing First and Racial Equity Workshop (led by Homebase), which included having each participating agency complete a policy and procedures review before the workshop, followed by a group training and one-on-one follow-ups with each agency to provide specific policy recommendations.

1B-2.	Open Invitation for New Members.	
	NOFO Section V.B.1.a.(2)	
	Describe in the field below how your CoC:	
	1. communicated a transparent invitation process annually (e.g., communicated to the public on the CoC's website) to solicit new members to join the CoC;	
	2. ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and	
	3. invited organizations serving culturally specific communities experiencing homelessness in your CoC's geographic area to address equity (e.g., Black, Latino, Indigenous, LGBTQ+, and persons with disabilities).	

(limit 2,500 characters)

1) To solicit new members, CoC lead agency United Neighborhood Centers of Northeastern Pennsylvania (UNC) includes information about the CoC and contact info for the CoC Program Director on its website. To advertise the six bi-monthly public meetings held by the CoC each year, the CoC sends email blasts to a large subset of community members to solicit community input and inform as many community members as possible about CoC activities and meetings. The CoC also advertises the bi-monthly meetings on the CoC's publicly available webpage. The webpage provides a description of community stakeholders who attend meetings, a linked folder with past meeting agendas, and instructions on how to join the CoC's public meeting mailing list. Further, UNC and CoC member agencies invite individuals to CoC meetings via word of mouth and targeted outreach, such as hosting a table at a local farmer's market or attending public meetings hosted by the City of Scranton's Mayoral Office. 2) The CoC ensures effective communication with people with disabilities by ensuring that electronic communications (including email and information on the UNC website) are accessible (compatible with Text2Speech, with images including alt text) as well as offering documents in PDF format. Further, the CoC ensures that the CoC Director's phone and email contact information is listed with all electronic communications, and the Director is easily accessible to assist interested parties, including those with disabilities, in accessing needed information. 3) UNC works closely with culturally specific organizations (including the Black Scranton Project), inviting them to CoC meetings, informing them of the availability of CoC funding, and coordinating referrals and services. The CoC's Diversity, Equity, and Inclusion (DEI) committee appointed an Equity Advocate to further advance equity within the CoC. The CoC has an established partnership with the NEPA Pride Coalition (signed formal MOU in August 2022), who assists in reviewing policies and procedures, ensure facilities are welcoming to all participants, and assists with providing trainings to member organizations on implicit bias and best practices in interacting with diverse populations, etc. In June 2024, the CoC held an annual training on Racial Equity and LGBTQ+ Inclusion. Resources, including PowerPoints used, were shared with staff from all member organizations to ensure broad distribution of the information for those not able to attend.

1B-3.	CoC's Strategy to Solicit/Consider Opinions on Preventing and Ending Homelessness.	
	NOFO Section V.B.1.a.(3)	

	Describe in the field below how your CoC:
1.	solicited and considered opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;
2.	communicated information during public meetings or other forums your CoC uses to solicit public information;
3.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and
4.	took into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness.

(limit 2,500 characters)

- 1) The CoC solicits & considers a full range of opinions in meetings and subcommittees, including 6 publicly advertised meetings per year and a bimonthly CoC provider meeting where providers, including ESG and SHP (including Victim Service Providers), SSVF, HUD-VASH, CoC staff, PHAs, the PA Education for Children & Youth Experiencing Homelessness program, and more share information and knowledge. VA, SSVF, Office of Youth and Family Services (OYFS), outreach, and SHP providers case conference for households on the Chronic Homeless & Veterans' lists at monthly meetings to assist in quickly entering housing. In November 2023, the CoC joined the City of Scranton's Mayoral Unsheltered Task Force Committee. At meetings, CoC representatives presented PIT data, bed inventory count, and Coordinated Entry information. The CoC has also provided information used for the strategic planning of a forthcoming emergency shelter in Scranton.
- 2) At each of six publicly advertised CoC meetings held each year and at the bi-monthly CoC provider meetings, UNC communicates information about the CoC, including information regarding funding, Coordinated Entry, policy changes, and other information to interested parties.
- 3) The CoC ensures effective communication with people with disabilities by ensuring that electronic communications (including email and information on the UNC website) are accessible (compatible with Text2Speech, with images including alt text) as well as offering documents in PDF format. The CoC ensures that the CoC Director's phone and email contact information is listed with all electronic communications, and the Director is easily accessible to assist interested parties, including those with disabilities, in accessing needed information.
- 4) Examples of ways the CoC has implemented improvements to programming in response to public feedback includes the implementation of "code red" shelters to notify residents where they could seek shelter on hot days, and by coordinating the response to COVID-19 amongst CoC providers, including communicating public health guidance, distributing PPE, and coordinating vaccine clinics. In 2023, the CoC further solicited input specific to unsheltered homelessness from 16 organizations who participated in an Unsheltered Plan Taskforce Committee, which met 3 times from May-June 2023 to discuss the needs of those who are unsheltered and propose strategies to meet those needs, which were included in the CoC's Unsheltered Plan.

1B-4.	Public Notification for Proposals from Organizations Not Previously Awarded CoC Program Funding.	
	NOFO Section V.B.1.a.(4)	
	Describe in the field below how your CoC notified the public:	
1.	that your CoC will consider project applications from organizations that have not previously received CoC Program funding;	
2.	about how project applicants must submit their project applications—the process;	
3.	about how your CoC would determine which project applications it would submit to HUD for funding; and	
4.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats.	

(limit 2,500 characters)

1) The CoC notified the public, including organizations not previously funded, that it was accepting and considering FY 2024 CoC Program proposals from any eligible organization, including from organizations that hadn't previously received CoC Program funding, through a public announcement made at the CoC General Meeting on 8/13/24. The availability of new funds for the CoC Bonus and DV Bonus projects through the CoC NOFO was also discussed at the regularly-scheduled CoC Board of Directors meetings on August 21 and September 11, 2024. The application was made available on the publicly accessible UNC website on August 27, 2024. 2) Notices advised that e-mail would be the method of proposal submission. 3) The scoring rubric for new and renewal proposals was included as part of the application package. Public notices advised that the CoC would convene a panel of objective individuals who would review and score proposals, with the CoC including the highest scoring proposal(s) in the priority listing submitted to HUD for funding. The CoC convened an evaluation committee comprised of 3 objective individuals who did not receive and had not applied for CoC funding within this county. These evaluators used a standardized scoring tool to develop consensus on the application scores. The applicant with the highest score was included in the FY 2024 Competition process. 4) The CoC ensures effective communication with people with disabilities by ensuring that electronic communications are accessible (readable by Text2Speech, with images including alt text) as well as offering documents in PDF format. Further, the CoC ensures that the CoC Director's phone and email contact information is listed with all electronic communications. The Director is easily accessible to assist interested parties, including those with disabilities, in accessing needed information.

1C. Coordination and Engagement

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
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1C-1.	Coordination with Federal, State, Local, Private, and Other Organizations.	
	NOFO Section V.B.1.b.	
	In the chart below:	
1.	select yes or no for entities listed that are included in your CoC's coordination, planning, and operations of projects that serve individuals, families, unaccompanied youth, persons who are fleeing domestic violence who are experiencing homelessness, or those at risk of homelessness; or	
2.	select Nonexistent if the organization does not exist within your CoC's geographic area.	

	Entities or Organizations Your CoC Coordinates with for Planning or Operations of Projects	Coordinates with the Planning or Operations of Projects?
1.	Funding Collaboratives	Nonexistent
2.	Head Start Program	Yes
3.	Housing and services programs funded through Local Government	Yes
4.	Housing and services programs funded through other Federal Resources (non-CoC)	Yes
5.	Housing and services programs funded through private entities, including Foundations	Yes
6.	Housing and services programs funded through State Government	Yes
7.	Housing and services programs funded through U.S. Department of Health and Human Services (HHS)	Yes
8.	Housing and services programs funded through U.S. Department of Justice (DOJ)	Yes
9.	Housing Opportunities for Persons with AIDS (HOPWA)	Yes
10.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Nonexistent
11.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes
12.	Organizations led by and serving LGBTQ+ persons	Yes
13.	Organizations led by and serving people with disabilities	Yes
14.	Private Foundations	Yes
15.	Public Housing Authorities	Yes
16.	Runaway and Homeless Youth (RHY)	Yes
17.	Temporary Assistance for Needy Families (TANF)	Yes
	Other:(limit 50 characters)	
18.		

1C-2.	CoC Consultation with ESG Program Recipients.	
	NOFO Section V.B.1.b.	

In the chart below select yes or no to indicate whether your CoC:

1.	Consulted with ESG Program recipients in planning and allocating ESG Program funds?	Yes
2.	Provided Point-in-Time (PIT) count and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area?	Yes
3.	Ensured local homelessness information is communicated and addressed in the Consolidated Plan updates?	Yes
4.	Coordinated with ESG recipients in evaluating and reporting performance of ESG Program recipients and subrecipients?	Yes

1C-3.	Ensuring Families are not Separated.	
	NOFO Section V.B.1.c.	

Select yes or no in the chart below to indicate how your CoC ensures emergency shelter, transitional housing, and permanent housing (PSH and RRH) do not deny admission or separate family members regardless of each family member's self-reported sexual orientation and gender identity:

1.	Conducted mandatory training for all CoC- and ESG-funded service providers to ensure families are not separated?	Yes
2.	Conducted optional training for all CoC- and ESG-funded service providers to ensure family members are not separated?	Yes
3.	Worked with CoC and ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients?	Yes
4.	Worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within your CoC's geographic area that might be out of compliance and took steps to work directly with those facilities to bring them into compliance?	Yes
5.	Sought assistance from HUD by submitting questions or requesting technical assistance to resolve noncompliance by service providers?	No

1C-4.	CoC Collaboration Related to Children and Youth—SEAs, LEAs, School Districts.	
	NOFO Section V.B.1.d.	

Select yes or no in the chart below to indicate the entities your CoC collaborates with:

1.	Youth Education Provider	Yes
2.	State Education Agency (SEA)	Yes
3.	Local Education Agency (LEA)	Yes
4.	School Districts	Yes

1C-4a.	Formal Partnerships with Youth Education Providers, SEAs, LEAs, School Districts.	
	NOFO Section V.B.1.d.	

Describe in the field below the formal partnerships your CoC has with at least one of the entities where you responded yes in question 1C-4.

(limit 2,500 characters)

The CoC collaborates with youth education providers by presenting the regulations on the rights of homeless children and an overview of all CoC services available to all of the school districts' faculty and staff within the county as well as some early childhood education providers, including Head Start. Information presented focuses on the coordinated entry system and prevention services, as most homelessness reported by local school districts includes families or individuals who are doubled-up or couch-surfing. During these presentations, teachers, staff, and homeless liaisons are urged to refer all families in need of any assistance to our network of services, and especially those families meeting the educational definition of homelessness. These presentations were established with the assistance of the local Office of Youth and Family Services and the Education for Children and Youth Experiencing Homelessness (ECYEH) Liaison, who are available to schools for additional advocacy and assistance in accessing education. The CoC collaborates with youth education providers through monthly Youth and Education Subcommittee Meetings, where issues related to youth and education are discussed. The CoC collaborates with SEAs, LEAs, and districts through regular communications with staff within each entity. The ECYEH Liaison attends CoC meetings, as do some local district Homeless Liaisons. The ECYEH Liaison is also used as a point of contact with school counselors, teachers, superintendents, and early education programs. These relationships are helping to provide the CoC with additional local data and systems knowledge which the CoC uses to find solutions such as increased prevention and diversion efforts, better youth count strategies, and an increase in youth supportive housing beds.

1C-4b.	Informing Individuals and Families Who Have Recently Begun Experiencing Homelessness about Eligibility for Educational Services.	
	NOFO Section V.B.1.d.	

Describe in the field below written policies and procedures your CoC uses to inform individuals and families who have recently begun experiencing homelessness of their eligibility for educational services.

(limit 2,500 characters)

The educational policies and procedures the CoC adopted to inform individuals and families who become homeless are 1) all providers serving children and youth must have an educational liaison; 2) all providers must share information on educational rights to homeless families upon program entry; and 3) provider staff must facilitate and coordinate educational access for the child/children at the school(s) and/or educational site(s) the family chooses and as is within their rights.

1C-4c.	Written/Formal Agreements or Partnerships with Early Childhood Services Providers.	
	NOFO Section V.B.1.d.	

Select yes or no in the chart below to indicate whether your CoC has written formal agreements or partnerships with the listed providers of early childhood services:

		MOU/MOA	Other Formal Agreement
1.	Birth to 3 years	No	Yes
2.	Child Care and Development Fund	No	Yes
3.	Early Childhood Providers	Yes	Yes
4.	Early Head Start	No	Yes
5.	Federal Home Visiting Program—(including Maternal, Infant and Early Childhood Home and Visiting or MIECHV)	No	Yes
6.	Head Start	No	Yes
7.	Healthy Start	No	No
8.	Public Pre-K	No	No
9.	Tribal Home Visiting Program	No	No
	Other (limit 150 characters)		
10.			

1C-5.	Addressing Needs of Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking—Collaboration with Federally Funded Programs and Victim Service Providers.	
	NOFO Section V.B.1.e.	

In the chart below select yes or no for the organizations your CoC collaborates with:

	Organizations	
1.	State Domestic Violence Coalitions	Yes
2.	State Sexual Assault Coalitions	Yes
3.	Anti-trafficking Service Providers	Yes
	Other Organizations that Help this Population (limit 500 characters)	
4.		

1C-5a.	Collaborating with Federally Funded Programs and Victim Service Providers to Address Needs of Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	

Describe in the field below how your CoC regularly collaborates with organizations that you selected yes to in Question 1C-5 to:

1.	update CoC-wide policies; and
2.	ensure all housing and services provided in the CoC's geographic area are trauma-informed and can meet the needs of survivors.

(limit 2,500 characters)

The CoC collaborates with Women's Resource Center (WRC), the victim services provider within our CoC, to update CoC-wide policies and ensure all housing and services provided in the CoC are trauma-informed and can meet the needs of survivors. This includes: 1) work with all CoC provider organizations to add the question "are you safe" to all intake processes, providing victims an opportunity to share about any threats to their safety, and facilitating referral processes through which any CoC provider can connect victims to WRC to meet with a DV counselor to strategize next steps and develop a safety plan. 2) Incorporated a question into the HMIS data entry process where victims are notified that if they are a survivor of domestic violence, their information can be entered anonymously. If victims answer "yes" that they are a survivor of DV, the HMIS system has a built-in notification that instructs the person entering data to pause the assessment so data can be entered into the alternative database. WRC and the CoC plan to use the NOFO off-year to implement a new coordinated entry assessment tool, as the current tool (the VI-SPDAT) is not an effective tool for survivors, is not trauma-informed, and has been shown to have racial and gender bias as well. Lastly, WRC and all CoC organizations have worked to increase collaboration and referrals of participants to the best organization to serve that individual participant, taking a "No Wrong Door" approach and ensuring there is collaboration, rather than competition, with the participant's best interest taking priority. Among the ways the CoC and WRC collaborate to ensure all housing and services in the CoC are trauma-informed and can meet the needs of survivors include: 1) The CoC conducts annual training facilitated by WRC, which address the dynamics of DV, including identification, trauma-informed care, risk assessment, security concerns, safety planning, and best practices in serving survivors of domestic violence, dating violence, sexual assault, stalking, and human trafficking. Further, WRC participates with the CoC and Lackawanna County Housing Resources Committee, including attending monthly LCHR meetings and CoC sub-committee meetings, and WRC staff have regular contact with programs across the County. Through these interactions, WRC staff are able to address specific individual needs, as well as provide feedback on more systemic issues.

1C-5b.	Implemented Safety Planning, Confidentiality Protocols in Your CoC's Coordinated Entry to Address the Needs of Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	
	Describe in the field below how your CoC's coordinated entry addresses the needs of DV survivors by including:	
1.	safety planning protocols; and	
2.	confidentiality protocols.	

(limit 2,500 characters)

1-2) The CoC's protocols prioritizing safety and incorporating trauma-informed, victim-centered services, include: adoption of an emergency transfer plan (ET) that requires all providers to use consistent procedures allowing for victims to exit programs for reasons of safety. Victims of DV, dating violence, sexual assault, stalking and/or human trafficking who identify a threat of imminent harm from further violence by remaining in their current residence can request an ET to a new unit. The ET plan and CoC policies require safety, privacy, choice, and access to trauma-informed, victim-centered services for all survivors. The CoC provides free training on trauma-informed care for all housing service providers, including coordinated entry staff. In the instance where a HH comes to the system through coordinated entry, once the HH is identified as DV, the HH is referred to a DV provider, which can provide lethality screening and connection to DV safe housing (shelter), taking care to provide private meeting space, maintaining confidentiality and keeping all PII confidential, sharing information only with a signed release. Safety planning is conducted via CoC and/or Victim Service Provider (VSP) staff. Survivors may enter the homeless services system via the local Victim Services Provider, a CoC member, or via the Coordinated Entry System. 2) Both VSP and non-VSP providers take individual circumstances and safety needs into account when conducting assessments and making referrals, taking care to uphold client choice within the available safe options for housing and services, including client and provider coming up with additional options if none provided were acceptable. The Coordinated Entry System allows providers to connect HH to any safe housing options within the CoC, maximizing client choice for housing and services.

1C-5c.	Coordinated Annual Training on Best Practices to Address the Needs of Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	

In the chart below, indicate how your CoC facilitates training for project staff and coordinated entry staff that addresses best practices on safety planning and confidentiality protocols:

		Project Staff	Coordinated Entry Staff
1.	Training Occurs at least annually?	Yes	Yes
2.	Incorporates Trauma Informed best practices?	Yes	Yes
3.	Incorporates Survivor-Centered best practices?	Yes	Yes
4.	Identifies and assesses survivors' individual safety needs?	Yes	Yes
5.	Enhances and supports collaboration with DV organizations?	Yes	Yes
6.	Ensures survivors' rights, voices, and perspectives are incorporated?	Yes	Yes
	Other? (limit 500 characters)		
7.			

1C-5d.	Implemented VAWA-Required Written Emergency Transfer Plan Policies and Procedures for Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	

Describe in the field below:

1.	whether your CoC's written policies and procedures include an emergency transfer plan;
2.	how your CoC informs all households seeking or receiving CoC Program assistance about their rights to an emergency transfer;
3.	what your CoC requires households to do to request emergency transfers; and
4.	what your CoC does in response to households requesting emergency transfers.

(limit 2,500 characters)

All individuals and families seeking or receiving CoC assistance are provided with a copy of the CoC's emergency transfer plan policies and procedures, which include the process to request an emergency transfer, upon intake into their housing unit. Policies/procedures are reviewed with participants, with translation services provided as needed. The policies and the Emergency Transfer Request Form are also posted to the UNC CoC website.

The CoC allows participants who are victims of domestic violence, dating violence, sexual assault, or stalking to request an emergency transfer from the participant's current unit to another unit. The ability to request a transfer is available regardless of sex, gender identity, or sexual orientation. Participants requesting an emergency transfer must request the transfer in accordance with established procedures.

To request an emergency transfer, the participants shall notify their current housing provider's office and request a transfer. The CoC member agency will then provide verification of need for a transfer. Housing providers will provide reasonable accommodations to this policy for individuals with disabilities. The participant's request for an emergency transfer will be based upon the following criteria: 1) The participant reasonably believes there is a threat of imminent harm from further violence if the participants were to remain in the same dwelling unit assisted under HP's program; or 2) The participant was a sexual assault victim and that the sexual assault occurred on the premises during the 90-calendar-day period preceding the participant's request for an emergency transfer.

The Housing Provider will keep confidential any information that the participants submit in requesting an emergency transfer, and information about the emergency transfer. This includes keeping confidential the new location of the dwelling unit of the participants, if one is provided, from the person(s) that committed an act(s) of domestic violence, sexual assault, or stalking against the participants. While Housing Providers cannot guarantee that a transfer request will be approved or how long it will take to process a transfer request, they will act as quickly as possible to move a participant requesting a safety transfer to another unit, subject to availability and safety of a unit. The CoC is able to accommodate transfers within the CoC or to a neighboring County, and will accept emergency transfers from neighboring CoCs.

1C-5e.	Facilitating Safe Access to Housing and Services for Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	
	Describe in the field below how your CoC ensures households experiencing trauma or a lack of safety related to fleeing or attempting to flee domestic violence, dating violence, sexual assault, or stalking have safe access to all of the housing and services available within your CoC's geographic area.	

(limit 2,500 characters)

The CoC ensures that survivors of DV, dating violence, sexual assault, or stalking have access to all of the housing and services available within the CoC's geographic area through the following approaches: 1) The CoC supports a "No Wrong Door" approach to accessing services, and all providers within the CoC work collaboratively to connect all participants, including survivors of DV, to needed housing and services. This includes referring survivors of DV who initially begin receiving services at another provider to WRC for assessment and DV-specific services, as well as referrals to other providers for housing, healthcare, behavioral healthcare, SUD treatment, employment, education, etc. The CES supports this collaborative approach. 2) VSP Women's Resource Center (WRC) operates the Barbara J. Hart Justice Center, which provides a holistic approach to meeting the needs of survivors, including addressing civil justice issues, divorce and custody issues, lowering the barriers to services needed to escape DV. WRC also has legal aides through the North PA Legal Services and Lackawanna County Pro Bono to address the legal needs of survivors. 3) WRC facilitates a landlord group focused on creating relationships with public housing authorities to ensure everyone has a clear understanding of what reasonable rent is, and develop a listing of potential housing units for survivors. 4) WRC works with "Women in Philanthropy" on programs that provide survivors of DV served by WRC with dental care, as well as Individualized Development Accounts where women can save up to \$2,500 with a \$1 for \$1 match (up to \$2,500 match) and financial literacy training through monthly meetings.

The CoC works with WRC to proactively identify systemic barriers related to serving survivors within the homeless response system. Barriers shared by WRC at the CoC training included: a need for services for survivors beyond immediate emergency response (longer-term supports), a need for services that support survivors while they are still involved in the abusive relationship, and a need for services that do not require law enforcement involvement/the importance of not requiring law enforcement documentation of abuse for services (80% of survivors expressed that they were afraid to call the police, 70% report that contact with law enforcement resulted in a loss of housing/employment/benefits, and 68% of survivors reported that they didn't feel safe getting a police report).

1C-5f.	Identifying and Removing Barriers for Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	
	Describe in the field below how your CoC ensures survivors receive safe housing and services by:	
1.	Identifying barriers specific to survivors; and	
2.	working to remove those barriers.	

(limit 2,500 characters)

The CoC worked with our Victim Services Provider - Women's Resource Center - to identify the most common barriers to safe housing and services for survivors of domestic violence, dating violence, sexual assault, and stalking. Specific common barriers Women's Resource Center included a need for safety (such as identifying a unit away from their abuser, or outfitting their home with security equipment), financial needs (such as needs for immediate financial assistance to support a victim in fleeing from their abuser), and a need for transportation.

To remove those barriers, Women's Resource Center and other CoC agencies provide rental assistance to help survivors pay rent, provide financial resources to outfit survivor's homes with security cameras, fix and/or install new door and window locks, provide financial resources to pay for childcare, provide funding for minor car repairs (to help survivors get to work/school), provide financial resources to pay for a driver's license/driver's lessons/driver's test, provide financial resources to pay for needed documentation (state ID, birth certificate), and provide funds for bus passes to aid in transportation.

Additionally, WRC advocates heavily with area landlords and agencies that offer low-income housing to ensure that survivors have equal access to safe housing (including advocating for safe housing for LGBTQ+ survivors).. This includes reviewing leases for survivors to ensure they follow fair housing laws, and advocating with property owners in the instance that the lease includes clauses that may make a survivor unsafe.

1C-6.	Addressing the Needs of Lesbian, Gay, Bisexual, Transgender and Queer+--Anti-Discrimination Policy and Equal Access Trainings.	
	NOFO Section V.B.1.f.	

	1. Did your CoC implement a written CoC-wide anti-discrimination policy ensuring that LGBTQ+ individuals and families receive supportive services, shelter, and housing free from discrimination?	Yes
	2. Did your CoC conduct annual CoC-wide training with providers on how to effectively implement the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity (Equal Access Final Rule)?	Yes
	3. Did your CoC conduct annual CoC-wide training with providers on how to effectively implement Equal Access in Accordance With an Individual's Gender Identity in Community Planning and Development Programs (Gender Identity Final Rule)?	Yes

1C-6a.	Anti-Discrimination Policy--Updating Policies--Assisting Providers--Evaluating Compliance--Addressing Noncompliance.	
	NOFO Section V.B.1.f.	

Describe in the field below:

	1. how your CoC regularly collaborates with LGBTQ+ and other organizations to update its CoC-wide anti-discrimination policy, as necessary to ensure all housing and services provided in the CoC are trauma-informed and able to meet the needs of LGBTQ+ individuals and families;
	2. how your CoC assisted housing and services providers in developing project-level anti-discrimination policies that are consistent with the CoC-wide anti-discrimination policy;
	3. your CoC's process for evaluating compliance with your CoC's anti-discrimination policies; and
	4. your CoC's process for addressing noncompliance with your CoC's anti-discrimination policies.

(limit 2,500 characters)

1) The CoC collaborates with several LGBTQ+ and other organizations to further CoC-wide and project-level anti-discrimination policies. The CoC has an MOU with the NEPA Pride Coalition, which assists in reviewing any new CoC policies, and the NEPA PRIDE Coalition facilitated a 2024 LGBTQ Training for CoC member agencies.. Further, CoC member organization Valley Youth House (VYH) is the CoC's lead on addressing youth homelessness, and prioritizes LGBTQ+ inclusion to create a safe space for all youth in our CoC. VYH' staff includes a Vice President for DEI who provides regular feedback to the CoC on CoC-level anti-discrimination policies and strategies to improve the ways in which CoC services are welcoming to and supportive of LGBTQ+ individuals. VYH has staff on the CoC Board, providing further input into CoC-wide policies (including anti-discrimination policies), and VYH leads the CoC's annual training on LGTBQ+ inclusion. The CoC updates its CoC-wide anti-discrimination policy as needed, including based on stakeholder feedback, changes to local, state, or federal law, and changes/updates to best practices in providing services to all individuals without discrimination. 2) The CoC reviews each member organization's anti-discrimination policies to ensure they are consistent with CoC policies, and recommends changes as needed. This includes ensuring that programs do not discriminate based on race, color, religion, national origin, ancestry or place of birth, sex, gender identity, sexual orientation, disability, marital status or age, and that they grant equal access to programs or facilities consistent with gender identity, and provide families with equal access. The CoC also provides member organizations with annual trainings on anti-discrimination policies. 3) The CoC has an Equity Advocate and a DEI committee that is responsible for addressing concerns around DEI, and supports the CoC in evaluating compliance with anti-discrimination policies. Annual compliance reviews of CoC-funded agencies includes a review of compliance with anti-discrimination policies. 4) Any identified issues of non-compliance will be brought to the Equity Advocate and DEI committee, who will review the issue and work with the organization to develop a corrective action plan to eliminate the issue of non-compliance. Continuous issues of non-compliance, or refusal to resolve issues, will be considerations in future CoC competitions, and could lead to reduction or loss of CoC funds.

1C-7.	Public Housing Agencies within Your CoC's Geographic Area--New Admissions--General/Limited Preference--Moving On Strategy.	
	NOFO Section V.B.1.g.	

You must upload the PHA Homeless Preference\PHA Moving On Preference attachment(s) to the 4B. Attachments Screen.

Enter information in the chart below for the two largest PHAs highlighted in gray on the current CoC-PHA Crosswalk Report or the two PHAs your CoC has a working relationship with--if there is only one PHA in your CoC's geographic area, provide information on the one:

Public Housing Agency Name	Enter the Percent of New Admissions into Public Housing or Housing Choice Voucher Program During FY 2023 who were experiencing homelessness at entry	Does the PHA have a General or Limited Homeless Preference?	Does the PHA have a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On?
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Housing Authority of the County of Lackawanna	21%	Yes-Public Housing	Yes
Scranton Housing Authority	4%	Yes-Both	Yes

1C-7a.	Written Policies on Homeless Admission Preferences with PHAs.	
	NOFO Section V.B.1.g.	

Describe in the field below:

1.	steps your CoC has taken, with the two largest PHAs within your CoC's geographic area or the two PHAs your CoC has working relationships with, to adopt a homeless admission preference—if your CoC only has one PHA within its geographic area, you may respond for the one; or
2.	state that your CoC has not worked with the PHAs in its geographic area to adopt a homeless admission preference.

(limit 2,500 characters)

1) The two largest PHAs within the CoC's geographic areas – Housing Authority of the County of Lackawanna and the Scranton Housing Authority – have adopted a homeless admission preference. The third PHA within our jurisdiction – Carbondale Housing Authority – has not adopted a homeless preference. In order to encourage them to adopt such a policy, the CoC invites the Housing Authority to CoC Public and General meetings. In addition, both the Scranton Housing Authority and Lackawanna Housing Authority participated in meetings hosted by the City of Scranton's Mayoral Office associated with the Unsheltered Plan to contribute feedback to that plan. Specific action steps taken are attending quarterly meetings with Housing Authority representatives, asking the remaining HA to adopt a homeless preference, presenting data on local homelessness, and building and maintaining a working relationship by assisting with application processes, eviction prevention, etc. Further collaboration is supported by having a CoC Board Member who is also a board member for Scranton Housing Authority, who assists in facilitating ongoing communication between the two entities. The CoC and County HHS office have also convened a monthly multi-disciplinary team/Housing Authority meeting to provide additional eviction prevention support as well as serve to support Move-On programs. To further encourage coordination between the Scranton Housing Authority and the CoC, CoC partner organizations participating in the Lackawanna Housing Coalition have established a subcommittee focused on PHA advocacy. This subcommittee has the support of the Mayor's office in facilitating discussion with Scranton Housing Authority regarding tangible steps that can be taken to increase housing opportunities for those facing homelessness or currently experiencing homelessness. 2) Not applicable.

1C-7b.	Moving On Strategy with Affordable Housing Providers.	
	Not Scored—For Information Only	

Select yes or no in the chart below to indicate affordable housing providers in your CoC's jurisdiction that your recipients use to move program participants to other subsidized housing:

1.	Multifamily assisted housing owners	Yes
2.	PHA	Yes
3.	Low Income Housing Tax Credit (LIHTC) developments	Yes
4.	Local low-income housing programs	Yes
	Other (limit 150 characters)	
5.		

1C-7c.	Include Units from PHA Administered Programs in Your CoC's Coordinated Entry.	
	NOFO Section V.B.1.g.	

In the chart below, indicate if your CoC includes units from the following PHA programs in your CoC's coordinated entry process:

1.	Emergency Housing Vouchers (EHV)	No
2.	Family Unification Program (FUP)	No
3.	Housing Choice Voucher (HCV)	No
4.	HUD-Veterans Affairs Supportive Housing (HUD-VASH)	No
5.	Mainstream Vouchers	No
6.	Non-Elderly Disabled (NED) Vouchers	No
7.	Public Housing	No
8.	Other Units from PHAs:	

1C-7d.	Submitting CoC and PHA Joint Applications for Funding for People Experiencing Homelessness.	
	NOFO Section V.B.1.g.	

1.	Did your CoC coordinate with a PHA(s) to submit a competitive joint application(s) for funding or jointly implement a competitive project serving individuals or families experiencing homelessness (e.g., applications for mainstream vouchers, Family Unification Program (FUP), other programs)?	No
		Program Funding Source
2.	Enter the type of competitive project your CoC coordinated with a PHA(s) to submit a joint application for or jointly implement.	N/A

1C-7e.	Coordinating with PHA(s) to Apply for or Implement HCV Dedicated to Homelessness Including Emergency Housing Voucher (EHV).	
	NOFO Section V.B.1.g.	

	Did your CoC coordinate with any PHA to apply for or implement funding provided for Housing Choice Vouchers dedicated to homelessness, including vouchers provided through the American Rescue Plan?	No
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1D. Coordination and Engagement Cont'd

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1D-1.	Preventing People Transitioning from Public Systems from Experiencing Homelessness.	
	NOFO Section V.B.1.h.	

Select yes or no in the chart below to indicate whether your CoC actively coordinates with the public systems listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs.

1.	Prisons/Jails?	Yes
2.	Health Care Facilities?	Yes
3.	Residential Care Facilities?	Yes
4.	Foster Care?	Yes

1D-2.	Housing First—Lowering Barriers to Entry.	
	NOFO Section V.B.1.i.	

1.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2024 CoC Program Competition.	19
2.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2024 CoC Program Competition that have adopted the Housing First approach.	19
3.	This number is a calculation of the percentage of new and renewal PSH, RRH, SSO non-Coordinated Entry, Safe Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in the FY 2024 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	100%

1D-2a.	Project Evaluation for Housing First Compliance.	
	NOFO Section V.B.1.i.	

You must upload the Housing First Evaluation attachment to the 4B. Attachments Screen.

Describe in the field below:

1.	how your CoC evaluates every project—where the applicant checks Housing First on their project application—to determine if they are using a Housing First approach;
2.	the list of factors and performance indicators your CoC uses during its evaluation;
3.	how your CoC regularly evaluates projects outside of your local CoC competition to ensure the projects are using a Housing First approach; and
4.	what your CoC has done to improve fidelity to Housing First.

(limit 2,500 characters)

1) Staff from UNC meets regularly with housing providers funded through the CoC to review the Coordinated Entry and Chronic Homeless rankings to ensure that those who are entered are accepted based on eligibility and ranking. Further, UNC staff review the program rules/eligibility requirements for all funded housing providers to ensure that they adhere to a Housing First approach, and do not place undue requirements on accessing housing (such as requirements for sobriety, income, accessing supportive services). 2) The factors and performance indicators used during the CoC evaluation of member organization's compliance with a Housing First approach include ensuring that each provider accepts participants regardless of their income, current or past substance abuse, history of victimization (domestic violence, sexual assault, childhood abuse), and criminal record. This includes reviewing intake forms and program policies, as well as reviewing any participant grievances related to denial of services. 3) To ensure CoC funded housing providers remain aligned with a Housing First approach, UNC staff review participant intake data to ensure that agencies are accepting eligible participants without restrictions related to income, sobriety, criminal history, history of victimization, or willingness to access supportive services, and discuss the importance of a Housing First approach during CoC meetings. Further, UNC reviews program rules/eligibility requirements for funded programs annually to ensure ongoing compliance. 4) To improve fidelity to the Housing First approach, the CoC worked with Homebase, a HUD Technical Assistance provider, to conduct a Housing First training. Through this training, each CoC member agency submitted their Housing First policies and procedures, which were then reviewed during the meeting on June 4, 2024, with HomeBase providing agencies with feedback on their individual policies/procedures and recommendations for improvements. With the exception of minor alterations that were made during the meeting, HomeBase found that the policies/procedures were appropriate in meeting HUD guidelines.

1D-3.	Street Outreach—Data—Reaching People Least Likely to Request Assistance.	
	NOFO Section V.B.1.j.	

Describe in the field below how your CoC tailored its street outreach to people experiencing homelessness who are least likely to request assistance.

(limit 2,500 characters)

1) CoC outreach identifies and engages households living in environments unfit for human habitation at least weekly, scouting known and rumored locations where people experiencing homelessness converge throughout the county via word of mouth with the area's homeless and fluid communication and collaboration among housing, homeless and other providers, including local and state police. The CoC developed an Unsheltered Plan in July 2023 that specifically identifies common locations where individuals who are unsheltered can be located. The plan helped to identify all known tent encampments within the CoC, allowing the CoC to target outreach efforts to those areas. The CoC's Unsheltered Plan continues to guide street outreach efforts. 2) CoC's Street Outreach covers 100 percent of the CoC's geographic area by making at-least weekly rounds to homeless camps and other known locations where the homeless sleep throughout the county, as well as following up on calls from local citizens and other providers/community organizations outlined above. 3) The CoC conducts street outreach at least weekly as described above and on an as-needed basis depending on reports from aforementioned organizations and community members, including homeless and formerly homeless individuals. 4) The CoC tailors its street outreach to persons experiencing homelessness who are least likely to request assistance by ensuring homeless information and services are available via local hotline and internet; and ensuring outreach workers have access to a 24-7 phone translation service for non-English speakers. Additional outreach is provided by SSVF and VA providers specific to Veterans. Providers collaborate to meet clients where they are. As such, if any of the following barriers exist: transportation, language, mobility, technical access, or any disability, outreach teams utilize resources mentioned above as well as going to the client, accessing cell phones for clients, working with behavioral health or independent living providers, including the Blind Association, to tailor outreach to the individual. Outreach workers are trained in Motivational Interviewing and trauma-informed care to increase their ability to engage with those who are homeless (including individuals who have experienced trauma, and in many cases multiple traumas), build rapport, and encourage those who have previously refused services or who are least likely to request assistance to access housing and services.

1D-4.	Strategies to Prevent Criminalization of Homelessness.	
	NOFO Section V.B.1.k.	

Select yes or no in the chart below to indicate your CoC's strategies to prevent the criminalization of homelessness in your CoC's geographic area:

Your CoC's Strategies	Engaged/Educated Legislators and Policymakers	Implemented Laws/Policies/Practices that Prevent Criminalization of Homelessness
1. Increase utilization of co-responder responses or social services-led responses over law enforcement responses to people experiencing homelessness?	Yes	Yes
2. Minimize use of law enforcement to enforce bans on public sleeping, public camping, or carrying out basic life functions in public places?	Yes	Yes
3. Avoid imposing criminal sanctions, including fines, fees, and incarceration for public sleeping, public camping, and carrying out basic life functions in public places?	Yes	Yes

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4. Other:(limit 500 characters)		

1D-5.	Rapid Rehousing–RRH Beds as Reported in the Housing Inventory Count (HIC) or Longitudinal Data from HMIS.	
	NOFO Section V.B.1.i.	

		HIC Longitudinal HMIS Data	2023	2024
	Enter the total number of RRH beds available to serve all populations as reported in the HIC or the number of households served per longitudinal HMIS data, e.g., APR.	HIC	141	192

1D-6.	Mainstream Benefits–CoC Annual Training of Project Staff.	
	NOFO Section V.B.1.m.	

Indicate in the chart below whether your CoC trains program staff annually on the following mainstream benefits available for program participants within your CoC's geographic area:

	Mainstream Benefits	CoC Provides Annual Training?
1.	Food Stamps	Yes
2.	SSI–Supplemental Security Income	Yes
3.	SSDI–Social Security Disability Insurance	Yes
4.	TANF–Temporary Assistance for Needy Families	Yes
5.	Substance Use Disorder Programs	Yes
6.	Employment Assistance Programs	Yes
7.	Other (limit 150 characters)	

1D-6a.	Information and Training on Mainstream Benefits and Other Assistance.	
	NOFO Section V.B.1.m	

Describe in the field below how your CoC:

- | | |
|----|---|
| 1. | works with projects to collaborate with healthcare organizations, including those that provide substance use disorder treatment and mental health treatment, to assist program participants with receiving healthcare services, including Medicaid; and |
| 2. | promotes SSI/SSDI Outreach, Access, and Recovery (SOAR) certification of program staff. |

(limit 2,500 characters)

1) The CoC has healthcare navigators to assist individuals in enrolling in appropriate health insurance. CoC Lead UNC has a community health department that includes an RN and LPN on staff to assist in connecting individuals to appropriate healthcare/providing needed healthcare. Additionally, the CoC has a healthcare subcommittee that focuses on healthcare-related issues, including issues related to health insurance. CoC healthcare navigators assist clients in identifying healthcare providers (including providers of SUD and mental health treatment) that accept Medicaid, and assist clients in understanding their benefits. CoC member agencies work with local healthcare providers, including but not limited to Scranton Primary Care (healthcare), Scranton Counseling Center (mental health), and private inpatient and outpatient SUD providers. Further, the CoC board includes the Executive Director of a local Federally Qualified Health Center, providing valuable information on access to healthcare and effective utilization of Medicaid and other benefits.

2) The CoC lead agency has a staff trained to provide support to CoC member agencies and their participants with issues related to securing benefits, and many of the CoC member agencies have SOAR certified staff who are equipped to provide these supports to participants. The CoC lead agency has more than 12 case workers who are SOAR certified and ready to assist clients with SSI and SSDI applications. The CoC connects member organization staff to SOAR certification training as needed to support each agency in having SOAR certified staff.

ID-7.	Partnerships with Public Health Agencies—Collaborating to Respond to and Prevent the Spread of Infectious Diseases.	
	NOFO Section V.B.1.n.	
	Describe in the field below how your CoC effectively collaborates with state and local public health agencies to develop CoC-wide policies and procedures that:	
1.	respond to infectious disease outbreaks; and	
2.	prevent infectious disease outbreaks among people experiencing homelessness.	

(limit 2,500 characters)

1 and 2) As a result of the COVID-19 pandemic, the CoC developed improved policies and procedures to respond to infectious disease outbreaks, including policies and procedures for effective social distancing (including increased space between beds and reduced capacity in communal shelter settings), sanitation, screening/health testing processes, and strategies to effectively serve those sick with an infectious disease during an outbreak (such as through quarantine in individual motel/hotel rooms).

The CoC lead now works closely with local officials, including City and County public health officials, to regularly discuss infectious disease and other health concerns. The CoC lead will maintain these relationships, ensuring that we are informed of current public health needs and disseminating information to CoC member agencies to ensure agencies provide safe, appropriate care for those who are homeless. The City of Scranton recently hired a Public Health Coordinator for the express purpose of improving readiness for future public health emergencies in Scranton, and the CoC lead is in close communication with the Public Health Coordinator to discuss response to future public health emergencies.

2) The CoC will work with public health authorities to prevent infectious disease outbreaks amongst people who are homeless by ensuring the CoC is aware of any potential outbreaks (including local outbreaks), and implementing preventative measures when the threat of an outbreak exists. These measures may include dissemination of PPE to those who are homeless and/or staff working with those who are homeless, linkages and transportation to testing for those at risk of an infectious disease, dissemination of information about infectious diseases to those who are homeless, implementation of screening procedures at congregate living facilities, and other measures as recommended by local public health officials. Further, the CoC supports access to vaccinations to prevent the spread of infectious disease through partnerships with local health providers. Scranton Primary Health Care Center administers flu shots and COVID-19 vaccines at various locations serving those who are homeless, including the St. Francis of Assisi Soup Kitchen the Wright Center for Community Health works with CoC agency Community Intervention Center (CIC) to offer vaccines to their participants, and the City of Scranton hosts a health fair at CIC that provides vaccines for those who are homeless.

ID-7a.	Collaboration With Public Health Agencies on Infectious Diseases.	
	NOFO Section V.B.1.n.	
	Describe in the field below how your CoC:	
1.	effectively shared information related to public health measures and homelessness; and	
2.	facilitated communication between public health agencies and homeless service providers to ensure street outreach providers and shelter and housing providers are equipped to prevent or limit infectious disease outbreaks among program participants.	

(limit 2,500 characters)

1 and 2) The primary infectious disease concern over the past year remained COVID-19, and the CoC lead continued to communicate information about COVID-19 - specifically information related to the availability of COVID-19 and flu vaccines for those who are homeless - to homeless service providers through email blasts and individual outreach to member organizations to inform them of the availability of vaccines, including providing dates/times of clinics. The CoC lead will continue to communicate information related to public health and infectious disease via email, meetings, and individual calls included details on safety measures recommended/required by public health authorities, as well as details on changes to local restrictions, and details on vaccine accessibility (such as eligible populations, boosters, vaccine locations, etc.). Further, the CoC lead has strategically partnered with several entities that are not members of the CoC to support vaccine implementation amongst underserved populations. This includes a partnership with Scranton Primary Health Center to provide flu shots and COVID vaccines at the St. Francis of Assisi Soup Kitchen, and a partnership with The Wright Center for Community Health which provides vaccines at CIC. Ongoing communications include ensuring information is shared between public health agencies and service providers, including those providing street outreach and housing for those who are homeless, to communicate information regarding new or evolving infectious disease outbreaks that may impact those who are homeless and strategies to mitigate disease spread, as well as to facilitate mechanisms to communicate any signs of an infectious disease outbreak amongst those who are homeless to the public health agency to ensure outbreaks are identified early and providers are able to limit disease spread.

1D-8.	Coordinated Entry Standard Processes.	
	NOFO Section V.B.1.o.	
	Describe in the field below how your CoC's coordinated entry system:	
1.	can serve everybody regardless of where they are located within your CoC's geographic area;	
2.	uses a standardized assessment process to achieve fair, equitable, and equal access to housing and services within your CoC;	
3.	collects personal information in a trauma-informed way; and	
4.	is updated at least annually using feedback received from participating projects and households that participated in coordinated entry.	

(limit 2,500 characters)

1) The CoC's Coordinated Entry/Assessment System covers the entire CoC geographic area via community homeless outreach efforts from all service providers, and, especially, CIC and CSS as their office locations in various parts of the county facilitate the ability to go to where people experiencing homelessness have been observed and/or reported. Using a "No Wrong Door" approach, all HMIS-participating agencies are able to enroll clients in Coordinated Entry. The No Wrong Door approach ensures that all known individuals experiencing homelessness within Scranton/Lackawanna County are reflected in the CoC's By-Name list. Outreach is also regularly conducted in known and rumored homeless locations, libraries, and all school districts within the county. Agencies also provide transportation as necessary and, when agreeable to persons experiencing homelessness, to office locations where the assessment can be completed and data entered in HMIS. Transportation assistance includes bus passess, Uber gift cards, and transportation offered by client's case managers

2) This CoC currently uses the VI-SPDAT as part of the Coordinated Entry/Assessment system. This, in combination with the length of time homeless data and case conferencing to present any information not captured by the VI-SPDAT, prioritizes people most in need of assistance, ensuring assistance that is as timely as possible given the resources available.

3) The CoC has begun exploring changes to the Coordinated Entry system to make it more equitable. Specifically, the CoC is exploring alternative intake/assessment tools instead of the VI-SPDAT, as a growing body of evidence shows that the VI-SPDAT can lead to disparities in serving BIPOC and LGBTQ+ populations. The CoC is researching tools that are more equitable and trauma-informed, and will select/implement a new tool if/when an appropriate tool is identified and approved by the CoC board.

4) The CoC's decision to replace the VI-SPDAT has been informed by feedback from participating projects and households. The CoC established a Lived Experience Coordinator (LEC) role and Lived Experience Advisory Board (LEAB) in FY2023 to integrate participant feedback and lived experience of homelessness into a new Coordinated Entry assessment. The CoC will use the 2025 NOFO off-cycle year to implement a new Coordinated Entry assessment. The CoC's LEAB will also assist the CoC in maintaining a new Coordinated Entry assessment after implementation.

1D-8a.	Coordinated Entry--Program Participant-Centered Approach.	
	NOFO Section V.B.1.o.	
	Describe in the field below how your CoC's coordinated entry system:	
1.	reaches people who are least likely to apply for homeless assistance in the absence of special outreach;	
2.	prioritizes people most in need of assistance;	
3.	ensures people most in need of assistance receive permanent housing in a timely manner, consistent with their needs and preferences; and	
4.	takes steps to reduce burdens on people seeking assistance.	
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(limit 2,500 characters)

1) A brochure has been developed that is distributed among ESG, CoC, CDBG and legal service providers, early childhood programs, schools, the City of Scranton, behavioral health and physical healthcare providers, and food distribution centers to inform all community members about the Coordinated Entry/Assessment system and how to access it. Live presentations have accompanied brochures for many of the aforementioned providers. Depending on the service provider, translation services are available on-site, or via phone for those needing that assistance. For others needing special assistance, the system utilizes the victim service providers (CoC member and service provider), the Center for Independent Living, and local behavioral healthcare providers to assist those with different risks, abilities, and skill levels. 2 and 3) This CoC uses the VI-SPDAT as part of the Coordinated Entry/Assessment system. This, in combination with the length of time homeless data and case conferencing to present any information not captured by the VI-SPDAT, prioritizes people most in need of assistance, ensuring assistance that is as timely as possible given the resources available. 4) The CoC has a "No Wrong Door" approach that reduces the burden on participants by allowing them to receive a Coordinated Entry assessment at any HMIS-participating agency in more than 7 locations. The CoC also implemented a process by which participants can complete their Coordinated Entry intake/assessment over the phone. Both of these options are designed to reduce the burden on individuals seeking assistance and to make it easier for individuals to access services.

1D-8b.	Coordinated Entry—Informing Program Participants about Their Rights and Remedies—Reporting Violations.	
	NOFO Section V.B.1.o.	
	Describe in the field below how your CoC through its coordinated entry:	
1.	affirmatively markets housing and services provided within the CoC's geographic area and ensures it reaches all persons experiencing homelessness;	
2.	informs program participants of their rights and remedies available under federal, state, and local fair housing and civil rights laws; and	
3.	reports any conditions or actions that impede fair housing choice for current or prospective program participants to the jurisdiction(s) responsible for certifying consistency with the Consolidated Plan.	

(limit 2,500 characters)

1) Each Permanent Supportive Housing (PSH) project within the CoC has an Affirmative Housing Plan that outlines the strategies the housing provider uses to affirmatively market housing to those least likely to access services. These strategies include targeted outreach in publications and to organizations serving specific demographic groups that have been identified as underserved. Similarly, the CoC affirmatively markets housing and services to ensure the services reach all persons experiencing homelessness through street outreach, a “No Wrong Door” approach that allows those experiencing homelessness to complete Coordinated Entry and access housing and services at any CoC member agency, and partnerships with population-specific providers (VSP, VA, HUD-VASH, Valley Youth House) to outreach to/engage those populations. 2) As part of the intake/enrollment process, each CoC member agency provides participants with a copy of their grievance policies/procedures, which include how the individual can file a complaint and the procedures to respond to complaints. These grievance procedures include linkages to civil rights entities where needed. Each permanent housing project further includes information about fair housing laws in their leases, and these laws are explained to tenants. The CoC has a DEI Equity Advocate that participants can contact if they have concerns about their treatment. The Equity Advocate can further explain the participant’s rights/remedies available to them, and supports participants in advocating for fair, equitable, and respectful treatment. The CoC works with several legal services providers (North Penn Legal Services, Lackawanna Pro Bono, Community Justice Project) to support participants as needed. 3) The CoC lead maintains a strong relationship with the City of Scranton and Lackawanna County to discuss service needs and program implementation. The CoC reports data about CoC activities to the City and County, and reports any conditions or actions that impede fair housing choice for current or prospective participants to the City/County as appropriate.

1D-9.	Advancing Racial Equity in Homelessness—Conducting Assessment.	
	NOFO Section V.B.1.p.	

1.	Has your CoC conducted a racial disparities assessment in the last 3 years?	Yes
2.	Enter the date your CoC conducted its latest assessment for racial disparities.	08/30/2024

1D-9a.	Using Data to Determine if Racial Disparities Exist in Your CoC’s Provision or Outcomes of CoC Program-Funded Homeless Assistance.	
	NOFO Section V.B.1.p.	

	Describe in the field below:
1.	the data your CoC used to analyze whether any racial disparities are present in your CoC’s provision or outcomes of CoC Program-funded homeless assistance; and
2.	how your CoC analyzed the data to determine whether any racial disparities are present in your CoC’s provision or outcomes of CoC Program-funded homeless assistance.

(limit 2,500 characters)

1 and 2)The CoC participated in HUD's 2023 Data & Equity Workshop, which inspired the CoC to conduct an annual CoC Racial Disparities report. This annual report is informed through HMIS and Census data analysis and meetings with the CoC's DEI Committee. Data analysis revealed overrepresentation in BIPOC communities receiving CoC services. For example, Lackawanna county's population is 5.1% Black/African American, and the City of Scranton's population is 8.5% Black/African American. The 2023 and 2024 Point in Time (PIT) Count demonstrated that 14% and 17%, respectively, of the county's homeless population identifies as Black/African American. A similar overrepresentation is found among Latin(x)/Hispanic populations in Lackawanna County and Scranton. These quantitative insights were affirmed by the CoC DEI Committee member's individual experience serving those who are homeless. The CoC also assessed for racial equity with the HUD CoC Racial Equity Analysis Tool. The tool similarly demonstrated over-representation among black and latin(x) individuals who were homeless.

In 2022, the CoC established a Diversity, Equity, and Inclusion (DEI) committee. This committee works to regularly assess participant demographic and outcome data disaggregated by race to identify any racial disparities in participants served or outcomes achieved, and strategizing plans to address any disparities identified. The DEI committee completes this racial disparities assessment quarterly using, among other tools, Stella P data to view how households move through our homeless system, and examine any disparities in how the system serves different racial and ethnic groups highlighted through the tool.

To further address disparities in CoC services or outcomes, the CoC implemented a number of trainings for CoC member agencies over the past year. These include: 1) LGBTQ+ Annual Training, facilitated by NEPA PRIDE Coalition (7/25/24); 2) Housing First and Racial Equity Workshop facilitated by Homebase (4/28/24) through which Homebase reviewed each agency's Housing First policies and procedures and provided individual policy recommendations to each agency; 3) The COC facilitated several other trainings on 6/28/24, including training on Equal Access - Race and Ethnicity, Equal Access - Sexual Orientation and Gender Identity, Mainstream Benefits, and DV and Housing.

1D-9b.	Implemented Strategies to Prevent or Eliminate Racial Disparities.	
	NOFO Section V.B.1.p	

Select yes or no in the chart below to indicate the strategies your CoC is using to prevent or eliminate racial disparities.

1.	Are your CoC's board and decisionmaking bodies representative of the population served in the CoC?	Yes
2.	Did your CoC identify steps it will take to help the CoC board and decisionmaking bodies better reflect the population served in the CoC?	Yes
3.	Is your CoC expanding outreach in your CoC's geographic areas with higher concentrations of underrepresented groups?	Yes
4.	Does your CoC have communication, such as flyers, websites, or other materials, inclusive of underrepresented groups?	Yes

5.	Is your CoC training staff working in the homeless services sector to better understand racism and the intersection of racism and homelessness?	Yes
6.	Is your CoC establishing professional development opportunities to identify and invest in emerging leaders of different races and ethnicities in the homelessness sector?	Yes
7.	Does your CoC have staff, committees, or other resources charged with analyzing and addressing racial disparities related to homelessness?	Yes
8.	Is your CoC educating organizations, stakeholders, boards of directors for local and national nonprofit organizations working on homelessness on the topic of creating greater racial and ethnic diversity?	Yes
9.	Did your CoC review its coordinated entry processes to understand their impact on people of different races and ethnicities experiencing homelessness?	Yes
10.	Is your CoC collecting data to better understand the pattern of program use for people of different races and ethnicities in its homeless services system?	Yes
11.	Is your CoC conducting additional research to understand the scope and needs of different races or ethnicities experiencing homelessness?	Yes
	Other:(limit 500 characters)	
12.		

1D-9c.	Plan for Ongoing Evaluation of System-level Processes, Policies, and Procedures for Racial Equity.	
	NOFO Section V.B.1.p.	

Describe in the field below your CoC's plan for ongoing evaluation of system-level processes, policies, and procedures for racial equity.

(limit 2,500 characters)

The CoC's plan for ongoing evaluation of system-level processes, policies, and procedures begins with each year's Racial Equity Report, which is run annually to compare HMIS client demographics to local census data. The first Racial Equity REport run by the CoC was included in the SLCoC's 2023 Unsheltered Plan. The SLCoC's 2024 Racial Equity Report was presented to the SLCoC DEI Committee on 08/16/2024 during the DEI Committee's August 2024 monthly meeting. Both reports identify overrepresentation of individuals who identify as Black, Latin(a)(o)(x), and Multi-Racial and underrepresentation of individuals who identify as white.

The SLCoC's HMIS Committee also monitors CoC-funded program demographics monthly with monthly Program Enrollment reports. In addition to these reports, the SLCoC's DEI Committee created an Equity Advocate Position (employed by a non-CoC funded agency) in 2022. The Equity Advocate role is supported by the SLCoC's DEI Committee and serves to ensure equitable and inclusive services. Any concerns the Equity Advocate may have (or that are brought to the Equity Advocate) are anonymously expressed to the SLCoC Director who ensures any equity concerns are addressed.

To ensure equitable services for all individuals in need of services, the CoC facilitates collaboration between agencies using our "No Wrong Door" approach to get each individual to the right organization to fit their needs. Further, CoC member agencies collaborate with landlords to advocate for equal access in housing.

The SLCoC's plan for ongoing evaluation of system-level processes, policies, and procedures includes preparing an Annual Racial Equity Report, reviewing monthly program enrollment reports through a demographic lens, and the ongoing work of the DEI committee.

1D-9d.	Plan for Using Data to Track Progress on Preventing or Eliminating Racial Disparities.	
	NOFO Section V.B.1.p.	
	Describe in the field below:	
1.	the measures your CoC plans to use to continuously track progress on preventing or eliminating racial disparities in the provision or outcomes of homeless assistance; and	
2.	the tools your CoC plans to use to continuously track progress on preventing or eliminating racial disparities in the provision or outcomes of homeless assistance.	

(limit 2,500 characters)

The CoC assesses annual System Performance Measure (SPM) data for year-over-year changes. From FY2022 to FY2023, the CoC saw a 66% increase in clients served from 606 in FY2022 to 1009 in FY2023. This increase signifies the increased social needs in Scranton/Lackawanna County and expanded program capacity to meet this need. This increase also represents a significant increase in individuals experiencing homelessness for the first time from FY2022 to FY2023, doubling from 416 in FY2022 to 875 in FY2023. This increase was caused by an influx of post-pandemic evictions after PA lifted emergency bans on evictions.

The CoC also uses Stella P to assess BIPOC overrepresentation within HMIS data. In FY2023, Stella P indicates that 24% of the CoC's clients identify as Black, 10% identify as Hispanic, and 3% identify as Multi-Racial. These statistics are concerning when compared to local census data. For example, Lackawanna county's population is 5.1% Black, and the City of Scranton's population is 8.5% Black. The overrepresentation of BIPOC communities within those served by the CoC is reflective of the overrepresentation of BIPOC communities amongst those who are homeless in our community, indicating that the CoC's outreach practices have been effective in engaging with BIPOC populations who are homeless within our CoC.

SPM and Stella P reports are presented to the CoC's DEI Committee, which was established in 2022 to assess participant demographic and outcome data disaggregated by race to identify any racial disparities in participants served or outcomes achieved, and strategizing plans to address any disparities identified. The DEI Committee reviews all SPM and Stella P reports and provides qualitative feedback on disparities within Scranton/Lackawanna County. The DEI Committee also reviews an annual Racial Disparities report that compares Point-In-Time (PIT) data to annual census data in Scranton/Lackawanna County.

The CoC's HMIS Committee also reviews monthly HMIS Enrollment Reports and quarterly HUD Data Quality Reports. Monthly HMIS Enrollment Reports ensure accurate enrollments and complete demographic information for all clients, improving HMIS data quality and data completeness. Quarterly HUD Data Quality Reports review data quality, data timeliness, client demographics, and program outcomes. Quarterly HUD Data Quality Reports also help agencies prepare for APR submissions and ensure accurate data quality for the CoC NOFO Ranking and Review.

1D-10.	Involving Individuals with Lived Experience of Homelessness in Service Delivery and Decisionmaking—CoC's Outreach Efforts.	
	NOFO Section V.B.1.q.	

Describe in the field below your CoC's outreach efforts (e.g., social media announcements, targeted outreach) to engage those with lived experience of homelessness in leadership roles and decisionmaking processes.

(limit 2,500 characters)

The CoC conducts targeted outreach to identify individuals with lived experience of homelessness who can serve in leadership roles (such as serving on the CoC Board) and decision-making processes (such as attending CoC meetings and participating in subgroups and committees) through engagement of our member agencies. These agencies have relationships with the individuals they serve and their program graduates, and inform these individuals about opportunities to be engaged with the CoC and recommend individuals with lived experience of homelessness to serve in leadership roles and decision-making processes. The CoC currently has two individuals with lived experience with homelessness serving on the CoC board, and is actively seeking additional individuals with lived experience to expand input from those served by the CoC. CoC participants with lived experience are also invited to attend the CoC's six bi-monthly public meetings. If a person with lived experience expresses interest in the CoC's governance, they are invited to join one of the CoC's several subcommittees. These invitations have helped incorporate more lived experience into CoC subcommittees such as Chronic Homeless & Coordinated Entry Committee, Veterans, Youth & Education, and Diversity, Equity, and Inclusion (DEI).

In FY2023, the CoC established a new Lived Experience Coordinator (LEC) position, which was filled in 2024 (job description attached). This new position oversees the CoC's new Lived Experience Advisory Board (LEAB) and helps integrate feedback from CoC program participants into CoC decision making. The LEC establishes relationships with CoC program participants through partnerships with CoC-funded agencies. The LEC also participates in several CoC subcommittees (including Chronic Homeless & Coordinated Entry Committee, Veterans, Youth & Education, and Diversity, Equity, and Inclusion (DEI)) to ensure lived experience is integrated into all CoC decision making. The creation of the CoC's LEC position was informed by best practices provided by Homebase, Homebase, a HUD Technical Assistance provider.

1D-10a.	Active CoC Participation of Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.q.	

You must upload the Lived Experience Support Letter attachment to the 4B. Attachments Screen.

Enter in the chart below the number of people with lived experience who currently participate in your CoC under the four categories listed:

	Level of Active Participation	Number of People with Lived Experience Within the Last 7 Years or Current Program Participant	Number of People with Lived Experience Coming from Unsheltered Situations
1.	Routinely included in the decisionmaking processes related to addressing homelessness.	2	2
2.	Participate on CoC committees, subcommittees, or workgroups.	2	4
3.	Included in the development or revision of your CoC's local competition rating factors.	1	3
4.	Included in the development or revision of your CoC's coordinated entry process.	0	1

1D-10b.	Professional Development and Employment Opportunities for Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.q.	

Describe in the field below how your CoC or CoC membership organizations provide professional development and employment opportunities to individuals with lived experience of homelessness.

(limit 2,500 characters)

To provide professional development and employment opportunities for individuals with lived experience of homelessness, CoC member organizations connect those they serve with opportunities through local resources. This includes linkages with the local Workforce Development Agencies, as well as the local Career Link which provides job preparation and placement services. Additionally, individuals are connected to volunteer and internship opportunities to help them develop skills that can later be leveraged to secure permanent employment. Additionally, CoC member organizations have a history of hiring those with lived experience (including former participants) to work within their programs. These individuals are able to serve as credible messengers when engaging with program participants, sharing their lived experience and serving as an example of success to provide inspiration and encouragement to participants.

PSH program participants are also invited to volunteer at several CoC-funded agencies. PSH participants are offered volunteer positions at various food pantries and clothing closets offered by CoC-funded agencies. PSH program participants can use their volunteer experiences as work experience when applying for jobs. Volunteers are also offered positive references from CoC-funded volunteer coordinators.

1D-10c.	Routinely Gathering Feedback and Addressing Challenges of Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.q.	

Describe in the field below:

1.	how your CoC gathers feedback from people experiencing homelessness;
2.	how often your CoC gathers feedback from people experiencing homelessness;
3.	how your CoC gathers feedback from people who received assistance through the CoC Program or ESG Program;

4.	how often your CoC gathers feedback from people who have received assistance through the CoC Program or ESG Program; and
5.	steps your CoC has taken to address challenges raised by people with lived experience of homelessness.

(limit 2,500 characters)

The CoC routinely gathers feedback from people experiencing homelessness and people who have received assistance through CoC or ESG programs on their experience receiving assistance through client surveys (administered by CoC member organizations), client feedback forms made available by member organizations, and grievance procedures that allow participants at each member organization to engage in a formal grievance process where needed.

To improve our member organizations' ability to collect quality feedback from participants in a well-defined, equitable, and systemic manner, in the past the CoC provided member organizations the opportunity to receive training through Listen4Good. Listen4Good provides training on how to properly accept feedback and respond and close the loop in an effective manner to actively engage participants in providing program feedback and using that feedback for informed decision-making.

To further formalize our capacity to collect feedback from individuals experiencing homelessness, in FY2023 the CoC established a new Lived Experience Coordinator (LEC) position. This new position oversees the CoC's new Lived Experience Advisory Board (LEAB) and helps integrate feedback from CoC program participants into CoC decision making. The LEC establishes relationships with CoC program participants through partnerships with CoC-funded agencies. The LEC also participates in several CoC subcommittees (including Chronic Homeless & Coordinated Entry Committee, Veterans, Youth & Education, and Diversity, Equity, and Inclusion (DEI)) to ensure lived experience is integrated into all CoC decision making. The creation of the CoC's LEC position was informed by best practices provided by Homebase, Homebase, a HUD Technical Assistance provider.

The CoC gathers participant feedback through grievance forms available through each CoC member agency, and through a UNC Consumer Survey.

The CoC gathers feedback from people experiencing homelessness, including those who have received assistance through the CoC program, on an ongoing basis through case management provided at individual CoC member agencies, as well as monthly through the Lived Experience Advisory Board which will become active in 2025, and through the addition of the Lived Experience Coordinator (hired in 2024).

Steps taken to address challenges raised by people with lived experience include plans to build a new emergency shelter.

1D-11.	Increasing Affordable Housing Supply.	
	NOFO Section V.B.1.s.	
Describe in the field below at least two steps your CoC has taken in the past 12 months to engage city, county, or state governments that represent your CoC's geographic area regarding the following:		

1.	reforming zoning and land use policies to permit more housing development; and
2.	reducing regulatory barriers to housing development.

(limit 2,500 characters)

The CoC has engaged local governments regarding zoning, land use policies, and regulatory barriers to housing development in the following ways: 1) As a part of regional zoning reform, the CoC has met with city and county officials to discuss the need for more flexible zoning laws that would allow for the construction of affordable and supportive housing. These efforts helped lead to comprehensive zoning reform for several municipalities in Lackawanna County via the Scranton-Abington Planning Association (SAPA). 2) One of the main zoning barriers that the CoC is working to address is the minimum lot size requirement. Many zoning ordinances require that new housing developments be built on a minimum lot size of one acre. This requirement makes it difficult to build affordable housing, including supportive housing for homeless individuals. The CoC has advocated for zoning changes that would allow for the construction of affordable housing projects on smaller lot sizes. Another zoning barrier that the CoC is working to address is the parking requirement. Many zoning ordinances require that new housing developments provide a certain number of parking spaces per unit. This requirement can make it difficult to build supportive housing projects, as these projects often serve people with disabilities or other challenges that make it difficult for them to drive. The CoC is advocating for zoning changes that would allow for the construction of supportive housing projects with fewer parking spaces. The CoC's advocacy efforts have been successful in making some progress in reforming zoning and regulatory barriers for housing homeless individuals. However, there is still more work to be done. The CoC is committed to continuing its advocacy efforts until all homeless individuals have access to safe and affordable housing. CoC member agency Catherine McAuley Center successfully advocated for the construction of 3 new emergency shelter beds through a partnership with the Scranton Housing Authority and City of Scranton, who donated the property for the shelter program, and with Lackawanna County, which waived property taxes for the donated building, deeming the property met the HUP test. The donation and waiving of property taxes illustrates the use of existing land for housing development and a reduction of regulatory barriers. The new beds were completed in 2023. UNC is planning to apply for a CoC Builds project, which will provide 40 units, with 25% designated as PSH.

1E. Project Capacity, Review, and Ranking–Local Competition

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1E-1.	Web Posting of Advance Public Notice of Your CoC's Local Competition Deadline, Scoring and Rating Criteria.	
	NOFO Section V.B.2.a. and 2.g.	

1.	Enter the date your CoC published its submission deadline and scoring and rating criteria for New Project applicants to submit their project applications for your CoC's local competition.	08/27/2024
2.	Enter the date your CoC published its submission deadline and scoring and rating criteria for Renewal Project applicants to submit their project applications for your CoC's local competition.	08/27/2024

1E-2.	Project Review and Ranking Process Your CoC Used in Its Local Competition. We use the response to this question and the response in Question 1E-2a along with the required attachments from both questions as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria below.	
	NOFO Section V.B.2.a., 2.b., 2.c., 2.d., and 2.e.	

You must upload the Local Competition Scoring Tool attachment to the 4B. Attachments Screen.

Select yes or no in the chart below to indicate how your CoC ranked and selected project applications during your local competition:

1.	Established total points available for each project application type.	Yes
2.	At least 33 percent of the total points were based on objective criteria for the project application (e.g., cost effectiveness, timely draws, utilization rate, match, leverage), performance data, type of population served (e.g., DV, youth, Veterans, chronic homelessness), or type of housing proposed (e.g., PSH, RRH).	Yes
3.	At least 20 percent of the total points were based on system performance criteria for the project application (e.g., exits to permanent housing destinations, retention of permanent housing, length of time homeless, returns to homelessness).	Yes
4.	Provided points for projects that addressed specific severe barriers to housing and services.	Yes
5.	Used data from comparable databases to score projects submitted by victim service providers.	Yes

6.	Provided points for projects based on the degree the projects identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers.	Yes
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1E-2a.	Scored Project Forms for One Project from Your CoC's Local Competition. We use the response to this question and Question 1E-2. along with the required attachments from both questions as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria below.	
	NOFO Section V.B.2.a., 2.b., 2.c., and 2.d.	

You must upload the Scored Forms for One Project attachment to the 4B. Attachments Screen.

Complete the chart below to provide details of your CoC's local competition:

1.	What were the maximum number of points available for the renewal project form(s)?	130
2.	How many renewal projects did your CoC submit?	17
3.	What renewal project type did most applicants use?	PH-PSH

1E-2b.	Addressing Severe Barriers in the Local Project Review and Ranking Process.	
	NOFO Section V.B.2.d.	

Describe in the field below:

1.	how your CoC analyzed data regarding each project that has successfully housed program participants in permanent housing;
2.	how your CoC analyzed data regarding how long it takes to house people in permanent housing;
3.	how your CoC considered the specific severity of needs and vulnerabilities experienced by program participants preventing rapid placement in permanent housing or the ability to maintain permanent housing when your CoC ranked and selected projects; and
4.	the severe barriers your CoC considered.

(limit 2,500 characters)

1) The CoC collected data regarding each project that has successfully housed participants in PH using the project's APR for the prior year. The CoC considers the severity of needs and vulnerabilities of participants when determining project priority using rates of project entries with high barriers (chronic homelessness) as scoring criteria for renewal projects. The higher the rates of participants that are chronically homeless entering the program, the higher a project would score and rank. The CoC also considered data related to the number of households that exited to permanent housing. This data was analyzed to examine each project's successful capacity to place participants into housing. For new projects, the criteria for scoring included participation in Coordinated Entry, which considers and highly prioritizes those with greater severity of needs and longer length of time homeless, target population served and the applicant's adherence to housing first and barrier responses on project applications. By allocating additional points in the renewal and new project scoring process to projects that serve high acuity populations, the CoC worked to ensure that projects that provide housing and services to difficult-to-serve populations that may, as a result, have lower performance levels but are needed to meet the needs of the CoC, remain eligible for funding. 2) The CoC allocated points for renewal projects based on the length of time from program entry to placement into permanent housing (using APR data from the most recently complete project year); 3) 3 and 4) The CoC analyzed the severity of needs of populations served alongside performance outcomes (such as increases in income and exits to permanent housing) when reviewing project application scores and project rank. Specifically, the CoC reviewed the severity of needs of populations served after projects were initially ranked, looking to ensure that the lowest ranked projects were not serving particularly high acuity populations. In assessing this data, the CoC concluded that the lower scoring applications had both lower percentages of chronically homeless (high need) populations served and lower rates of placement into permanent housing, and thus concluded that severity of needs was not a factor in low performance that may have lowered the ranking of a project.

1E-3.	Advancing Racial Equity through Participation of Over-Represented Populations in the Local Competition Review and Ranking Process.	
	NOFO Section V.B.2.e.	
	Describe in the field below:	
1.	how your CoC used input from persons of different races and ethnicities, particularly those over-represented in the local homelessness population, to determine the rating factors used to review project applications;	
2.	how your CoC included persons of different races and ethnicities, particularly those over-represented in the local homelessness population in the review, selection, and ranking process; and	
3.	how your CoC rated and ranked projects based on the degree that proposed projects identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and steps the projects took or will take to eliminate the identified barriers.	

(limit 2,500 characters)

Through development of the 2023 SLCoC Unsheltered Plan, the CoC identified that Black/African American and Latin(x)/Hispanic populations are both over-represented in the local homeless population. CoC board members and staff from member agencies (including individuals who are Black and Latin(x)) provided input on strategies to address this over-representation in the development of the Unsheltered Plan. This input, as well as input provided by the full CoC board and CoC membership (including BIPOC individuals) was used to develop/review/approve the local review and ranking process. The review and ranking process was reviewed at board meetings, providing board members with opportunities to provide input on the rating and ranking process. The CoC used the HUD-recommended scoring and ranking tool to incorporate rate/ranking criteria related to racial equity into the renewal project scoring criteria for the 2024 local competition, and also included questions and scoring related to racial equity in our new project applications. Questions related to racial equity totaled 30 points (out of 130) on renewal projects and 40 points (out of 155) for new projects. To further increase our ability to obtain input and include persons of different races moving forward, in 2022 the CoC established a DEI committee that is dedicated to reviewing project data disaggregated for race to assess for disparities in services and outcomes, and to actively engaging with populations over-represented within the local homeless population to collect input on CoC processes and services. In 2023, the CoC continued to outreach to and engage with the Black Scranton Project to obtain input on CoC policies and service provision strategies (and ways the CoC can improve outreach to and engagement with underserved populations). The CoC will continue to work to strategically ensure that the panel reviewing/scoring/ranking renewal and new project applications reflects the diversity of our community broadly and the homeless population specifically. Lastly, the CoC will strategize with our board and organizations serving overrepresented populations to identify additional questions or scoring mechanisms that can be incorporated into the rank/review/scoring process to prioritize programs that serve participants that mirror the homeless population demographics, including considering how a project promotes racial equity where individuals and families of different races are over-represented.

1E-4.	Reallocation—Reviewing Performance of Existing Projects.	
	NOFO Section V.B.2.f.	
	Describe in the field below:	
1.	your CoC's reallocation process, including how your CoC determined which projects are candidates for reallocation because they are low performing or less needed;	
2.	whether your CoC identified any low performing or less needed projects through the process described in element 1 of this question during your CoC's local competition this year;	
3.	whether your CoC reallocated any low performing or less needed projects during its local competition this year; and	
4.	why your CoC did not reallocate low performing or less needed projects during its local competition this year, if applicable.	

(limit 2,500 characters)

1) The CoC's written process for reallocation involves an assessment of current community needs and the capacity of currently funded programs to adequately meet those needs, as well as the capacity, performance, and financial stability of new and renewal applicants and programs. In determining community needs and capacity to meet those needs, the CoC considered data from the PIT and HIC, APRs, as well as CES data, and the chronic homeless by-name-list. The CoC also took into account priorities identified by HUD and the CoC. To assess the capacity and performance of project applicants and programs, the CoC considered past performance data (from project APRs for renewal grants and data provided through the project application for new projects), including rates of placement into PH, PH retention, and returns to homelessness. The CoC also considered a project's level of participation in CES. 2 and 3) The CoC board approved the written reallocation process. For 2024, the CoC did not identify any projects that were considered to be low-performing or for which there was low need. As a result, the CoC board decided not to reallocate any funding for the 2024 application. 4) The CoC did not reallocate any projects in 2024, as no projects were identified as low-performing or less needed. All renewal projects were performing at acceptable levels, moving participants into permanent housing/helping them retain permanent housing, and were meeting a significant need in the community.

1E-4a.	Reallocation Between FY 2019 and FY 2024.	
	NOFO Section V.B.2.f.	

	Did your CoC cumulatively reallocate at least 20 percent of its ARD between FY 2019 and FY 2024?	No
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1E-5.	Projects Rejected/Reduced—Notification Outside of e-snaps.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of Projects Rejected-Reduced attachment to the 4B. Attachments Screen.	

1.	Did your CoC reject any project application(s) submitted for funding during its local competition?	No
2.	Did your CoC reduce funding for any project application(s) submitted for funding during its local competition?	No
3.	Did your CoC inform applicants why your CoC rejected or reduced their project application(s) submitted for funding during its local competition?	No
4.	If you selected Yes for element 1 or element 2 of this question, enter the date your CoC notified applicants that their project applications were being rejected or reduced, in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2024, 06/27/2024, and 06/28/2024, then you must enter 06/28/2024.	

1E-5a.	Projects Accepted—Notification Outside of e-snaps.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of Projects Accepted attachment to the 4B. Attachments Screen.	

	Enter the date your CoC notified project applicants that their project applications were accepted and ranked on the New and Renewal Priority Listings in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2024, 06/27/2024, and 06/28/2024, then you must enter 06/28/2024.	10/11/2024
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1E-5b.	Local Competition Selection Results for All Projects.	
	NOFO Section V.B.2.g.	
	You must upload the Local Competition Selection Results attachment to the 4B. Attachments Screen.	

	Does your attachment include: 1. Project Names; 2. Project Scores; 3. Project Status—Accepted, Rejected, Reduced Reallocated, Fully Reallocated; 4. Project Rank; 5. Amount Requested from HUD; and 6. Reallocated Funds +/-.	Yes
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1E-5c.	Web Posting of CoC-Approved Consolidated Application 2 Days Before CoC Program Competition Application Submission Deadline.	
	NOFO Section V.B.2.g. and 24 CFR 578.95.	
	You must upload the Web Posting—CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC posted the CoC-approved Consolidated Application on the CoC's website or partner's website—which included: 1. the CoC Application; and 2. Priority Listings for Reallocation forms and all New, Renewal, and Replacement Project Listings.	10/23/2024
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1E-5d.	Notification to Community Members and Key Stakeholders by Email that the CoC-Approved Consolidated Application is Posted on Website.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC notified community members and key stakeholders that the CoC-approved Consolidated Application was posted on your CoC's website or partner's website.	10/23/2024
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2A. Homeless Management Information System (HMIS) Implementation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2A-1.	HMIS Vendor.	
	Not Scored—For Information Only	

	Enter the name of the HMIS Vendor your CoC is currently using.	Eccovia Solutions
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2A-2.	HMIS Implementation Coverage Area.	
	Not Scored—For Information Only	

	Select from dropdown menu your CoC's HMIS coverage area.	Single CoC
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2A-3.	HIC Data Submission in HDX.	
	NOFO Section V.B.3.a.	

	Enter the date your CoC submitted its 2024 HIC data into HDX.	04/27/2024
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2A-4.	Comparable Databases for DV Providers—CoC and HMIS Lead Supporting Data Collection and Data Submission by Victim Service Providers.	
	NOFO Section V.B.3.b.	

In the field below:

1.	describe actions your CoC and HMIS Lead have taken to ensure DV housing and service providers in your CoC collect data in HMIS comparable databases; and
2.	state whether DV housing and service providers in your CoC are using a HUD-compliant comparable database—compliant with the FY 2024 HMIS Data Standards.

(limit 2,500 characters)

1) The CoC requires that all agencies receiving CoC funding enter data into HMIS, or, in the case of DV housing and service providers, enter data into a comparable database that collects the same data elements required in the HUD-published 2024 HMIS Data Standards. 2) Women's Resource Center (WRC), the currently funded DV housing and services provider in the CoC, enters all participant data into a HUD-compliant HMIS-comparable database compliant with 2024 HMIS Data Standards that collects all required data elements and provides the CoC with de-identified aggregate reports including all required system performance measures data for each project in the comparable database. The CoC uses de-identified, disaggregated data to identify the special needs of survivors. Data collected in the comparable database is used, for example, to identify the demographic makeup of the population, previous living situations, sources and amounts of employment and non-employment income, and information on disabling conditions. The CoC uses these data points to inform service delivery and training needs. In addition, information from this system is used to evaluate the extent to which CoC-funded DV projects meet survivors' needs, i.e. increasing earned and other income, ensuring enrollment into non-cash benefits and helping survivors maintain PH and exit to PH. All HUD required data is collected and entered by non-VSPs about DV survivors into HMIS. Victims sign a waiver to be entered into HMIS and are counseled around any potential risks to safety. An additional option is to have the victim's demographic information entered "anonymously," where PII is not linked with a person's name, etc. This data is analyzed in the same way the comparable database information is to ensure that households are able to access appropriate services and that those services are effective. 3) The CoC is compliant with the 2024 HMIS Data Standards.

2A-5.	Bed Coverage Rate—Using HIC, HMIS Data—CoC Merger Bonus Points.	
	NOFO Section V.B.3.c. and V.B.7.	
	Using the 2024 HDX Competition Report we issued your CoC, enter data in the chart below by project type:	

Project Type	Adjusted Total Year-Round, Current Non-VSP Beds [Column F of HDX Report]	Adjusted Total Year-Round, Current VSP Beds [Column K of HDX Report]	Total Year-Round, Current, HMIS Beds and VSP Beds in an HMIS Comparable Database [Column M of HDX Report]	HMIS and Comparable Database Coverage Rate [Column O of HDX Report]
1. Emergency Shelter (ES) beds	75	4	75	100.00%
2. Safe Haven (SH) beds	11	0	11	100.00%
3. Transitional Housing (TH) beds	51	10	43	84.00%
4. Rapid Re-Housing (RRH) beds	174	18	173	99.00%
5. Permanent Supportive Housing (PSH) beds	252	0	170	67.00%
6. Other Permanent Housing (OPH) beds	0	0	0	0.00%

2A-5a.	Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-5.	
	NOFO Section V.B.3.c.	
	For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-5, describe:	
1.	steps your CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and	
2.	how your CoC will implement the steps described to increase bed coverage to at least 85 percent.	

(limit 2,500 characters)

The only PSH beds not in HMIS are HUD-VASH. The CoC works closely with the local HUD-VASH Coordinator to coordinate veteran services. The CoC hosts a monthly Veterans By-Name committee to discuss Veterans served through CoC programs. The local VA attends the monthly Veterans By-Name committee meetings and contacts homeless Veterans eligible for HUD-VASH. The HUD-VASH Coordinator is also a CoC Board member and works closely with the CoC's Veteran-specific housing programs offered through Catholic Social Services.

The 8 TH beds that are not in HMIS are not CoC-funded, and provides services for individuals who are chronically homeless with severe mental illness. The program operating these 8 beds tracks data related to the participants served in a separate database, with data shared with the CoC for the Housing Inventory Count annually.

2A-6.	Longitudinal System Analysis (LSA) Submission in HDX 2.0.	
	NOFO Section V.B.3.d.	
	You must upload your CoC's FY 2024 HDX Competition Report to the 4B. Attachments Screen.	
Did your CoC submit at least two usable LSA data files to HUD in HDX 2.0 by January 24, 2024, 11:59 p.m. EST?		Yes

2B. Continuum of Care (CoC) Point-in-Time (PIT) Count

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2B-1.	PIT Count Date.	
	NOFO Section V.B.4.a	

	Enter the date your CoC conducted its 2024 PIT count.	01/31/2024
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2B-2.	PIT Count Data—HDX Submission Date.	
	NOFO Section V.B.4.a	

	Enter the date your CoC submitted its 2024 PIT count data in HDX.	05/06/2024
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2B-3.	PIT Count—Effectively Counting Youth in Your CoC's Most Recent Unsheltered PIT Count.	
	NOFO Section V.B.4.b.	

	Describe in the field below how your CoC:	
1.	engaged unaccompanied youth and youth serving organizations in your CoC's most recent PIT count planning process;	
2.	worked with unaccompanied youth and youth serving organizations to select locations where homeless youth are most likely to be identified during your CoC's most recent PIT count planning process; and	
3.	included youth experiencing homelessness as counters during your CoC's most recent unsheltered PIT count.	

(limit 2,500 characters)

1, 2, and 3) Several community stakeholders serving youth experiencing homelessness were engaged in the youth PIT planning process, including youth after school programs, post-foster care and youth homeless service providers, the Office of Youth and Family Services, and Valley Youth House, a CoC member organization serving youth who are homeless. This group participated in several planning meetings and activities such as advertising, organizing and leading youth focus groups, leading up to the PIT. Members of the CoC's Youth and Education Committee, including several youth service providers, reached out to youth as well as local schools to solicit input and participation. Homeless and other youth were engaged in planning efforts and implementation via focus groups, one-on-one discussions and committee input on efforts such as method of information gathering, the survey tool, and where and how to advertise. Youth input resulted in several changes in youth outreach strategies to improve the youth PIT count, including the use of posters with QR codes that led to an online survey to collect data from homeless youth. Committee members provided input on locations where youth experiencing homelessness are most likely to be identified. CoC-member organization Valley Youth House assisted in recruiting youth experiencing homelessness who served as counters during the unsheltered PIT count.

The Youth and Education Committee is constantly examining efforts to expand our efforts for the PIT as it relates to youth. The Committee has worked in collaboration with the NEPA Youth Shelter in efforts to expand the Coc's reach and will continue to review ways in which we can improve connections to better serve homeless youth. This includes working more closely with youth who have lived experience with homelessness to provide feedback on program design and to support future PIT counts. Additionally, aside from working closely with the NEPA youth shelter, the Youth and Education Sub Committee has regularly made arrangements with a local restaurant, directly across from the local high school, to offer space for the committee to engage with youth and interview those that meet criteria for the PIT.

2B-4.	PIT Count–Methodology Change–CoC Merger Bonus Points.	
	NOFO Section V.B.5.a and V.B.7.c.	
	In the field below:	
	1. describe any changes your CoC made to your sheltered PIT count implementation, including methodology or data quality changes between 2023 and 2024, if applicable;	
	2. describe any changes your CoC made to your unsheltered PIT count implementation, including methodology or data quality changes between 2023 and 2024, if applicable;	
	3. describe whether your CoC's PIT count was affected by people displaced either from a natural disaster or seeking short-term shelter or housing assistance who recently arrived in your CoCs' geographic; and	
	4. describe how the changes affected your CoC's PIT count results; or	
	5. state "Not Applicable" if there were no changes or if you did not conduct an unsheltered PIT count in 2024.	

(limit 2,500 characters)

1 and 2) In addition to the CoC's annual PIT count efforts and methodology, the CoC collected data via an online survey. The survey was advertised in the local community and in schools through posters with QR codes. The CoC also partnered with the office of Pennsylvania's Education for Children and Youth Experiencing Homelessness (ECYEH), local school partners, and district homeless liaisons to facilitate the online survey. Partners met during the CoC's November and December Youth & Education Committee meetings to discuss the survey and PIT count. School counselors were encouraged to assist homeless youth complete the survey. Posters were also hung in case stations, convenience stores, and fast-food restaurants near Scranton High School. 3) The CoC saw an increase in homeless youth counted in the 2024 PIT, in part because the count was able to more accurately capture youth through our expanded outreach/count methods.

2C. System Performance

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
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- PHA Crosswalk; and
- Frequently Asked Questions

2C-1.	Reducing the Number of First Time Homeless—Risk Factors Your CoC Uses.	
	NOFO Section V.B.5.b.	
	In the field below:	
1.	describe how your CoC determined the risk factors to identify persons experiencing homelessness for the first time;	
2.	describe your CoC's strategies to address individuals and families at risk of becoming homeless; and	
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the number of individuals and families experiencing homelessness for the first time	

(limit 2,500 characters)

1) To identify homeless risk factors for those experiencing homelessness for the first time, the CoC conducts fact-finding with providers and institutions having discharged to homelessness and looks at data from the LSA/AHAR reports. The CoC also works closely with mainstream and general assistance providers, as well as school districts, to determine trends in the population they are seeing leading to homelessness. 2) The CoC's efforts to reduce the number of first-time homeless include diversion efforts built into the Coordinated Entry (CE) system. CE is conducted for those who are literally homeless as well as those at imminent risk of homelessness, identifying any other resources (i.e. prevention, utility assistance, HAP case management, and rental assistance) or avenues of support a household might use, and assisting with referrals and connections to safely divert people from the homeless system. In addition, the CoC participates in the re-entry task force to advocate for improved home planning for justice-involved individuals. Two re-entry housing programs within our network resulted from this process, and they work to transition prisoners needing a higher degree of assistance upon exit to permanent housing. The CoC shares information about the CE system with staff working in mainstream social services programs, and with all faculty and staff in all school districts within the county, to ensure those who may encounter individuals, families, and/or youth who are homeless are aware of how to refer them to CE & link them with appropriate diversion services. The CoC also participates in the larger Housing Coalition, identifying & creating low-income housing solutions for the county. 3) United Neighborhood Centers, the CoC Lead Agency, oversees these strategies.

2C-1a.	Impact of Displaced Persons on Number of First Time Homeless.	
	NOFO Section V.B.5.b	

Was your CoC's Number of First Time Homeless [metric 5.2] affected by the number of persons seeking short-term shelter or housing assistance displaced due to:

1.	natural disasters?	No
2.	having recently arrived in your CoC's geographic area?	No

2C-2.	Reducing Length of Time Homeless—CoC's Strategy.	
	NOFO Section V.B.5.c.	

In the field below:

1.	describe your CoC's strategy to reduce the length of time individuals and persons in families remain homeless;
2.	describe how your CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the length of time individuals and families remain homeless.

(limit 2,500 characters)

1)The CoC's strategy to reduce LOT homeless includes increasing PH inventory using bonus projects and philanthropic funds, and ensuring programs are housing first/low barrier. The CoC is requesting funding for an additional 20 beds of PSH through the CoC Bonus project and an additional 4 units of PSH/RRH and 2 units of TH through a Joint TH-RRH DV Bonus project. The CoC participates in landlord forums held by the local housing coalition, who keeps an inventory list of landlords willing to take clients in supportive housing programs to have an inventory of apartments when needed. The CoC employs case management in family and individual shelters in order to connect households with needed services, collect documents, complete PHA applications, etc. so as to move as quickly into PH as possible. Outreach efforts are also consistently employed, especially with those persons resistant to housing interventions. In addition, The CoC used ESG funds to fund a Housing Navigator to assist households in locating permanent housing. Lastly, CE efforts contribute to reduction in LOT homeless. 2) The CoC uses an assessment in the Coordinated Entry (CE) system to determine those households with the longest LOT homeless, using this as a factor in prioritizing those people for housing. CE participants have staff follow up until the household is permanently housed or cannot be reached after 90 days, ensuring timely assistance is given. 3) United Neighborhood Centers, the CoC Lead Agency, and CoC Board are responsible for overseeing this strategy.

2C-3.	Successful Permanent Housing Placement or Retention —CoC's Strategy.	
	NOFO Section V.B.5.d.	

In the field below:

1.	describe your CoC's strategy to increase the rate that individuals and persons in families residing in emergency shelter, safe havens, transitional housing, and rapid rehousing exit to permanent housing destinations;
2.	describe your CoC's strategy to increase the rate that individuals and persons in families residing in permanent housing projects retain their permanent housing or exit to permanent housing destinations; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to increase the rate that individuals and families exit to or retain permanent housing.

(limit 2,500 characters)

1)The CoC's strategy to increase the rate at which individuals & persons in families in ES, SH, TH & RRH exit to PH includes connection with mainstream resources, job opportunities & training, life skills training, behavioral & physical health care as well as improved protocols to assess & refer all shelter guests to appropriate, right-fitted, resources via the CE. The shelters employ case management to achieve the above while also collecting information for documents and applying for PHAs & other housing opportunities for clients. The CoC participates in an initiative to recruit & retain local landlords. Low-income housing units are allocated using a homeless preference. This, in addition to the homeless preference of 2 local PHAs is an additional strategy to increase exits to PH. 2) In terms of households in PH other than RRH, to retain &/or exit to PH, some of the same strategies as above are used such as linkages to mainstream resources, behavioral & physical health care, & using CES to ensure referrals are made to the appropriate intervention for the level of client need. The CoC connects those no longer in need of intensive support services to sustainable housing options in the way of low income and subsidized housing as needed. CoC staff has been meeting with local housing authorities to both increase homeless entries & establish a move-on program with support in place to facilitate the transition out of PSH. For all supportive housing program populations, the use of initial & regularly updated individual service programs, where client-centered services & best practices are utilized to move clients toward agreed-upon goals, continuously re-evaluating & re-tooling as circumstances change in order to both maintain & exit to PH destinations. Educational opportunities for staff such as motivational interviewing, housing first, & local resources contribute to this strategy as well. 3. United Neighborhood Centers, the CoC Lead Agency, and CoC Board are responsible for overseeing this strategy.

2C-4.	Reducing Returns to Homelessness--CoC's Strategy.	
	NOFO Section V.B.5.e.	
	In the field below:	
1.	describe your CoC's strategy to identify individuals and families who return to homelessness;	
2.	describe your CoC's strategy to reduce the rate that individuals and families return to homelessness; and	
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the rate individuals and persons in families return to homelessness.	

(limit 2,500 characters)

1. The CoC identifies homeless individuals and families who return to homelessness during the CoC's monthly Chronic Homeless & Coordinated Entry meetings, where individuals who were in housing and have returned to homelessness are identified. All CoC agencies are represented at these meetings. A current Chronic Homeless list is shared at these meetings and updates are given for each client. Case conferencing for homeless individuals or families is also offered. Providers also share available units and landlord contacts as needed.

2. The CoC's strategy to reduce the rate of additional returns to homelessness includes increasing PH options such as Rapid Re-housing, which includes vital supports to create and maintain housing stability, increasing subsidized PH options in the way of homeless preferences with low-income housing providers and PHAs, providing up-to-date training to staff on current best practices such as housing first and motivational interviewing, as well as presentations on local resources such as employment and mainstream resources. Program evaluations also help identify trends in which individual program/agency models may need improvement, and the requirement for accountability in outcomes facilitates this.

3. United Neighborhood Centers as the CoC Lead Agency is responsible for overseeing these CoC strategies.

2C-5.	Increasing Employment Cash Income—CoC's Strategy.	
	NOFO Section V.B.5.f.	
	In the field below:	
1.	describe your CoC's strategy to access employment cash sources;	
2.	describe how your CoC works with mainstream employment organizations to help individuals and families experiencing homelessness increase their employment cash income; and	
3.	provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase income from employment.	

(limit 2,500 characters)

1). The CoC's strategy to increase access to employment income includes a partnership with the Lackawanna County WDB through an MOU with CareerLink (WIOA one-stop) to promote employment opportunities, co-enroll individuals in CareerLink services, and connect individuals to private employers. Additionally, clients are assisted in completing job applications, collecting work-ready documents, accessing transportation, and providing life skills and soft skills education. CoC-funded agencies take clients to job interviews and job fairs to identify and secure employment. For those on the chronic homeless and Veteran by-name lists, funded agencies conduct case conferencing calls that include discussions of employment opportunities for these clients. To support employment opportunities for youth, the CoC oversees a Youth and Education subcommittee, engaging local school district homeless liaisons, school counselors, and Pennsylvania's Education for Children and Youth Experiencing Homelessness (ECYEH). This strategy also involves developing and presenting learning opportunities for CoC staff, including web-based training, presentations by local providers at CoC meetings, and more in-depth workshops on Workforce Development opportunities. 2) The primary mainstream employment organizations with which the CoC works are CareerLink, the EARN program, EOC and Pathstone. These organizations help clients with aptitude testing, counseling on employment options offering sustainable incomes, resume writing, interview training, providing updated lists of job opportunities and career training. Projects have included training on criminal record expungement and mainstream resources, facilitating information-sharing opportunities, and sharing additional provider education opportunities such as conferences, webinars and training on best practices via e-mail and meeting announcements. 3) UNC, as the CoC Lead Agency, is responsible for overseeing this strategy.

2C-5a.	Increasing Non-employment Cash Income—CoC's Strategy	
	NOFO Section V.B.5.f.	
	In the field below:	
	1. describe your CoC's strategy to access non-employment cash income; and	
	2. provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase non-employment cash income.	

(limit 2,500 characters)

1 and 2) The CoC's strategy to increase access to non-employment cash sources include SOAR training for all PSH providers and funded programs linking participants with mainstream benefits. All funded programs incorporate routine connection of participants with mainstream benefits (including TANF, SSA, food stamps, medical assistance and behavioral health programs), childcare and early childhood educational resources including assistance in completion of any forms, collection of necessary documents, transportation, and follow-up, and use of committees to present and share current information on mainstream resources. The CoC systematically keeps program staff up to date regarding mainstream resources by providing a bi-annual training given by local providers with information on how to access resources, how to access assistance when questions and/or problems arise and sharing additional provider education opportunities such as conferences, webinars and trainings on best practices via e-mail, and meeting announcements. 3) United Neighborhood Centers as the CoC Lead Agency is responsible for overseeing this strategy.

3A. Coordination with Housing and Healthcare

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3A-1.	New PH-PSH/PH-RRH Project–Leveraging Housing Resources.	
	NOFO Section V.B.6.a.	
	You must upload the Housing Leveraging Commitment attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses housing subsidies or subsidized housing units which are not funded through the CoC or ESG Programs to help individuals and families experiencing homelessness?	Yes
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3A-2.	New PH-PSH/PH-RRH Project–Leveraging Healthcare Resources.	
	NOFO Section V.B.6.b.	
	You must upload the Healthcare Formal Agreements attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses healthcare resources to help individuals and families experiencing homelessness?	Yes
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3A-3.	Leveraging Housing/Healthcare Resources–List of Projects.	
	NOFO Sections V.B.6.a. and V.B.6.b.	

If you selected yes to questions 3A-1. or 3A-2., use the list feature icon to enter information about each project application you intend for HUD to evaluate to determine if they meet the criteria.

Project Name	Project Type	Rank Number	Leverage Type
UNC Permanent Sup...	PH-PSH	18	Both

3A-3. List of Projects.

1. What is the name of the new project? UNC Permanent Supportive Housing for Individuals

2. Enter the Unique Entity Identifier (UEI): CZ1NKRF8XX18

3. Select the new project type: PH-PSH

4. Enter the rank number of the project on your CoC's Priority Listing: 18

5. Select the type of leverage: Both

3B. New Projects With Rehabilitation/New Construction Costs

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3B-1.	Rehabilitation/New Construction Costs–New Projects.	
	NOFO Section V.B.1.r.	

Is your CoC requesting funding for any new project application requesting \$200,000 or more in funding for housing rehabilitation or new construction?	No
--	----

3B-2.	Rehabilitation/New Construction Costs–New Projects.	
	NOFO Section V.B.1.r.	

If you answered yes to question 3B-1, describe in the field below actions CoC Program-funded project applicants will take to comply with:

1.	Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u); and
2.	HUD's implementing rules at 24 CFR part 75 to provide employment and training opportunities for low- and very-low-income persons, as well as contracting and other economic opportunities for businesses that provide economic opportunities to low- and very-low-income persons.

(limit 2,500 characters)

N/A

3C. Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3C-1.	Designating SSO/TH/Joint TH and PH-RRH Component Projects to Serve Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section V.F.	

	Is your CoC requesting to designate one or more of its SSO, TH, or Joint TH and PH-RRH component projects to serve families with children or youth experiencing homelessness as defined by other Federal statutes?	No
--	--	----

3C-2.	Cost Effectiveness of Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section V.F.	

You must upload the Project List for Other Federal Statutes attachment to the 4B. Attachments Screen.

If you answered yes to question 3C-1, describe in the field below:

1.	how serving this population is of equal or greater priority, which means that it is equally or more cost effective in meeting the overall goals and objectives of the plan submitted under Section 427(b)(1)(B) of the Act, especially with respect to children and unaccompanied youth than serving the homeless as defined in paragraphs (1), (2), and (4) of the definition of homeless in 24 CFR 578.3; and
2.	how your CoC will meet requirements described in Section 427(b)(1)(F) of the Act.

(limit 2,500 characters)

N/A

4A. DV Bonus Project Applicants for New DV Bonus Funding

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

4A-1.	New DV Bonus Project Applicants.	
	NOFO Section I.B.3.j.	

	Did your CoC submit one or more new project applications for DV Bonus Funding?	Yes
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4A-1a.	DV Bonus Project Types.	
	NOFO Section I.B.3.j.	

Select yes or no in the chart below to indicate the type(s) of new DV Bonus project(s) your CoC included in its FY 2024 Priority Listing.

	Project Type	
1.	SSO Coordinated Entry	No
2.	PH-RRH or Joint TH and PH-RRH Component	Yes

You must click "Save" after selecting Yes for element 1 SSO Coordinated Entry to view questions 4A-2, 4A-2a. and 4A-2b.

4A-3.	Data Assessing Need for New DV Bonus Housing Projects in Your CoC's Geographic Area.	
	NOFO Section I.B.3.j.(1)(c) and I.B.3.j.(3)(c)	

1.	Enter the number of survivors that need housing or services:	95
2.	Enter the number of survivors your CoC is currently serving:	26
3.	Unmet Need:	69

4A-3a.	How Your CoC Calculated Local Need for New DV Bonus Housing Projects.	
	NOFO Section I.B.3.j.(1)(c)	
	Describe in the field below:	
1.	how your CoC calculated the number of DV survivors needing housing or services in question 4A-3 element 1 and element 2; and	
2.	the data source (e.g., comparable databases, other administrative data, external data source, HMIS for non-DV projects); or	
3.	if your CoC is unable to meet the needs of all survivors please explain in your response all barriers to meeting those needs.	

(limit 2,500 characters)

The CoC calculated the number of DV survivors needing housing or services based on the number of households who requested housing from our DV Services Provider (Women's Resource Center) from July 1, 2024 - present. The CoC calculated the number of survivors the CoC is currently serving based on the number of survivors currently residing in Women's Resource Center's housing program. The data source is WRC's HMIS alternative database. The barriers to meeting the needs of all survivors include the number of emergency shelter and rapid re-housing beds within the CoC.

4A-3b.	Information About Unique Project Applicant Requesting New DV Bonus Housing Project(s).	
	NOFO Section I.B.3.j.(1)	
	Use the list feature icon to enter information on each unique project applicant applying for New PH-RRH and Joint TH and PH-RRH Component DV Bonus projects—only enter project applicant information once, regardless of how many DV Bonus projects that applicant is applying for.	

Applicant Name
Women's Resource ...

Project Applicants Applying for New PH-RRH and Joint TH and PH-RRH DV Bonus Projects

4A-3b.	Information About Unique Project Applicant Requesting New DV Bonus Housing Project(s).	
	NOFO Section I.B.3.j.(1)	

Enter information in the chart below on the project applicant that applied for one or more New DV Bonus housing projects included on your CoC's FY 2024 Priority Listing for New Projects:

1.	Applicant Name	Women's Resource Center
2.	Rate of Housing Placement of DV Survivors—Percentage	100%
3.	Rate of Housing Retention of DV Survivors—Percentage	100%

4A-3b.1.	Applicant's Housing Placement and Retention Data Explanation.	
	NOFO Section I.B.3.j.(1)(d)	

For the rate of housing placement and rate of housing retention of DV survivors reported in question 4B-3b., describe in the field below:

1.	how the project applicant calculated the rate of housing placement;
2.	whether the rate for housing placement accounts for exits to safe housing destinations;
3.	how the project applicant calculated the rate of housing retention; and
4.	the data source (e.g., comparable databases, other administrative data, external data source, HMIS for non-DV projects).

(limit 1,500 characters)

1. WRC had 8 households exit their housing programs in the past year, 8 of whom were placed into PH. $8/8 = 100\%$.
2. The rate accounts for exits to safe housing destinations.
3. 100% of the 8 households placed into PH retained PH for 90 days or longer. This retention rate shows the effectiveness of WRC's housing stabilization services.
3. The data source was an HMIS comparable database and the most recent APR.

4A-3c.	Applicant's Experience Housing DV Survivors.	
	NOFO Section I.B.3.j.(1)(d)	

Describe in the field below how the project applicant:

1.	ensured DV survivors experiencing homelessness were quickly moved into safe affordable housing;
2.	prioritized survivors—you must address the process the project applicant used, e.g., Coordinated Entry, prioritization list, CoC's emergency transfer plan;
3.	determined survivors' supportive services needs;
4.	connected survivors to supportive services; and

- | | |
|----|---|
| 5. | moved survivors from assisted housing to housing they could sustain—address housing stability after the housing subsidy ends. |
|----|---|

(limit 2,500 characters)

1) The WRC has been using a Housing First model since 2012, using an innovative emergency shelter in hotels (ESH) model. Through this model, WRC began providing rental assistance to survivors and moving them into safe, affordable permanent housing as quickly as possible. Safety planning will always come first for survivors, given the risk for separation violence. WRC went from an average 40-day length of stay in the shelter to moving survivors into safe, permanent housing after an average 14 day stays in ESH. WRC seeks to reduce barriers for participants in the Safe Housing Program by not requiring sobriety, mental stability, and/or mandatory supportive services for entry.

2) WRC followed the CoC's protocols prioritizing safety and incorporating trauma-informed, victim-centered services, including: adopting an emergency transfer plan (ET) that involved WRC working with other CoC providers to follow consistent procedures allowing for victims to exit programs for reasons of safety. Victims of DV, dating violence, sexual assault, stalking and/or human trafficking who identified a threat of imminent harm from further violence by remaining in their current residence were able to request an ET to a new unit.

3 and 4) WRC uses a case management process to determine which supportive services survivors need. This is based on assessments and conversations with survivors. WRC has established relationships with a variety of community organizations and institutions, including: The Educational Opportunity Center (EOC) (education, training/tutoring), OUTREACH (employment services, child/parenting, Head Start enrollment, prison release), mental health providers (private therapists, SCC), healthcare providers (Maternal and Family Health, Wright Center), among others.

5) WRC took individual circumstances and safety needs into account when conducting assessments and making referrals, taking care to uphold client choice within the available safe options for housing and services. The CE System allowed providers to connect HH to any safe housing options within the CoC, maximizing client choice for housing and services.

4A-3d.	Applicant's Experience in Ensuring DV Survivors' Safety.	
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	NOFO Section I.B.3.j.(1)(d)	
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	Describe in the field below examples of how the project applicant ensured the safety and confidentiality of DV survivors experiencing homelessness by:
--	--

- | | |
|----|--|
| 1. | taking steps to ensure privacy/confidentiality during the intake and interview process to minimize potential coercion of survivors; |
| 2. | making determinations and placements into safe housing; |
| 3. | keeping survivors' information and locations confidential; |
| 4. | training staff on safety and confidentiality policies and practices; and |
| 5. | taking security measures for units (congregate or scattered site), that support survivors' physical safety and location confidentiality. |

(limit 2,500 characters)

1) WRC keeps all communication between advocates and survivors confidential unless there is an informed, time-limited, written release as mandated by law and policy. WRC adheres to VAWA policies on victim confidentiality. WRC's services are survivor-driven and trauma-informed. Advocates conduct intakes in private offices; ensuring survivors are able to have private conversations with WRC advocates. Sound machines are used outside office doors as an added measure for privacy. Additionally, WRC provides mobile advocacy services whereby survivors have the option for advocates to meet them at a location determined to be safe and convenient. WRC does not provide services to couples. CoC Coordinated Assessment agencies conduct separate intake interviews with each member of any couple that comes to them for assistance to minimize potential coercion of survivors and will refer any individuals identified as survivors of domestic or sexual violence to WRC for further assistance. 2) WRC works with each individual survivor to make determinations and placements into safe housing. Placements take into consideration neighborhood choice based on the survivor's safety risks and allied support systems. 3) WRC uses a scattered-site model for its TH-RRH units, and ensures that the location of each survivor's unit is kept confidential. 4) All WRC advocates are required to complete 65 hours of training on sexual abuse, domestic violence, stalking, and dating violence upon hire. Safety assessment and planning with survivors is an established, ongoing activity performed by WRC advocates. 5) WRC ensures each unit occupied by survivors are safe and secure, including ensuring units have quality locking doors and windows, opting for units above the first floor where desired by survivors, and ensuring sufficient exterior lighting around the unit. As stated above, WRC keeps the addresses of survivor units confidential, and keeps all participant information confidential (including the use of an alternative database, maintaining all files in locking cabinets in locked rooms, and staff training on confidentiality protocols).

4A-3d.1.	Applicant's Experience in Evaluating Its Ability to Ensure DV Survivors' Safety.	
	NOFO Section I.B.3.j.(1)(d)	

Describe in the field below how the project evaluated its ability to ensure the safety of DV survivors the project served in the project, including any areas identified for improvement throughout the project's operation.

(limit 2,500 characters)

Given the understanding that survivors of domestic violence and sexual abuse are at increased risk for severe injury or death when planning to separate from an abusive partner; WRC's advocates conduct a detailed history of abuse, ongoing risk assessment and safety planning with all survivors engaged in the leaving process. WRC also provides 24-hour access to crisis intervention and system advocacy services. While WRC engages in continuous quality improvement efforts, there are no specific identified areas for improvement related to survivor safety at this time.

4A-3e.	Applicant's Experience in Placing and Stabilizing Survivors in Permanent Housing Using Trauma-Informed, Survivor-Centered Approaches.	
	NOFO Section I.B.3.j.(1)(d)	

	Describe in the field below the project applicant's experience in:
1.	prioritizing placement and stabilization of survivors;
2.	placing survivors in permanent housing;
3.	placing and stabilizing survivors consistent with their preferences; and
4.	placing and stabilizing survivors consistent with their stated needs.

(limit 2,500 characters)

WRC has more than 47 years' experience serving survivors of domestic violence, sexual abuse, dating violence and stalking in Lackawanna County. WRC serves an average of 1500 survivors (including children) each year; more than 1/3 of the requests WRC receives are for some type of housing assistance. All of WRC's programs operate using trauma-informed, survivor-centered approaches, and all direct-service staff receive training on trauma-informed care upon hire and at least annually thereafter. WRC operates with a trauma-informed, empowerment-based counseling model driven by survivor-centered goal development.

Upon entry into WRC's SHP, survivors meet with an advocate to initialize an assessment for traumatic brain injury (TBI) sustained during the violent relationship. Appropriate medical and psychological options are offered and advocated for if need be. By initializing TBI assessments, advocates become informed of the degree of past trauma; address individualized needs; create appropriate goal plans, and develop trust in the counseling relationship. Advocates engaged in survivor-centered advocacy strive to meet individual needs, as defined and prioritized by them. It is defined through partnership-building by focusing on the survivor's unique set of skills, strengths, and abilities, with the goal being greater autonomy, justice, and safety. The primary focus of WRC's existing programs has been on assisting survivors to access safe, stable PH as rapidly as possible while considering their safety needs and housing preferences, and supporting them in stabilizing in housing. Survivor's housing preferences may include community, unit size, unit floor, accessibility, etc. WRC currently has a short 14-day average stay in its emergency safe housing before moving participants into PH. WRC's guiding principles include treating all individuals with respect and dignity. WRC seeks to minimize power differentials by maintaining a diverse staff including individuals identifying as LGBTQ, bi-lingual/cultural and non-white.

4A-3f.	Applicant's Experience in Trauma-Informed, Survivor-Centered Approaches.	
	NOFO Section I.B.3.j.(1)(d)	

	Describe in the field below examples of the project applicant's experience using trauma-informed, victim-centered approaches to meet needs of DV survivors by:
1.	establishing and maintaining an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures survivors and staff interactions are based on equality, and minimize power differentials;
2.	providing survivors access to information on trauma, e.g., training staff on providing survivors with information on the effects of trauma;

3.	emphasizing survivors' strengths, e.g., strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans worked towards survivor-defined goals and aspirations;
4.	centering on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination, language access, improving services to be culturally responsive, accessible, and trauma-informed;
5.	providing a variety of opportunities for survivors' connections, e.g., groups, mentorships, peer-to-peer, spiritual needs; and
6.	offering support for survivor parenting, e.g., trauma-informed parenting classes, childcare, connections to legal services.

(limit 5,000 characters)

WRC has more than 47 years' experience serving survivors of domestic violence, sexual abuse, dating violence and stalking in Lackawanna County. WRC established the WRC Economic Advocacy Project, with a Safe Housing Program (SHP) component, 12 years ago with the specific purpose of advancing the agency's economic justice work and developing a continuum of housing options for survivors fleeing abuse. WRC serves an average of 1500 survivors (including children) each year; more than 1/3 of the requests WRC receives are for some type of housing assistance. All of WRC's programs operate using trauma-informed, survivor-centered approaches, and all direct-service staff receive training on trauma-informed care upon hire and at least annually thereafter. WRC operates with a trauma-informed, empowerment-based counseling model driven by survivor-centered goal development.

(1) WRC's guiding principles include treating all individuals with respect and dignity. WRC does not use punitive interventions. WRC seeks to minimize power differentials by maintaining a diverse staff including individuals identifying as LGBTQ, bi-lingual/cultural and non-white.

(2) WRC advocates receive ongoing training on trauma-informed interventions, as well as traumatic brain injury assessment and referral. WRC has established relationships with organizations that provide mental health services, SUD treatment, medical services, SOAR certified workers, ESL classes and other related services. WRC purchases materials, books and handouts to share with survivors and to use in counseling sessions that address the effects of trauma.

(3) WRC's approach is an empowerment-based counseling model driven by survivor-centered goal development. Survivor-driven goal planning focuses on the identification of participant's strengths. WRC uses a variety of tools to assist survivors in developing goal plans that have been created by a variety of experts in the field including NNEDV, OVW, and PCADV.

(4) WRC's commitment to diversity moves beyond mere tolerance, and embraces the diverse identities, perspectives, and experiences of survivors, staff, volunteers, board members, and other community partners. For example, WRC provides diversity equity and inclusion training for all staff. It is WRC's practice to assess for ways to "screen in" participants versus "screening out" due to mental illness, drug addiction or other related issues. To ensure quality services to diverse and marginalized populations, all direct service staff receive training on cultural competency, including training on nondiscrimination, equal access, and inclusivity. WRC employs Spanish-speaking advocates, and all forms and handouts are translated into Spanish. Translation for additional languages is provided via telephone.

(5) WRC and project partners OUTREACH and St. Joseph's Center deliver opportunities for connection through various support groups, such as parenting, job search, economic and housing, legal, and monthly educational dinners. Survivors will be connected to other group opportunities, including faith-based programs to meet spiritual needs as desired by the client.

(6) WRC connected participants with children to parenting and childcare services through OUTREACH (Head Start, parent-child programs, parenting education, child custody support), and WRC also maintains flexible funding to provide funds for childcare.

4A-3g.	Applicant's Experience Meeting Service Needs of DV Survivors.	
	NOFO Section I.B.3.j.(1)(d)	

Describe in the field below examples of supportive services the project provided to domestic violence survivors while quickly moving them into permanent housing and addressing their safety needs.

(limit 5,000 characters)

WRC provides a broad array of supportive services to domestic violence survivors experiencing homelessness while quickly moving them into permanent housing and addressing their safety needs, including:

Child Custody: OUTREACH provides child custody supports. WRC attorneys provide representation on child custody.

Legal Services: WRC's civil legal project provides legal services for custody, support, housing, credit, divorce, Protection from Abuse, immigration, and other civil legal needs. Referral to local Legal Aid and Pro Bono attorneys are additional options. WRC's Legal Advocates provide accompaniment and advocacy on civil and criminal matters.

Criminal History: OUTREACH specializes in serving women who are incarcerated, and has staff experienced at working with women in learning how to present their criminal history to landlords and employers.

Bad Credit History: WRC Advocates work with survivors to address poor credit histories that are often a result of financial abuse. WRC works closely with partners to address financial issues including Consumer Credit, UNC, and Educational Opportunity Center (EOC).

Education: EOC provides educational counseling, assistance with loan/grant applications; training/tutoring; and GED assistance.

Employment/Income: WRC works with OUTREACH, Dress for Success, EOC, and Career Link for job prep and placement. WRC has relationships with administrators of TANF, Medicaid, SLHDA and EARN. WRC is a member of Women in Philanthropy that supports a Matched Savings Program and provides micro-loans to women starting small businesses.

Physical/Mental Healthcare: WRC makes referrals to the Scranton Counseling Center (mental health), and Maternal and Family Health and Wright Center (medical care). WRC also has relationships with local physicians that provide pro bono assistance.

Drug/Alcohol Treatment: WRC refers survivors to DATS, private institutions, and dual diagnosis programs in surrounding cities.

Childcare: OUTREACH provides parent-child groups, including Head Start. WRC has funding to pay for childcare at a reduced rate with a local provider. WRC provides children's activities during informational group meetings at WRC.

4A-3h.	Applicant's Plan for Placing and Stabilizing Survivors in Permanent Housing Using Trauma-Informed, Survivor-Centered Approaches in the New DV Bonus Housing Project(s).	
	NOFO Section I.B.3.j.(1)(e)	
	Describe in the field below how the project(s) will:	
1.	prioritize placement and stabilization of program participants;	
2.	place program participants in permanent housing;	
3.	place and stabilize program participants consistent with their preferences; and	
4.	place and stabilize program participants consistent with their stated needs.	

(limit 2,500 characters)

WRC will leverage their more than 47 years' experience serving survivors of domestic violence, sexual abuse, dating violence and stalking in Lackawanna County to provide quality RRH services for survivors through the proposed new project. Like all of WRC's current programs, the proposed program will operate using trauma-informed, survivor-centered approaches, and all direct-service staff will receive training on trauma-informed care upon hire and at least annually thereafter. WRC operates with a trauma-informed, empowerment-based counseling model driven by survivor-centered goal development. Specific trauma-informed approaches that WRC will take include: (1) Advocates engaged in survivor-centered advocacy will strive to meet individual needs, as defined and prioritized by them. It is defined through partnership-building by focusing on the survivor's unique set of skills, strengths, and abilities, with the goal being greater autonomy, justice, and safety. The primary focus of the RRH project will be on assisting survivors to access safe, stable PH as rapidly as possible while considering their safety needs and housing preferences. Survivor's housing preferences may include community, unit size, unit floor, accessibility, etc. WRC currently has a short 14-day average stay in its emergency safe housing before moving participants into PH. One of WRC's guiding principles is to treat all individuals with respect and dignity. WRC does not use punitive interventions. WRC seeks to minimize power differentials by maintaining a diverse staff including individuals identifying as LGBTQ, bi-lingual/cultural and non-white. WRC advocates receive ongoing training on trauma-informed interventions, as well as traumatic brain injury assessment and referral. WRC has established relationships with organizations that provide mental health services, SUD treatment, medical services, SOAR certified workers, ESL classes and other related services. WRC's approach is an empowerment-based counseling model driven by survivor-centered goal development. Survivor-driven goal planning focuses on the identification of participant's strengths. WRC uses a variety of tools to assist survivors in developing goal plans that have been created by a variety of experts in the field including NNEDV, OVW, and PCADV.

4A-3i.	Applicant's Plan for Administering Trauma-Informed, Survivor-Centered Practices in the New DV Bonus Housing Project(s).	
	NOFO Section I.B.3.j.(1)(e)	

Describe in the field below examples of how the new project(s) will:

1.	establish and maintain an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant and staff interactions are based on equality, and minimize power differentials;
2.	provide program participants access to information on trauma, e.g., training staff on providing program participants with information on the effects of trauma;
3.	emphasize program participants' strengths—for example, strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans work towards survivor-defined goals and aspirations;
4.	center on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination, language access, improving services to be culturally responsive, accessible, and trauma-informed;
5.	provide a variety of opportunities for program participants' connections, e.g., groups, mentorships, peer-to-peer, spiritual needs; and
6.	offer support for survivor parenting, e.g., trauma-informed parenting classes, childcare, connections to legal services.

(limit 5,000 characters)

WRC will leverage their more than 47 years' experience serving survivors of domestic violence, sexual abuse, dating violence and stalking in Lackawanna County to provide quality TH and RRH services for survivors through the proposed new project. Like all of WRC's current programs, the proposed program will operate using trauma-informed, victim-centered approaches, and all direct-service staff will receive training on trauma-informed care upon hire and at least annually thereafter. WRC operates with a trauma-informed, empowerment-based counseling model driven by survivor-centered goal development. Specific trauma-informed, victim-centered approaches that WRC will take include:

(1) One of WRC's guiding principles is to treat all individuals with respect and dignity. WRC does not use punitive interventions. WRC seeks to minimize power differentials by maintaining a diverse staff including individuals identifying as LGBTQ, bi-lingual/cultural and non-white.

(2) WRC advocates receive ongoing training on trauma-informed interventions, as well as traumatic brain injury assessment and referral. WRC has established relationships with organizations that provide mental health services, SUD treatment, medical services, SOAR certified workers, ESL classes and other related services.

(3) WRC's approach is an empowerment-based counseling model driven by survivor-centered goal development. Survivor-driven goal planning focuses on the identification of participant's strengths. WRC uses a variety of tools to assist survivors in developing goal plans that have been created by a variety of experts in the field including NNEDV, OVC, and PCADV.

(4) WRC's commitment to diversity moves beyond mere tolerance, and embraces the diverse identities, perspectives, and experiences of survivors, staff, volunteers, board members, and other community partners. It is WRC's practice to assess for ways to "screen in" participants versus "screening out" due to mental illness, drug addiction or other related issues. To ensure quality services to diverse and marginalized populations, all direct service staff will receive training on cultural competency, including training on nondiscrimination, equal access, and inclusivity. WRC employs Spanish-speaking advocates, and all forms and handouts are translated into Spanish. Translation for additional languages is provided via telephone.

(5) WRC and project partners OUTREACH and St. Joseph's Center deliver opportunities for connection through various support groups, such as parenting, job search, economic and housing, legal, and monthly educational dinners. Survivors will be connected to other group opportunities, including faith-based programs to meet spiritual needs as desired by the client.

(6) WRC will connect participants with children to parenting and childcare services through OUTREACH (Head Start, parent-child programs, parenting education, child custody support), and WRC also maintains flexible funding to provide funds for childcare.

4A-3j.	Applicant's Plan for Involving Survivors in Policy and Program Development, Operations, and Evaluation in the New DV Bonus Housing Project(s).	
	NOFO Section I.B.3.j.(1)(f)	
	Describe in the field below how the new project will involve survivors:	
1.	with a range of lived expertise; and	
2.	in policy and program development throughout the project's operation.	
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(limit 2,500 characters)

WRC has a group of survivors who have exited its housing program that meet semi-annually with staff to provide input on what WRC might have done differently to improve their experience with the program and their success after leaving the program. This group of survivors help to inform policy and program development, sharing their insight and suggestions for ways to improve services to better meet the needs of survivors.

WRC's Board of Directors includes individuals with lived experience with domestic violence, including an individual who lived in the WRC shelter. These board members help to guide the organization's growth, and have direct impact on policy and program development through their role on the board.

Additionally, WRC hires individuals with lived experience where appropriate. These staff with lived experience serve as credible messengers for participants, and provide input into program design/recommendations for changes during staff meetings or conversations with their supervisors.

4B. Attachments Screen For All Application Questions

We have provided the following guidance to help you successfully upload attachments and get maximum points:

1.	You must include a Document Description for each attachment you upload; if you do not, the Submission Summary screen will display a red X indicating the submission is incomplete.		
2.	You must upload an attachment for each document listed where 'Required?' is 'Yes'.		
3.	We prefer that you use PDF files, though other file types are supported—please only use zip files if necessary. Converting electronic files to PDF, rather than printing documents and scanning them, often produces higher quality images. Many systems allow you to create PDF files as a Print option. If you are unfamiliar with this process, you should consult your IT Support or search for information on Google or YouTube.		
4.	Attachments must match the questions they are associated with.		
5.	Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process.		
6.	If you cannot read the attachment, it is likely we cannot read it either.		
	. We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).		
	. We must be able to read everything you want us to consider in any attachment.		
7.	After you upload each attachment, use the Download feature to access and check the attachment to ensure it matches the required Document Type and to ensure it contains all pages you intend to include.		
8.	Only use the "Other" attachment option to meet an attachment requirement that is not otherwise listed in these detailed instructions.		
Document Type	Required?	Document Description	Date Attached
1C-7. PHA Homeless Preference	No	PHA Homeless Pref...	10/18/2024
1C-7. PHA Moving On Preference	No		
1D-10a. Lived Experience Support Letter	Yes	Lived Experience ...	10/18/2024
1D-2a. Housing First Evaluation	Yes	WRC Housing First...	10/18/2024
1E-2. Local Competition Scoring Tool	Yes	Local Competition...	10/18/2024
1E-2a. Scored Forms for One Project	Yes	Scored Forms for...	10/21/2024
1E-5. Notification of Projects Rejected-Reduced	Yes	Notification of P...	10/21/2024
1E-5a. Notification of Projects Accepted	Yes	Notification of P...	10/21/2024
1E-5b. Local Competition Selection Results	Yes	Local Competition...	10/21/2024
1E-5c. Web Posting—CoC-Approved Consolidated Application	Yes		
1E-5d. Notification of CoC-Approved Consolidated Application	Yes		

2A-6. HUD's Homeless Data Exchange (HDX) Competition Report	Yes	HDX Report	10/18/2024
3A-1a. Housing Leveraging Commitments	No	Housing Leveragin...	10/18/2024
3A-2a. Healthcare Formal Agreements	No	Healthcare Formal...	10/18/2024
3C-2. Project List for Other Federal Statutes	No		
Other	No	Job Description -...	10/18/2024

Attachment Details

Document Description: PHA Homeless Preference Documentation

Attachment Details

Document Description:

Attachment Details

Document Description: Lived Experience Support Letter

Attachment Details

Document Description: WRC Housing First Evaluation

Attachment Details

Document Description: Local Competition Scoring Tool

Attachment Details

Document Description: Scored Forms for One Project

Attachment Details

Document Description: Notification of Projects Rejected-Reduced

Attachment Details

Document Description: Notification of Projects Accepted

Attachment Details

Document Description: Local Competition Selection Results

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description: HDX Report

Attachment Details

Document Description: Housing Leveraging Commitments

Attachment Details

Document Description: Healthcare Formal Agreements

Attachment Details

Document Description:

Attachment Details

Document Description: Job Description - Lived Experience Coordinator

Submission Summary

Ensure that the Project Priority List is complete prior to submitting.

Page	Last Updated
1A. CoC Identification	09/12/2024
1B. Inclusive Structure	10/21/2024
1C. Coordination and Engagement	10/18/2024
1D. Coordination and Engagement Cont'd	10/18/2024
1E. Project Review/Ranking	10/18/2024
2A. HMIS Implementation	10/18/2024
2B. Point-in-Time (PIT) Count	10/18/2024
2C. System Performance	10/18/2024
3A. Coordination with Housing and Healthcare	10/18/2024
3B. Rehabilitation/New Construction Costs	10/18/2024
3C. Serving Homeless Under Other Federal Statutes	10/18/2024

4A. DV Bonus Project Applicants

10/21/2024

4B. Attachments Screen

Please Complete

Submission Summary

No Input Required

Scranton Housing Authority

400 ADAMS AVENUE, SCRANTON, PA 18510
MAIN OFFICE - TELEPHONE: (570) 348-4400

EXECUTIVE OFFICES FAX: (570) 348-4442
TDD (570) 348-4415

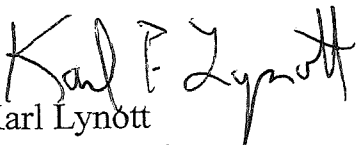
September 17, 2024

Nathan Morgan
Director, Continuum of Care
United Neighborhood Centers of Northeastern Pennsylvania
425 Alder Street
Scranton, PA 18505

Dear Nathan:

I am writing to confirm that Scranton Housing Authority has a general preference for individuals and families experiencing homelessness for both the Public Housing and Housing Choice Voucher Programs.

Sincerely,


Karl Lynott
Executive Director
Scranton Housing Authority

Scranton Housing Authority
400 ADAMS AVENUE
SCRANTON, PA. 18510

QUESTIONNAIRE FOR PREFERENCE

PUBLIC HOUSING

DATE: _____

NAME: _____

ADDRESS: _____

The Scranton Housing Authority will give priority in the selection of applicants from the public housing waiting list in the following order. Please check the preference that applies to your situation.

	Office Use Only
	<u>Wt</u>
<input type="checkbox"/> Applicant who is involuntarily displaced from his/her home as a result of fire, disaster or government action.	8
<input type="checkbox"/> Single or two parent household who resides in the City of Scranton where the head of household or spouse works or has been hired to work in the City of Scranton. Head of household or spouse must be employed a minimum of 30 hours per week.	7
<input type="checkbox"/> Head of household or spouse or sole member who is 62 years of age or older, or who receives Social Security, SSI or any benefits resulting from an individual's inability to work will be counted as the equivalent to the second preference.	7
<input type="checkbox"/> Head of household or spouse that has graduated from an education and/or training program that is designed to prepare individuals for the job market	6
<input type="checkbox"/> Applicant who is a victim of domestic violence.	5
<input checked="" type="checkbox"/> Applicant who is homeless.	4
<input type="checkbox"/> Applicant living in substandard housing.	3
<input type="checkbox"/> Applicant paying more than 50% of income for rent.	2
<input type="checkbox"/> No preference	1

All applicants will be selected by date and time of application according to the criteria herein stated.

Applicant must verify preference based on current status at initial lease up.

DATE

SIGNATURE



ASSISTING LACKAWANNA COUNTY FAMILIES AND INDIVIDUALS
WITH SAFE AND AFFORDABLE HOUSING SINCE 1961

September 20, 2024

Mr. Nathan Morgan
Director, Continuum of Care
United Neighborhood Centers of Northeastern Pennsylvania
425 Alder Street
Scranton, PA 18505

Dear Nathan:

I am writing to confirm that the Housing Authority of the County of Lackawanna has a general preference for individuals and families experiencing homelessness for Public Housing.

Sincerely,

Patrick Padula
Executive Director
Housing Authority of the County of Lackawanna

For Office Use Only. Applicants should not write in this section.

Eligibility Determination

Date/Time: _____ Bedroom Size: _____ Initial Eligibility Y N

Received by: _____ Interview Date: _____ Final Eligibility Y N

List any special assistance required by this applicant: _____ Denied: Date _____

PREFERENCES: (Check all that applies)

☐ Victim of Domestic Violence ☐ Veteran/Immediate Family of an Active Military Person ☐ Homeless
☐ Elderly ☐ Disabled ☐ Live in Lackawanna County ☐ Live in the City of Scranton or Carbondale
☐ Displaced due to a Federally Declared Disaster, fire, flood

Limited English Proficiency:

Do you require oral and/or written information in any language other than English? ☐ Yes ☐ No

If yes, which language: _____ Please contact the Public Housing applications Office for assistance. If no, continue.

Instructions:

Complete this form in ink in your own handwriting. Use the correct legal name for each person who will reside in the same unit exactly as it appears on his/her Social Security card. All persons age 18 and over must sign this application certifying the information pertaining to them is correct. Do not leave any section of the application blank. If a section does not apply to you, write N/A in it.

Applicant Head of Household:

Applicant Name: _____

Mailing Address: _____ City _____ State _____ Zip _____

Physical Address Where You Currently Live: _____

Phone #: _____ Work Phone #: _____ Cell Phone #: _____

Email address: _____

Social Security Numbers:

Social Security cards must be provided for all persons who will live in the rental unit.

Is any household member's current legal name different than the name on his/her SS card? ☐ Yes ☐ No

If yes, contact the Social Security office immediately to obtain a corrected card with the current legal name.

Have you or any other adult member ever used any name(s) or Social Security number(s) other than the one you are currently using? ☐ Yes ☐ No

If yes explain _____

 see 2nd page for examples of documentation needed,

HOUSING AUTHORITY OF THE COUNTY OF LACKAWANNA
PREFERENCE VERIFICATION

The following are acceptable types of preference verifications:

1. Victim of domestic violence
✓ *Verification Required: Signed letter (original only) from Women's Resource Center or other legitimate organization that deals with domestic abuse; PFA original documentation*
2. Veteran
✓ *Verification Required: Form DD214*
3. Immediate Family of active military personnel
✓ *Verification Required: Orders from branch of service*
4. Victim of Federally Declared Disaster
✓ *Verification Required: This will be obtained through the Federal Government's declaration. Proof of residence within the disaster zone.*
5. Displacement due to fire, government condemnation, or flood (beyond control of applicant)
✓ *Verification required: Proof of destruction (letter or form) of home from a government body (local borough or township), fire department, red cross, insurance company. (Natural Disaster Pref.)*
6. I am Homeless
✓ *Verification Required: Signed letter (original only) from a Homeless Shelter*
7.
 - a. The head, spouse, or sole member of my household is employed at least 24 hours per week, and has been for at least 6 months.
✓ *Verification Required: Signed letter (original only) from the employer, stating when employment began, and hours worked per week.*
 - b. The head, spouse, or sole member of my household is an active full-time participant in, or a recent (within past one year) graduate of, educational and training programs designed to prepare individuals for the job market.
✓ *Verification Required: If already graduated, submit Certificate of Completion (original only). If a current participant, submit entry record and/or signed letter from the educational or training institution (originals only).*
 - c. The head, spouse or sole member of my household is working part-time AND participating part-time in educational and training programs designed to prepare individuals for the job market.
✓ *Verification Required: 1. Signed letter (original only) from the employer, stating when employment began, and hours worked per week, AND 2. Entry record and/or signed letter from the educational or training institution (originals only).*
 - d. The head, spouse, or sole member of my household is 62 years of age or older.
✓ *Verification Required (one of the following):*
 - a) Birth Certificate
 - b) Certificate of Citizenship.
 - c) U.S. Citizenship Identification Card (INS Form I-197).
 - d) Religious Record of Baptism (created within one year of birth) used.
 - e) Bureau of Indian Affairs Documentation of Membership in Federally recognized Tribe.
 - f) Government-Issued Photo I.D..
 - g) Passport.
 - e. The head, spouse, or sole member of my household is receiving Social Security Disability benefits, Supplemental Security Income (SSI) Disability Benefits, or other payments based on inability to work.
✓ *Verification required: Independent third party income verification.*
- A. Future employment in Lackawanna County, including Scranton and Carbondale (The head, spouse or sole member has been hired for a job, but the job has not yet started)
✓ *Verification required: Letter of Hire from Employer (original only), stating when the job will begin*



Scranton/Lackawanna County Continuum of Care

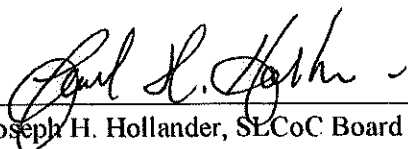
425 Alder Street; Scranton, PA • (570) 866-2233

To whom this may concern,

This letter affirms that the Scranton/Lackawanna Continuum of Care's (SLCoC) Board of Directors is supported by multiple board members with lived experience of homelessness. These board members bring valued insight and expertise to the board's decisions. Collectively, these individuals have experienced homelessness within the last 7 years and have lived experience from an unsheltered situation.

This letter also affirms that the SLCoC demonstrates support of the priorities for serving individuals and families experiencing homelessness with severe service needs in the City of Scranton and overarching Lackawanna County. The SLCoC prioritizes Housing First, reducing unsheltered homelessness, improving system performance, partnering with housing, health, and service agencies, racial equity, improving assistance to LGBTQ+ individuals, engaging persons with lived experience, and increasing affordable housing supply.


Sincerely,


Joseph H. Hollander, SLCoC Board Chair

10/07/2024
Date


Krista Murray, SLCoC Board Member

10/7/2024
Date


Harry Lyons, SLCoC Board Member

10/8/2024
Date



Provider Information

Please complete the information below on the organization being assessed.

Provider Information	
Provider's Legal Name	Women's Resource Center, Inc.
Acronym (If Applicable)	WRC
Year Incorporated	1976
EIN	232003915
Street Address	P.O. Box 975 Scranton PA
Zip Code	18501

Project Information	
Project Name	WRC Rapid Rehousing for Domestic Violence & Sexual Assault Survivors
Project Budget	\$ 225,152.00
Grant Number	PA0733L3T082308
Name of Project Director	Nancy Perri
Project Director Email Address	NancyP@wrcnepa.org
Project Director Phone Number	570-346-4460 x124
Which best describes the project *	Rapid Rehousing
<i>If project is a Safe Haven, please choose project type that it most operates like, e.g. shelter, transitional housing, or permanent housing</i>	
Are your services targeted to any of the following populations specifically? Please select one if so, as this impacts your assessment questions.	
Domestic Violence Survivors	

*Please note that when you select a project type, particular standards may not be relevant.

Management Information	
Name of CEO	Margaret A. Ruddy
CEO Email Address	PegR@wrcnepa.org
CEO Phone Number	570-346-4460 x103
Name of Staff Member Guiding Assessment	Nancy Perri
Staff Email Address	NancyP@wrcnepa.org
Staff Phone Number	570-346-4460 x124

Assessment Information	
Name of Assessor	Nancy Perri
Organizational Affiliation of Assessor	Women's Resource Center
Assessor Email Address	NancyP@wrcnepa.org
Assessor Phone Number	570-346-4460 x124
Date of Assessment	Sep 18 2024



Housing First Standards

For each standard, please use the drop down boxes in the three columns to the right to select “Not at all” or “Sometimes” or “Always”. Marking “Always” signifies full compliance for the standard.

No.	Standard	Access Definition / Evidence	Say It	Document it	Do it
Access 1	Projects are low-barrier	Admission to projects is not contingent on pre-requisites such as abstinence of substances, minimum income requirements, health or mental health history, medication adherence, age, criminal justice history, financial history, completion of treatment, participation in services, “housing readiness,” history or occurrence of victimization, survivor of sexual assault or an affiliated person of such a survivor or other unnecessary conditions unless required by law or funding source. <i>Optional notes here</i>	Always	Always	Always
Access 2	Projects do not deny assistance for unnecessary reasons	Procedures and oversight demonstrate that staff do everything possible to avoid denying assistance or rejecting an individual or family for the reasons listed in Access Standard #1. <i>Optional notes here</i>	Always	Always	Always
Access 3	Access regardless of sexual orientation, gender identity, or marital status	Equal access is provided in accordance with the 2012 and 2016 Equal Access Rules, meaning that any project funded by HUD must ensure equal access for persons regardless of one’s sexual orientation or marital status, and in accordance with one’s gender identity. Adult only households, regardless of marital status, should have equal access to projects (if these project types are not available within a CoC, the CoC should conduct an assessment to determine if these project types are needed and work with providers to accommodate the need). Please see Equal Access Rules here: https://www.hudexchange.info/resource/1991/equal-access-to-housing-final-rule/ <i>Optional notes here</i>	Always	Always	Always
Access 4	Admission process is expedited with speed and efficiency	Projects have expedited admission processes, to the greatest extent possible, including helping participants obtain documentation required by funding sources, as well as processes to admit participants regardless of the status of their eligibility documentation whenever applicable. <i>Optional notes here</i>	Always	Always	Always
Access 5	Intake processes are person-centered and flexible	Intake and assessment procedures are focused on the individual’s or family’s strengths, needs, and preferences. Projects do not require specific appointment times, but have flexible intake schedules that ensure access to all households. Assessments are focused on identifying household strengths, resources, as well as identifying barriers to housing that can inform the basis of a housing plan as soon as a person is enrolled in the project. <i>Optional notes here</i>	Always	Always	Always

Access 6	The provider/project accepts and makes referrals directly through Coordinated Entry	Projects actively participate in the CoC-designated Coordinated Entry processes as part of streamlined community-wide system access and triage. If these processes are not yet implemented, projects follow communities’ existing referral processes. Referrals from Coordinated Entry are rarely rejected, and only if there is a history of violence, the participant does not want to be in the project, there are legally valid grounds (such as restrictions regarding sex offenders) or some other exceptional circumstance that is well documented.	Always	Always	Always
		<i>Optional notes here</i>			
Access 7	Exits to homelessness are avoided	Projects that can no longer serve particular households utilize the coordinated entry process, or the communities’ existing referral processes if coordinated entry processes are not yet implemented, to ensure that those individuals and families have access to other housing and services as desired, and do not become disconnected from services and housing. Households encounter these exits under certain circumstances, such as if they demonstrate violent or harassing behaviors, which are described within agencies’ regulation-adherent policies.	Always	Always	Always
		<i>Optional notes here</i>			
Name		Participant Input Definition / Evidence	Say It	Document it	Do it
Participant Input 1	Participant education is ongoing	Project participants receive ongoing education on Housing First principles as well as other service models employed in the project. In the beginning of and throughout tenancy, participants are informed about their full rights and responsibilities as lease holders, including the potential causes for eviction.	Always	Always	Always
		<i>Optional notes here</i>			
Participant Input 2	Projects create regular, formal opportunities for participants to offer input	Input is welcomed regarding the project’s policies, processes, procedures, and practices. Opportunities include involvement in: quality assurance and evaluation processes, a participant leadership/advisory board, processes to formally communicate with landlords, the design of and participation in surveys and focus groups, planning social gatherings, integrating peer specialists and peer-facilitated support groups to compliment professional services.	Always	Always	Always
		<i>Optional notes here</i>			



Housing First Standards

For each standard, please use the drop down boxes in the three columns to the right to select “Not at all” or “Sometimes” or “Always”. Marking “Always” signifies full compliance for the standard.

Standard		Lease and Occupancy Definition / Evidence	Say It	Document It	Do It
Leases 1	Housing is considered permanent (not applicable for Transitional Housing)	Housing is not time-limited (though rent assistance may be) and leases are automatically renewable upon expiration, except with prior notice by either party. <i>Optional notes here</i>	Always	Always	Always
Leases 2	Participant choice is fundamental	A participant has, at minimum, choices in deciding the location and type of housing based on preferences from a range of housing types and among multiple units, as available and as practical. In project-based settings, participants should be offered choice of units within a particular building, or within the portfolio of single site properties. In projects that use shared housing, i.e. housing with unrelated roommates, participants should be offered choice of roommates, as available and as practical. Additionally, as applicable, participants are able to choose their roommates when sharing a room or unit. <i>Optional notes here</i>	Always	Always	Always
Leases 3	Leases are the same for participants as for other tenants	Leases do not have any provisions that would not be found in leases held by any other tenant in the property or building and is renewable per the participants’ and owner’s choice. People experiencing homelessness who receive help moving into permanent housing should have leases that confer the full rights, responsibilities, and legal protections under Federal, state, and local housing laws. For transitional housing, there may be limitations on length of stay, but a lease/occupancy agreement should look like a lease that a person would have in the normal rental market. <i>Optional notes here</i>	Always	Always	Always
Leases 4	Participants receive education about their lease or occupancy agreement terms	Participants are also given access to legal assistance and encouraged to exercise their full legal rights and responsibilities. Landlords and providers abide by their legally-defined roles and responsibilities. <i>Optional notes here</i>	Always	Always	Always
Leases 5	Measures are used to prevent eviction	Property or building management, with services support, incorporates a culture of eviction avoidance, reinforced through practices and policies that prevent lease violations and evictions among participants, and evict participants only when they are a threat to self or others. Clear eviction appeal processes and due process is provided for all participants. Lease bifurcation is allowed so that a tenant or lawful occupant who is a victim of a criminal act of physical violence committed against them by another tenant or lawful occupant is not evicted, removed or penalized if the other is evicted. <i>Optional notes here</i>	Always	Always	Always

Leases 6	Providing stable housing is a priority	Providers engage in a continued effort to hold housing for participants, even if they leave their housing for short periods due to treatment, illness, or any other temporary stay outside of the unit.	Always	Always	Always
		<i>Optional notes here</i>			
Leases 7	Rent payment policies respond to tenants’ needs (as applicable)	While tenants are accountable to the rental agreement, adjustments may be needed on a case by case basis. As necessary, participants are given special payment arrangements for rent arrears and/or assistance with financial management, including representative payee arrangements.	Always	Always	Always
		<i>Generally program participants are not financially responsible for any expenses related to the rent.</i>			



Housing First Standards

For each standard, please use the drop down boxes in the three columns to the right to select “Not at all” or “Sometimes” or “Always”. Marking “Always” signifies full compliance for the standard.

Standard	Services Definition / Evidence	Say it	Document it	Do it
Services 1 Projects promote participant choice in services	Participants are able to choose from an array of services. Services offered are housing focused and include the following areas of support: employment and income, childhood and education, community connection, and stabilization to maintain housing. These should be provided by linking to community-based services. <i>Optional notes here</i>	Always	Always	Always
Services 2 Person Centered Planning is a guiding principle of the service planning process	Person-centered Planning is a guiding principle of the service planning process <i>Optional notes here</i>	Always	Always	Always
Services 3 Service support is as permanent as the housing	Service connections are permanently available and accessible for participants in Permanent Supportive Housing. Rapid Re-Housing projects should, at a minimum, be prepared to offer services for up to 6 months after the rental assistance ends. In emergency shelter and transitional housing, services are available as long as the participant resides in the unit or bed – and up to 6 months following exit from transitional housing. <i>Optional notes here</i>	Always	Always	Always
Services 4 Services are continued despite change in housing status or placement	Wherever possible, participants continue to be offered services even if they lose their housing unit or bed (for congregate projects), or if they are placed in a short-term inpatient treatment. Ideally, the service relationship should continue, despite a service hiatus during some institutional stays. <i>Optional notes here</i>	Always	Always	Always
Services 5 Participant engagement is a core component of service delivery	Staff provide effective services by developing relationships with participants that provide immediate needs and safety, develop trust and common ground, making warm hand-offs to other mainstream service providers, and clearly explain staff roles. Engagement is regular and relationships are developed over time.	Always	Always	Always

Optional notes here					
Services 6	Services are culturally appropriate with translation services available, as needed	Project staff are sensitive to and support the cultural aspects of diverse households. Wherever possible, staff demographics reflect the participant population they serve in order to provide appropriate, culturally-specific services. Translation services are provided when needed to ensure full comprehension of the project. Projects that serve families with children should have family-friendly rules that allow for different schedules based on work and school hours and have services that allow parents to participate in activities without having to constantly supervise their children themselves (i.e. can use the bathroom or take a shower without their children being in the bathroom with them).	Always	Always	Always
Optional notes here					
Services 7	Staff are trained in clinical and non-clinical strategies (including harm reduction, motivational interviewing, trauma-informed approaches, strength-based)	Services support a participant’s ability to obtain and retain housing regardless of changes in behavior. Services are informed by a harm-reduction philosophy, such as recognizing that substance use and addiction are a part of some participants' lives. Participants are engaged in non-judgmental communication regarding their behavior and are offered education regarding how to avoid risky behaviors and engage in safer practices.	Always	Always	Always
Optional notes here					
Standard		Housing Definition / Evidence	Say It	Document It	Do It
Housing 1	Housing is not dependent on participation in services	Participation in permanent and temporary housing settings, as well as crisis settings such as emergency shelter, is not contingent on participating in supportive services or demonstration of progress made on a service plan. Services must be offered by staff, but are voluntary for participants.	Always	Always	Always
Optional notes here					
Housing 2	Substance use is not a reason for termination	Participants are only terminated from the project for violations in the lease or occupancy agreements, as applicable. Occupancy agreements or an addendum to the lease do not include conditions around substance use or participation in services. If the project is a recovery housing model focused on people who are in early recovery from drugs or alcohol (as outlined in HUD’s Recovery Housing Brief), different standards related to use and subsequent offer of treatment may apply. See HUD's Recovery Housing brief here: https://www.hudexchange.info/resource/4852/recovery-housing-policy-brief/	Always	Always	Always
Optional notes here					
Housing 3	The rules and regulations of the project are centered on participants’ rights	Project staff have realistic expectations and policies. Rules and regulations are designed to support safe and stable communities and should never interfere with a life in the community. Participants have access to the project at all hours (except for nightly in and out shelter) and accommodation is made for pets.	Always	Always	Always

Optional notes here					
Housing 4	Participants have the option to transfer to another project	Transfers should be accommodated for tenants who reasonably believe that they are threatened with imminent harm from further violence if the tenant remains in the same unit. Whenever possible, transfers occur before a participant experiences homelessness.	Always	Always	Always
Optional notes here					



Housing First Standards

For each standard, please use the drop down boxes in the three columns to the right to select “Not at all” or “Sometimes” or "Always". Marking "Always" signifies full compliance for the standard.

Standard		Project -Specific Standards	Say It	Document it	Do it
Project 1	Quick access to RRH assistance	A Rapid Re-housing project ensures quick linkage to rapid re-housing assistance, based on participant choice.	Always	Always	Always
		Optional notes here			
Project 2	RRH services support people in maintaining their housing	Participants and staff understand that a primary goal of rapid re-housing is to end homelessness and move participants to permanent housing as quickly as possible, regardless of perceived barriers.	Always	Always	Always
		Optional notes here			
Project 3	Providers continuously assess a participant’s need for assistance	On an ongoing basis, providers assess a participant’s needs for continued assistance and provide tailored assistance based on those assessments.	Always	Always	Always
		Optional notes here			
		No additional standards	Please select answer	Please select answer	Please select answer
		Optional notes here			
		No additional standards	Please select answer	Please select answer	Please select answer
		Optional notes here			
		No additional standards			

Optional notes here						
No additional standards						
Optional notes here						
No additional standards						
Optional notes here						
Standard		Population Specific Standards		Say It	Document It	Do It
Population 1	Participant safety is a priority at all points of engagement and in all planning processes	Led by the survivor, a safety plan is developed that includes an assessment of danger, particular points of vulnerability, and best approaches to increasing safety.		Always	Always	Always
		Optional notes here				
Population 2	Survivor-driven advocacy is available	The unique needs and strengths of each individual survivor and their children are taken into account with regard to the types of services that are available and offered. Project uses flexible and survivor-focused approaches to overcome barriers survivors may face in accessing services through traditional models.		Always	Always	Always
		Optional notes here				
Population 3	Housing stability is a priority	Providers support survivors and their children to retain or obtain safe, stable housing. Survivors choose the type of housing and location of housing. Housing is located in an area that is considered safe from the abusive relationship.		Always	Always	Always
		Optional notes here				

Population

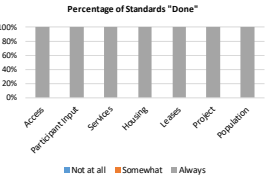
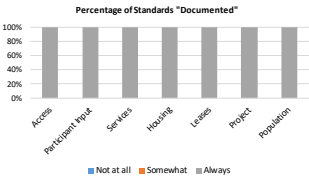
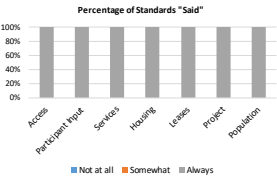
No additional standards

Optional notes here



Your score: 198
Max potential score: 198

Score is calculated by awarding 1 point for standards answered 'sometimes' and 2 points for standards answered 'always'. Categories that are not applicable for your project are not included in the maximum potential score.



Non-Compliant Standards ("Not at All" to Whether Standard is Sald)				Non-Documented Standards ("Not at All" to Whether Standard is Documented)				Non-Evidenced Standards ("Not at All" to Whether Standard is Done")			
Category	No.	Name	Standard	Category	No.	Name	Standard	Category	No.	Name	Standard

Comply	Document	Evidence	No Name	Standard	Category	Notes	Not at all	Not at all
Always	Always	Always	1	Admission to projects is not contingent on pre-requisites such as absence of substances, minimum income requirements, health or mental health history, medication adherence, age, criminal justice history, financial history, or other factors that might otherwise be used to deny admission to projects.	Access	Optional notes here	0	
Always	0	0	0	0	Access	Optional notes here	0	
Always	Always	Always	2	Projects do not deny assistance for discriminatory reasons.	Access	Optional notes here	0	
Always	0	0	0	0	Access	Optional notes here	0	
Always	Always	Always	3	Access regardless of sexual orientation, gender identity, or marital status is provided in accordance with the 2012 and 2016 Equal Housing Opportunity Act, meaning that any project funded by HUD must ensure equal access for persons regardless of one's sexual orientation or marital status.	Access	Optional notes here	0	
Always	0	0	0	0	Access	Optional notes here	0	
Always	Always	Always	4	Admission process is expedited with speed and efficiency.	Access	Optional notes here	0	
Always	0	0	0	0	Access	Optional notes here	0	
Always	Always	Always	5	Intake processes are person-centered and flexible.	Access	Optional notes here	0	
Always	0	0	0	0	Access	Optional notes here	0	
Always	Always	Always	6	The provider/project accepts and makes referrals directly through the provider/project to the CoC-designated Coordinated Entry process as part of streamlined community-wide system access and triage. If these processes are not yet implemented, projects follow community-wide system access and triage.	Access	Optional notes here	0	
Always	0	0	0	0	Access	Optional notes here	0	
Always	Always	Always	7	Services are provided as permanent as the housing.	Access	Optional notes here	0	
Always	0	0	0	0	Access	Optional notes here	0	
Always	Always	Always	8	Participation education is ongoing.	Access	Optional notes here	0	
Always	0	0	0	0	Access	Optional notes here	0	
Always	Always	Always	9	Projects create regular, formal opportunities for participants to participate in the project's policies, processes, procedures, and practices. Opportunities include involvement in quality assurance and evaluation processes, a participant leadership/advisory board, process improvement committees, and other opportunities.	Access	Optional notes here	0	
Always	0	0	0	0	Access	Optional notes here	0	
Always	Always	Always	10	Projects promote participant choice in services.	Access	Optional notes here	0	
Always	0	0	0	0	Access	Optional notes here	0	
Always	Always	Always	11	Participatory Planning is a guiding principle of the service planning process.	Access	Optional notes here	0	
Always	0	0	0	0	Access	Optional notes here	0	
Always	Always	Always	12	Service support is as permanent as the housing.	Access	Optional notes here	0	
Always	0	0	0	0	Access	Optional notes here	0	
Always	Always	Always	13	Services are continued despite change in housing status or placement.	Access	Optional notes here	0	
Always	0	0	0	0	Access	Optional notes here	0	
Always	Always	Always	14	Service engagement is a core component of service delivery.	Access	Optional notes here	0	
Always	0	0	0	0	Access	Optional notes here	0	
Always	Always	Always	15	Services are culturally appropriate with translation services available.	Access	Optional notes here	0	
Always	0	0	0	0	Access	Optional notes here	0	
Always	Always	Always	16	Staff are trained in clinical and non-clinical strategies (including harm reduction) to support a participant's ability to obtain and retain housing regardless of changes in behavior.	Access	Optional notes here	0	
Always	0	0	0	0	Access	Optional notes here	0	
Always	Always	Always	17	Housing is not dependent on participation in services.	Access	Optional notes here	0	
Always	0	0	0	0	Access	Optional notes here	0	
Always	Always	Always	18	Substance use is not a reason for termination.	Access	Optional notes here	0	
Always	0	0	0	0	Access	Optional notes here	0	
Always	Always	Always	19	The rules and regulations of the project are centered on participant Project staff have realistic expectations and policies. Rules and regulations are designed to support safe and stable communities and should never interfere with a life in the community. Participants have access to the participating project's policies, processes, procedures, and practices.	Access	Optional notes here	0	
Always	0	0	0	0	Access	Optional notes here	0	
Always	Always	Always	20	Participants have the option to transfer to another project.	Access	Optional notes here	0	
Always	0	0	0	0	Access	Optional notes here	0	
Always	Always	Always	21	Housing is considered permanent (not applicable for Transitional Housing in no time-limited (though rent assistance may be) and leases are automatically renewable upon expiration, except with prior notice by either party).	Access	Optional notes here	0	
Always	0	0	0	0	Access	Optional notes here	0	
Always	Always	Always	22	Participation choice is fundamental.	Access	Optional notes here	0	
Always	0	0	0	0	Access	Optional notes here	0	
Always	Always	Always	23	Leases are the same for participants as for other tenants.	Access	Optional notes here	0	
Always	0	0	0	0	Access	Optional notes here	0	
Always	Always	Always	24	Participants receive education about their lease or occupancy agreement.	Access	Optional notes here	0	
Always	0	0	0	0	Access	Optional notes here	0	
Always	Always	Always	25	Measures are used to prevent eviction.	Access	Optional notes here	0	
Always	0	0	0	0	Access	Optional notes here	0	
Always	Always	Always	26	Providing stable housing is a priority.	Access	Optional notes here	0	
Always	0	0	0	0	Access	Optional notes here	0	
Always	Always	Always	27	Rent payment policies respond to tenants' needs (as applicable).	Access	Optional notes here	0	
Always	0	0	0	0	Access	Optional notes here	0	
Always	Always	Always	28	Quick access to RHH assistance.	Access	Optional notes here	0	
Always	0	0	0	0	Access	Optional notes here	0	
Always	Always	Always	29	RHH services support people in maintaining their housing.	Access	Optional notes here	0	
Always	0	0	0	0	Access	Optional notes here	0	
Always	Always	Always	30	Providers continuously assess a participant's need for assistance.	Access	Optional notes here	0	
Please select answer	Please select answer	Please select answer	0	0	Access	Optional notes here	0	
Please select answer	Please select answer	Please select answer	0	0	Access	Optional notes here	0	
Please select answer	Please select answer	Please select answer	0	0	Access	Optional notes here	0	
Please select answer	Please select answer	Please select answer	0	0	Access	Optional notes here	0	
Please select answer	Please select answer	Please select answer	0	0	Access	Optional notes here	0	
Please select answer	Please select answer	Please select answer	0	0	Access	Optional notes here	0	
Always	Always	Always	31	Participant safety is a priority at all points of engagement and is a priority for the service. A safety plan is developed that includes an assessment of danger, particular points of vulnerability, and best approaches to increasing safety.	Access	Optional notes here	0	
Always	0	0	0	0	Access	Optional notes here	0	
Always	Always	Always	32	Survivor-driven advocacy is available.	Access	Optional notes here	0	
Always	0	0	0	0	Access	Optional notes here	0	
Always	Always	Always	33	Housing stability is a priority.	Access	Optional notes here	0	
Please select answer	Please select answer	Please select answer	0	0	Access	Optional notes here	0	



This page does not comprise part of the assessment. It is for information only.

Numbers	Access			Participant Input			Services			Housing			Leases			Project-specific			Population		
	Not at all	Somewhat	Always	Not at all	Somewhat	Always	Not at all	Somewhat	Always	Not at all	Somewhat	Always	Not at all	Somewhat	Always	Not at all	Somewhat	Always	Not at all	Somewhat	Always
Please select answer	0			0			0			0			0			0			0		
Say it	0	0	7	0	0	2	0	0	7	0	0	4	0	0	7	0	0	3	0	0	3
Document it	0	0	7	0	0	2	0	0	7	0	0	4	0	0	7	0	0	3	0	0	3
Do it	0	0	7	0	0	2	0	0	7	0	0	4	0	0	7	0	0	3	0	0	3
Checks	-			-			-			-			-			-			-		

Percentages	Access			Participant Input			Services			Housing			Leases			Project-specific			Population		
	Not at all	Somewhat	Always	Not at all	Somewhat	Always	Not at all	Somewhat	Always	Not at all	Somewhat	Always	Not at all	Somewhat	Always	Not at all	Somewhat	Always	Not at all	Somewhat	Always
Please select answer	0%			0%			0%			0%			0%			0%			0%		
Say it	0%	0%	100%	0%	0%	100%	0%	0%	100%	0%	0%	100%	0%	0%	100%	0%	0%	100%	0%	0%	100%
Document it	0%	0%	100%	0%	0%	100%	0%	0%	100%	0%	0%	100%	0%	0%	100%	0%	0%	100%	0%	0%	100%
Do it	0%	0%	100%	0%	0%	100%	0%	0%	100%	0%	0%	100%	0%	0%	100%	0%	0%	100%	0%	0%	100%
Number of standards	7			2			7			4			7			3			3		

'Say It'

	Access	Participant Input	Services	Housing	Leases	Project	Population
Not at all	0%	0%	0%	0%	0%	0%	0%
Somewhat	0%	0%	0%	0%	0%	0%	0%
Always	100%	100%	100%	100%	100%	100%	100%
Check	-						

'Document It'

	Access	Participant Input	Services	Housing	Leases	Project	Population
Not at all	0%	0%	0%	0%	0%	0%	0%
Somewhat	0%	0%	0%	0%	0%	0%	0%
Always	100%	100%	100%	100%	100%	100%	100%
Check	-						

'Do It'

	Access	Participant Input	Services	Housing	Leases	Project	Population
Not at all	0%	0%	0%	0%	0%	0%	0%
Somewhat	0%	0%	0%	0%	0%	0%	0%
Always	100%	100%	100%	100%	100%	100%	100%
Check	-						

Supportive Housing Standards Rating		Pointer
Start	0	Value
Initial	15	Pointer
Middle	45	End
End	40	
Max	100	

Score: 198

Standard Numbers	With special pop	Without special pop
Coordinated entry	15	12
Street outreach	15	12
Emergency shelter	26	23
Transitional housing	33	30
Rapid rehousing	33	30
Permanent supportive housing	33	30

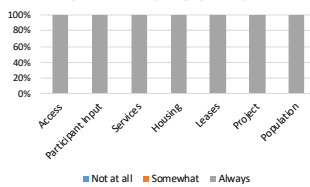
Max answer score (for 'always') 6 3 categories (say, document, do) x 2 max points for 'always'

Answer Numbers	With special pop	Without special pop	
Coordinated entry	90	72	1
Street outreach	90	72	1
Emergency shelter	156	138	2
Transitional housing	198	180	3
Rapid rehousing	198	180	3
Permanent supportive housing	198	180	3

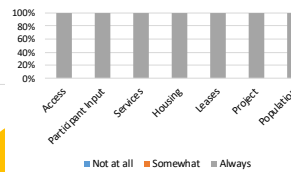
Project type Rapid Rehousing 3
Special population Domestic Violence Survivors 1

Evaluation max score 198

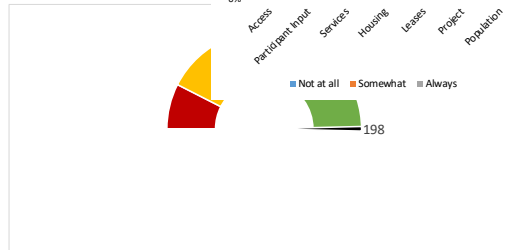
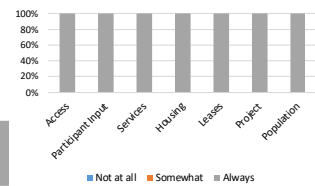
"Say It" Standards, by Category and Response



"Document It" Standards, by Category and Response



"Do It" Standards, by Category and Response





Assumptions for the standards

This page does not comprise part of the assessment. It is for information only.

Project standards

Standards	Coordinated Entry	Street Outreach	Emergency Shelter	Transitional Housing	Rapid Rehousing	Permanent Supportive Housing	Joint Transitional Housing & Rapid Rehousing
Title	Coordinated Entry does not screen people out for perceived barriers	Projects screen for health and safety needs	Focus of emergency shelter is on safe and responsive temporary shelter	Quick access to TH assistance	Quick access to RRH assistance	Quick access to PSH assistance	Quick access to RRH assistance
Project 1	Coordinated Entry does not screen people out for assistance due to perceived barriers related to housing or services, including, but not limited to, too little or no income, active or a history of substance use, domestic violence history, minimal linkages to other services, the type or extent of disability-related services or supports that are needed, or criminal justice history.	Outreach projects screen people contacted through outreach as soon as possible for critical health and safety needs, providing immediate response to people with the most severe needs.	Participants and staff understand that the primary goal of the emergency shelter is to provide temporary accommodation that is safe, respectful, and responsive to individual needs and that participants are offered permanent housing as quickly as possible, regardless of perceived barriers.	A transitional housing project ensures quick linkage to a next and services based on participant choice.	A Rapid Re-housing project ensures quick linkage to rapid re-housing assistance, based on participant choice.	A permanent supportive housing project ensures quick linkage to a next and very robust services, based on participant needs, preferences, and resource availability.	A Rapid Re-housing project ensures quick linkage to rapid re-housing assistance, based on participant choice.
	Type notes here, if required	Type notes here, if required	Type notes here, if required	Type notes here, if required	Type notes here, if required	Type notes here, if required	Type notes here, if required
Title	Process to assess project-level policies and alert CoC	Street outreach projects are focused on providing access to housing and services	Housing comes first	Transitional housing is focused on safe and quick transition to permanent housing	RRH services support people in maintaining their housing	RRH services support people in maintaining their housing	RRH services support people in maintaining their housing
Project 2	Written policies and procedures exist to determine which projects have project-level policies that screen out "high barriers" households, and the steps that the coordinated entry project will take to alert the CoC of these projects, thereby enabling the CoC to take steps to assist these projects in aligning Housing First principles.	Participants and staff understand that the primary goal of street outreach is to provide access to temporary housing and services. Outreach teams are coordinated as permanent housing as quickly as possible, regardless of perceived barriers. Street outreach projects reflect the low-barrier orientation of the Coordinated Entry process.	If a temporary shelter placement is made, assessment and planning for permanent housing placement begins as quickly as possible. People who are unsheltered are not required to first enter an emergency shelter in order to access permanent housing. Placement assistance and other permanent housing.	Participants and staff understand that the primary goal of transitional housing is to provide temporary accommodations that are safe, respectful, and responsive to individual needs, address the service needs of participants, and to ensure participants in permanent housing as quickly as possible, regardless of other personal issues or concerns, and as desired by the participant. Participation in transitional housing services does not inhibit participants from moving to permanent housing when they choose to. Assessment and planning for permanent housing placement begins as soon as the individual or family expresses a desire to transition to permanent housing.	Participants and staff understand that a primary goal of rapid re-housing is to end homelessness for people with the most severe service needs and help participants stay housed, regardless of other perceived barriers.	Participants and staff understand that a primary goal of permanent supportive housing is to end homelessness for people with the most severe service needs and help participants stay housed, regardless of other perceived barriers.	Participants and staff understand that a primary goal of rapid re-housing is to end homelessness and move participants to permanent housing as quickly as possible, regardless of perceived barriers.
	Type notes here, if required	Type notes here, if required	Type notes here, if required	Type notes here, if required	Type notes here, if required	Type notes here, if required	Type notes here, if required
Title	RRH as a bridge to permanent supportive housing	Street outreach is linked to Coordinated Entry	TH projects provide appropriate services	Providers continuously assess a participant's need for assistance	Property Management duties are separate and distinct from services/case management	Providers continuously assess a participant's need for assistance	
Project 3	Rapid Re-Housing is made available to serve as a bridge to other permanent housing options so that persons with high service needs or vulnerabilities can be housed more quickly. (See IRH's Rapid Re-Housing Brief here: https://www.hackchange.info/cases/documents/Rapid-Re-Housing-Brief.pdf)	Written policy and procedures detail a process by which street outreach staff ensures that persons encountered on the streets are offered the same standardized processes as persons assessed through site-based access points. Outreach teams are coordinated, trained, and have the ability to engage and quickly connect people experiencing homelessness to the local coordinated entry process in order to apply for and obtain permanent housing. Based on the CoC's decision about how street outreach is incorporated into the assessment process, street outreach projects must comply with the CoC's decision.	No additional standards	TH projects provide appropriate services to meet the participants' health and safety needs (e.g., persons in early recovery; domestic violence survivors; those who need special accommodations) when there are no permanent housing solutions available (with or without supportive services) or when the participant chooses transitional housing. Services are not required in order to participate in housing.	On an ongoing basis, providers assess a participant's needs for continued assistance and provide tailored assistance based on these assessments.	In order to provide clear roles of staff for participants in terms of lease and rules enforcement as well as tenant advocacy, property management and service providers should be separate roles. However, they should work together on a regular basis through regular communication and meetings regarding Participants to address tenancy issues in order to preserve tenancy.	On an ongoing basis, providers assess a participant's needs for continued assistance and provide tailored assistance based on these assessments.
	Type notes here, if required	Type notes here, if required	Type notes here, if required	Type notes here, if required	Type notes here, if required	Type notes here, if required	Type notes here, if required
Title		Street outreach continuously engages those experiencing homelessness and on the street	Housing comes first	Transitional housing is focused on safe and quick transition to permanent housing			
Project 4	No additional standards	Through continuous engagement strategies, a street outreach project provides quick linkage to housing and services when a person is ready to engage.	No individual or families, including those who are unsheltered, are required to enter a transitional housing project in order to access permanent housing placement assistance and enter permanent housing.	No additional standards	No additional standards	No additional standards	
			Type notes here, if required	Type notes here, if required			
Title		Street Outreach engagement informs the community's efforts to improve their crisis response system	TH projects provide appropriate services				
Project 5	No additional standards	Communication street outreach engagements with those on the street and in encampments to understand and remove barriers to those accessing the crisis response system.	No additional standards	No additional standards	No additional standards	No additional standards	
		Type notes here, if required					
Title	Project 6	No additional standards	No additional standards	No additional standards	No additional standards	No additional standards	No additional standards
Title	Project 7	No additional standards	No additional standards	No additional standards	No additional standards	No additional standards	No additional standards
Title	Project 8	No additional standards	No additional standards	No additional standards	No additional standards	No additional standards	No additional standards

Project standards

Title	Youth and Young Adults	People in Recovery	Domestic Violence Survivors	None of the above
Title	Services are offered	Recovery housing is offered as one choice among other housing opportunities	Participant safety is a priority at all points of engagement and in all planning processes	
Population 1	Services are focused on ensuring that youth transition to independence.	Connection to recovery housing reflects individual choice for this path toward recovery. Attention-only spaces are incorporated into a Housing First model whenever possible, thus providing this type of recovery option to those who choose it. Recovery options are offered, particularly connections to community-based treatment options.	Led by the survivor, a safety plan is developed that includes an assessment of danger, particular points of vulnerability, and best approaches to increasing safety.	
	Type notes here, if required	Type notes here, if required	Type notes here, if required	
Title	Projects include positive youth development principles	Services include relapse support	Survivor-driven advocacy is available	
Population 2	Youth projects should include positive youth development orientation. Positive youth development builds on strengths and resiliency. By focusing on strengths and assets, rather than what might be "wrong," youth are empowered and are equipped to make positive decisions.	Housing and services include relapse support that does not automatically result in discharge. Support might include referrals to outpatient treatment or direct provision of outpatient services to the ability to build a unit for a certain period of time (30-90 days) while the participant undergoes residential treatment.	The unique needs and strengths of each individual survivor and their children are taken into account with regard to the types of services that are available and offered. Project uses flexible and survivor-focused approaches to overcome barriers survivors may face in accessing services through traditional models.	
	Type notes here, if required	Type notes here, if required	Type notes here, if required	
Title	Staff use harm reduction practices and approaches	Services support sustained recovery	Housing stability is a priority	
Population 3	Youth models employ a harm reduction and recovery orientation, including those developed for youth and young adults with substance use and addictions. Projects may make distance-based models available for youth and young adults; however, the choice should be with the participant, not with the project.	Recovery housing projects provide services that align with participants' choice and prioritization of recovery, including but not limited to distance from substances (if this is a personal goal), long-term permanent housing stability, and stable income through employment or benefits. Support is offered through connection to community-based treatment options.	Providers support survivors and their children to obtain or obtain safe, stable housing. Survivors choose the type of housing and location of housing. Housing is located in an area that is considered safe from the abusive relationship.	
	Type notes here, if required	Type notes here, if required	Type notes here, if required	
Title	Project design accounts for the age of youth and young adults to be served			
Population 4	Developmentally-appropriate project design ensures that project entry and on-going participation is not predicated on behaviors or experiences that youth and young adults may not currently have or if they were older would not result in consequences. For example, continued participation for youth who do not have income or immediate prospects of income because their age has not allowed them the opportunity to gain employment.	No additional standards	No additional standards	
	Type notes here, if required			

Renewal Scoring Guide

Criteria	Outcome from APR	Points Awarded
Exits to Permanent Housing <i>APR Question 23C</i>	90-100%	25
	80-89%	20
	70-79%	15
	60-69%	10
	50-59%	5
	less than 50%	0
Length of Stay <i>Length of time from project entry to move-in</i> <i>APR Question 22c</i>	15 days or less	20
	16-30 days	15
	31-60 days	10
	61-90 days	5
Returns to Homelessness <i>APR Question 23c</i>	10% or Lower	15
	11-15%	10
	16-20%	5
	More than 20%	0
Maintained or Increased Earned Income <i>APR Question 19a1 (PSH) or 19a2 (RRH)</i>	25% or higher	5
	20-24%	4
	15-19%	3
	10-14%	2
	Less than 10%	0
Maintained or Increased Non-Employment Income <i>APR Question 19a1 (PSH) or 19a2 (RRH)</i>	60% or higher	5
	50-59%	4
	40-49%	3
	30-39%	2
	20-30%	1
	less than 20%	0
Serves High Need Populations <i>APR Question 26A</i>	more than 95% chronically homeless	20
	90-94%	18
	85-89%	16
	80-84%	14
	75-79%	12
	70-74%	10
Equity Factors <i>Agency Equity Survey</i>	representation in mangement	5
	representation on board	5
	process for feedback from people with lived experier	5
	policies with equity lens	5
	data disaggregated by underserved populations	5
	plan to create more equitable progarms	5
Project Operating in Conformance To CoC Standards	Yes	10
	No	0
Total Points Possible		130
Adjusted to 100 points for ranking		

**2024 Scranton/Lackawanna County (PA-508)
Continuum of Care Scoring Sheet for NEW Project
Applications**

SCORING

CATEGORY	POSSIBLE SCORE	APPLICANT SCORE
EXPERIENCE		
<p>1. <i>Applicant has experience working with the proposed subpopulation and in providing housing services similar to that proposed in the application. Applicants with more experience (length of service and/or number of participants served) serving the target population, more experience providing the specified housing services (length of service and/or number of participants served), or, unique experience serving a particularly underserved population, should be scored more highly.</i></p> <p><i>Up to 10 points for detailed descriptions of past programming and experience serving proposed target population. Up to 5points for data on past performance</i></p> <p>Refer to application Section 10: Experience of Applicant/Sponsor, Question A.</p>	15	
<p>2. <i>Applicant provides detailed description of their experience using the Housing First Approach to services. Projects must demonstrate that they have no preconditions for entry (allowing entry regardless of current or past substance abuse, income, criminal records, etc.) to receive full points.</i></p> <p>Refer to application Section 10: Experience of Applicant/Sponsor, Question A.</p>	10	
<p>3. <i>Applicant has experience utilizing federal funds including HUD grants and other public funding, including timely submissions of required reports.</i></p> <p>Refer to application Section 10: Experience of Applicant/Sponsor, Question D.</p>	5	

DESIGN OF HOUSING AND SUPPORTIVE SERVICES		
<p>1. <i>Extent to which:</i></p> <ul style="list-style-type: none"> a) <i>Applicant demonstrates understanding of the needs of the clients to be served – up to 3 points</i> b) <i>Applicant demonstrates that the type, scale, and location of housing fits the needs of clients to be served – up to 3 points</i> c) <i>Applicant demonstrates that the type and scale of supportive services meet the needs of clients to be served – up to 3 points</i> d) <i>Applicant demonstrates how clients will be connected with mainstream benefits – up to 3 points</i> e) <i>Applicant establishes performance measures for housing and income that are objective, measurable, and trackable – up to 3 points</i> <p>Refer to application Section 11: Project Description, Question A and Section 12: Supportive Services For Participants, Question E.</p>	15	
<p>2. <i>Extent to which applicant describes a plan to assist clients to rapidly secure and maintain permanent housing that is safe, affordable, accessible, and acceptable to their needs.</i></p> <p>Refer to application Section 12: Supportive Services For Participants, Question C.</p>	5	
<p>3. <i>Extent to which applicant describes how clients will be assisted to increase employment and/or income and to maximize their ability to live independently.</i></p> <p>Refer to application Section 12: Supportive Services For Participants, Question D.</p>	5	
TIMELINESS		
<p>1. <i>Extent to which applicant describes a plan for rapid implementation of the program, and the extent to which the timeline is reasonable.</i></p> <p>Refer to application Section 11: Project Description, Question B.</p>	10	
FINANCIAL		
<p>1. <i>Extent to which the project is cost effective and projected cost per person is reasonable.</i></p> <p>Refer to application Section 23: Budget Detail</p>	5	

<p>2. <i>Agency provides written documentation for all match commitments, and match commitments meet HUD mandatory minimum requirements for match.</i></p> <p>Refer to application section 23: Budget Detail, and any attached match commitment letters.</p>	5	
EQUITY FACTORS		
<p>1. <i>Project has individuals from an under-represented population (BIPOC, LGBTQ+, etc.) in managerial and leadership positions – one individual from underrepresented population in managerial and leadership positions = 5 points; 2 or more individual from underrepresented population in managerial and leadership positions = 10 points</i></p> <p>Refer to application Section 19: Addressing Racial Equity, Question C.</p>	10	
<p>2. <i>Agency's board of directors has individuals with lived experience on the board. One individual with lived experience on the board = 5 points 2 or more individuals with lived experience on the board = 10 points</i></p> <p>Refer to application Section 20: Involving People with Lived Experience, Question D.</p>	10	
<p>3. <i>Extent to which applicant describes relational process for receiving and incorporating feedback from persons with lived experience, or provides a plan to create one.</i></p> <p>Refer to application Section 20: Involving People with Lived Experience, Questions B and C.</p>	10	
<p>4. <i>Extent to which applicant has described processes to review internal policies and procedures with an equity lens and has a plan for development and implementing equitable policies.</i></p> <p>Refer to application Section 19: Addressing Racial Equity, Question D.</p>	10	
PROGRAM PARTICIPANT OUTCOMES		
<p>1. <i>Applicant describes their plan for reviewing participant outcomes with an equity lens, including the disaggregation of data by race, ethnicity, gender identity, and/or age.</i></p> <p>Refer to application Section 19: Addressing Racial Equity, Question E.</p>	10	

<p>2. <i>Applicant describes their plan to review whether programmatic changes are needed to make program outcomes more equitable and developed a plan to make changes.</i></p> <p>Refer to application Section 19: Addressing Racial Equity, Question F.</p>	10	
BONUS POINTS		
<p>1. <i>Extent to which the applicant describes ability to leverage housing resources with housing subsidies or units not funded through CoC or ESG programs. 5 points for description of housing resources leveraged, 5 points for signed written commitment from housing agency.</i></p> <p>Refer to application Section 21: Coordination with Housing and/or Healthcare Agencies, Question A.</p>	10	
<p>2. <i>Extent to which applicant describes how the project will leverage health resources, including a partnership commitment with a healthcare organization. 5 points for description of leveraging health resources, 5 points for signed written commitment from a healthcare organization.</i></p> <p>Refer to application Section 21: Coordination with Housing and/or Healthcare Agencies, Question B.</p>	10	
TOTAL SCORE	155	

**2024 Scranton/Lackawanna County (PA-508)
Continuum of Care Scoring Sheet for NEW Project**

Applications

WRC

SCORING

CATEGORY	POSSIBLE SCORE	APPLICANT SCORE
EXPERIENCE		
<p>1. Applicant has experience working with the proposed subpopulation and in providing housing services similar to that proposed in the application. Applicants with more experience (length of service and/or number of participants served) serving the target population, more experience providing the specified housing services (length of service and/or number of participants served), or, unique experience serving a particularly underserved population, should be scored more highly.</p> <p>Up to 10 points for detailed descriptions of past programming and experience serving proposed target population. Up to 5 points for data on past performance</p> <p>Refer to application Section 10: Experience of Applicant/Sponsor, Question A.</p>	15	15
<p>2. Applicant provides detailed description of their experience using the Housing First Approach to services. Projects must demonstrate that they have no preconditions for entry (allowing entry regardless of current or past substance abuse, income, criminal records, etc.) to receive full points.</p> <p>Refer to application Section 10: Experience of Applicant/Sponsor, Question A.</p>	10	10
<p>3. Applicant has experience utilizing federal funds including HUD grants and other public funding, including timely submissions of required reports.</p> <p>Refer to application Section 10: Experience of Applicant/Sponsor, Question D.</p>	5	5
DESIGN OF HOUSING AND SUPPORTIVE SERVICES		

<p>1. <i>Extent to which:</i></p> <p>a) <i>Applicant demonstrates and understanding of the needs of the clients to be served – up to 3 points</i></p> <p>b) <i>Applicant demonstrates that the type, scale, and location of housing fits the needs of clients to be served – up to 3 points</i></p> <p>c) <i>Applicant demonstrates that the type and scale of supportive services meet the needs of clients to be served – up to 3 points</i></p> <p>d) <i>Applicant demonstrates how clients will be connected with mainstream benefits – up to 3 points</i></p> <p>e) <i>Applicant establishes performance measures for housing and income that are objective, measurable, and trackable – up to 3 points</i></p> <p>Refer to application Section 11: Project Description, Question A and Section 12: Supportive Services For Participants, Question E.</p>	15	15
<p>2. <i>Extent to which applicant describes a plan to assist clients to rapidly secure and maintain permanent housing that is safe, affordable, accessible, and acceptable to their needs.</i></p> <p>Refer to application Section 12: Supportive Services For Participants, Question C.</p>	5	5
<p>3. <i>Extent to which applicant describes how clients will be assisted to increase employment and/or income and to maximize their ability to live independently.</i></p> <p>Refer to application Section 12: Supportive Services For Participants, Question D.</p>	5	5
TIMELINESS		
<p>1. <i>Extent to which applicant describes a plan for rapid implementation of the program, and the extent to which the timeline is reasonable.</i></p> <p>Refer to application Section 11: Project Description, Question B.</p>	10	9
FINANCIAL		
<p>1. <i>Extent to which the project is cost effective and projected cost per person is reasonable.</i></p> <p>Refer to application Section 23: Budget Detail</p>	5	5
<p>2. <i>Agency provides written documentation for all match commitments, and match commitments meet HUD mandatory minimum requirements for match.</i></p>	5	5

Refer to application section 23: Budget Detail, and any attached match commitment letters.		
EQUITY FACTORS		
<p>1. <i>Project has individuals from an under-represented population (BIPOC, LGBTQ+, etc.) in managerial and leadership positions – one individual from underrepresented population in managerial and leadership positions = 5 points; 2 or more individual from underrepresented population in managerial and leadership positions = 10 points</i></p> <p>Refer to application Section 19: Addressing Racial Equity, Question C.</p>	10	0
<p>2. <i>Agency's board of directors has individuals with lived experience on the board. One individual with lived experience on the board = 5 points 2 or more individuals with lived experience on the board = 10 points</i></p> <p>Refer to application Section 20: Involving People with Lived Experience, Question D.</p>	10	10
<p>3. <i>Extent to which applicant describes relational process for receiving and incorporating feedback from persons with lived experience, or provides a plan to create one.</i></p> <p>Refer to application Section 20: Involving People with Lived Experience, Questions B and C.</p>	10	10
<p>4. <i>Extent to which applicant has described processes to review internal policies and procedures with an equity lens and has a plan for development and implementing equitable policies.</i></p> <p>Refer to application Section 19: Addressing Racial Equity, Question D.</p>	10	10
PROGRAM PARTICIPANT OUTCOMES		
<p>1. <i>Applicant describes their plan for reviewing participant outcomes with an equity lens, including the disaggregation of data by race, ethnicity, gender identity, and/or age.</i></p> <p>Refer to application Section 19: Addressing Racial Equity, Question E.</p>	10	10
<p>2. <i>Applicant describes their plan to review whether programmatic changes are needed to make program outcomes more equitable and developed a plan to make changes.</i></p> <p>Refer to application Section 19: Addressing Racial Equity,</p>	10	10

Question F.		
BONUS POINTS		
<p>1. <i>Extent to which the applicant describes ability to leverage housing resources with housing subsidies or units not funded through CoC or ESG programs. 5 points for description of housing resources leveraged, 5 points for signed written commitment from housing agency.</i></p> <p>Refer to application Section 21: Coordination with Housing and/or Healthcare Agencies, Question A.</p>	10	5
<p>2. <i>Extent to which applicant describes how the project will leverage health resources, including a partnership commitment with a healthcare organization. 5 points for description of leveraging health resources, 5 points for signed written commitment from a healthcare organization.</i></p> <p>Refer to application Section 21: Coordination with Housing and/or Healthcare Agencies, Question B.</p>	10	0
TOTAL SCORE	155	

129

RENEWAL/EXPANSION PROJECT RATING TOOL

Project Name: PSH 3 (21)

Organization Name: Community Intervention Center

Project Type: PSH (General)

Project Identifier: 21

Print Blank Template

Renewal/Expansion Projects
Rating Complete

Met all threshold requirements

Print Report Card

Saved!

RATING FACTOR	PERFORMANCE GOAL	PERFORMANCE	POINTS AWARDED	MAX POINT VALUE
PERFORMANCE MEASURES				
Length of Stay				
Permanent Supportive-Housing	On average, participants are placed in housing 15 days after referral to PSH	7 days	20	out of 20
Exits to Permanent Housing				
Permanent Supportive-Housing	90% remain in or move to PH	80 %	20	out of 25
Returns to Homelessness				
Within 12 months of exit to permanent housing	≤ 10% of participants return to homelessness within 12 months of exit to PH	0 %	15	out of 15
New or Increased Income and Earned Income				
Earned income for project stayers	25%+ of participants with new or increased income	50 %	5.0	out of 5
Non-employment income for project stayers	60%+ of participants with new or increased income	40 %	3.0	out of 5
Performance Measures Subtotal			63	out of 70
SERVE HIGH NEED POPULATIONS				
Permanent Supportive-Housing	≥ 95% of participants are chronically homeless	82 %	14	out of 20
Serve High Need Populations Subtotal			14	out of 20
PROJECT EFFECTIVENESS				
Project Effectiveness Subtotal			0	out of 0
EQUITY FACTORS				
Agency Leadership, Governance, and Policies				
Recipient Management & Leadership Positions	BIPOC, LGBTQIA+, etc representation	Yes	5	out of 5
Recipient Board of Directors	BIPOC, LGBTQIA+, etc representation	Yes	5	out of 5
Process for receiving & incorporating feedback	Process includes persons with lived experience	Yes	5	out of 5
Internal Policies and Procedures	Policies with equitable lense, no undue barriers	Yes	5	out of 5
Program Participant Outcomes				
Outcomes with an equity lens	Data disaggregated by underserved populations	Yes	5	out of 5
Program changes for equitable outcomes	Plan to create more equitable program outcomes	Yes	5	out of 5
Equity Factors Subtotal			30	out of 30
OTHER AND LOCAL CRITERIA				
CoC Monitoring Score	Project is operating in conformance to CoC standards	Yes	10	out of 10
Other and Local Criteria Subtotal			10	out of 10
TOTAL SCORE				
TOTAL SCORE			117	out of 130
Weighted Rating Score			90	out of 100

PROJECT FINANCIAL INFORMATION

CoC funding requested	NOTE: Edit on the LIST OF PROJECTS TO BE REVIEWED tab	\$ 256,216
Amount of other public funding (federal, state, county, city)		\$ -
Amount of private funding		\$ -
TOTAL PROJECT COST		\$ 256,216
CoC Amount Awarded Last Operating Year	NOTE: Edit on the LIST OF PROJECTS TO BE REVIEWED tab	\$ 256,216
CoC Amount Expended Last Operating Year	NOTE: Edit on the LIST OF PROJECTS TO BE REVIEWED tab	\$ 256,216
Percent of CoC funding expended last operating year		100%

Projects Reduced/Rejected

No projects were reduced or rejected in the 2024 CoC Competition. The attached Project Ranking includes all new and renewal projects submitted and their ranking.

FUNDING ANALYSIS + RANKING

CoC Bonus Funding	\$475,972	Tier 1 (Adj ARD * 90%)	\$3,343,127	Tier 2 (Adj ARD * 10% + CoC Bonus) + DV Br	\$1,442,396	DV Bonus Funding	\$594,965	Projects Exceeding Adj ARD + CoC Bonus + DV Bonus	
Allocated	\$475,972	Allocated from Tier 1	\$3,394,997	Allocated from Tier 2	\$1,046,278	Allocated to Tier 1	\$0	Amount Exceeded	\$0
% Allocated	100%	Straddle	-\$51,870	Remaining	\$396,118	Allocated to Tier 2	\$198,847		
Remaining	\$0					% Allocated	33%		
						Remaining	\$396,118		

FUNDING ANALYSIS TABLE

	PSH		RRH		TH		TH+RRH	
	Allocated	% of Ceiling	Allocated	% of Ceiling	Allocated	% of Ceiling	Allocated	% of Ceiling
All Families	97 Beds \$723,625	-	145 Beds \$977,720	-	0 Beds \$0	-	0 Beds \$0	-
DV Families	0 Beds \$0	-	28 Beds \$423,999	-	0 Beds \$0	-	0 Beds \$0	-
Chronically Homeless Families	97 Beds \$723,625	-	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-
Veteran Families	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-
Parenting Youth	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-
All Individuals	89 Beds \$2,029,718	-	1 Beds \$198,847	-	0 Beds \$0	-	1 Beds \$452,755	-
DV Individuals	0 Beds \$0	-	1 Beds \$198,847	-	0 Beds \$0	-	1 Beds \$452,755	-
Chronically Homeless Individuals	89 Beds \$2,029,718	-	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-
Veteran Individuals	8 Beds \$121,586	-	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-
Single Youth	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-

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Projects Not Selected For Funding													MANUALLY EDIT!										Is 100% Dedicated + or CH Fam (Yes/No)	Is 100% Dedicated + or CH Ind (Yes/No)	Is 100% DV (Yes/No)	Met All HUD Threshold Requirements	Met All CoC Threshold Requirements
Ranking	Priority Level	Weighted Rating Score	Bonus Eligibility	Funding Action	Grant Number	Project Type	Target Population	Organization Name	Project Name	CoC Funding Requested	CoC Amount Expended Last Operating Year	CoC Funding Recommendation (manual entry)	All Fam Beds	DV Fam Beds	CH Fam Beds	Vet Fam Beds	Par Youth Beds	All Ind Beds	DV Ind Beds	Total CH Ind Beds	Vet Ind Beds	Single Youth Beds					

													MANUALLY EDIT!										Is 100% Dedicated + or CH Fam (Yes/No)	Is 100% Dedicated + or CH Ind (Yes/No)	Is 100% DV (Yes/No)	Met All HUD Threshold Requirements	Met All CoC Threshold Requirements
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Ranking	Priority Level	Weighted Rating Score	Bonus Eligibility	Funding Action	Grant Number	Project Type	Target Population	Organization Name	Project Name	CoC Funding Requested	CoC Amount Expended Last Operating Year	CoC Funding Recommendation (manual entry)	All Fam Beds	DV Fam Beds	CH Fam Beds	Vet Fam Beds	Par Youth Beds	All Ind Beds	DV Ind Beds	Total CH Ind Beds	Vet Ind Beds	Single Youth Beds					



Tricia Ciampa <tlciampa@gmail.com>

NOFO FY2024 New Projects Accepted

1 message

Nathan Morgan <nmorgan@uncnepa.org>

Thu, Oct 10, 2024 at 11:00 AM

To: "Ruddy, Peg" <pegr@wrcnepa.org>, Lisa Durkin <ldurkin@uncnepa.org>

Cc: "Perri, Nancy (nancyp@wrcnepa.org)" <nancyp@wrcnepa.org>, Jessica Wallo <jwallo@uncnepa.org>

Hello Peg and Lisa,

Please know the SLCoC Board approved the FY2024 New Project Applications as attached. Our FY2024 project ranking is also available on our SLCoC webpage ([link](#)).

In eSNAPS, please upload and submit your agency's new project application by next Wednesday, 10/16. I will review on Thursday 10/17.

Please let me know if you have any questions.

Thank you,

Nathan

Nathan J. Morgan, MNA

Program Director – Continuum of Care
410 Olive Street

Scranton, PA 18505

(Phone) 570-866-2233

(Email) nmorgan@uncnepa.org

(LinkedIn) [linkedin.com/nathan-j-morgan](https://www.linkedin.com/in/nathan-j-morgan)

To schedule an appointment, please use this

link: <https://calendly.com/slcoc-nmorgan>



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FY24-FY25-SLCoC-Project-Ranking-Accepted-or-Rejected.pdf

533K

Scranton/Lackawanna County Continuum of Care
Board of Directors Meeting
Meeting Minutes
October 7, 2024

In attendance: Harry Lyons (Catholic Social Services), Joe Hollander (Scranton Primary), John Byrd (North Penn Legal), Nathan Morgan, (CoC Director), Nichole Rios (Valley Youth House), Peg Ruddy (Women's Resource Center), Channel Kearse (City of Scranton), Alexis Kelly (Veterans Affairs), Lisa Durkin (United Neighborhood Center)

Chair: Joe Hollander (Scranton Primary)

Approval of Minutes

John B. approved the minutes from the August meeting. Channel K. seconded the motion. The motion carried; no discussion all in favor.

Announcements

- COC Bonus
 - CMC declined the CoC Bonus
 - UNC applied for CoC Bonus
- FY2024 NOFO New Project Applications
 - Nathan M. thanked Channel K., John B. and Alexis K. for scoring WRC's DV Bonus and UNC's CoC Bonus project applications
- COC Building PSH Construction NOFO
 - UNC has expressed interest in applying for the grant
 - Deadline: November 21, 2024
- PA Executive Order 2024-03 Housing Action Plan and Addressing Homelessness.
 - Gov. Shapiro has put forward PA's First Housing Action Plan to conduct a statewide assessment of PA's housing stock
 - Gov. Shapiro's executive order will not affect federally administered CoC funding
 - The DCED may create funding opportunities based upon their findings and recommendations
 - DCED will identify agencies to help inform their assessment. The executive order did not specify how agencies will be identified
 - Joe H. recommended the SLCoC reach out to DCED regarding the initiative
- Upcoming SLCoC Board Meetings
 - NOFO narrative send by next Friday, 10/11
 - October: Friday, 10/18 @ 10am (Ad Hoc)
 - November: Wednesday, 11/13 @ 10am

New or Old Business

- None

FY2024 NOFO Ranking & Review

- PA-508's FY2024 Ranking & Review was distributed to SLCoC Board members on October 4th
- New project scoring was completed on October 4th. On October 7th an updated ranking was shared with the board including the DV Bonus and CoC Bonus new project applications
- Nathan M. shared that HUD's Project Rating and Ranking Tool Version 8.1 (XLSB) was used to score projects. Permanent Supportive Housing (PSH) projects scored higher than Rapid ReHousing (RRH) per HUD priorities
- Board members representing CoC-funded agencies were asked to reclude themselves in voting

Joe H. made a motion to approve the FY2024 Ranking & Review as presented. Channel K. seconded the motion. The motion carried; there were no objections.

Meeting Adjourned.

The next SLCoC board meeting will be Friday, October 18th at 10am via Teams.

Submitted respectfully,
Nichole Rios

FUNDING ANALYSIS + RANKING

CoC Bonus Funding	\$475,972	Tier 1 (Adj ARD * 90%)	\$3,343,127	Tier 2 (Adj ARD * 10% + CoC Bonus) + DV Bt	\$1,442,396	DV Bonus Funding	\$594,965	Projects Exceeding Adj ARD + CoC Bonus + DV Bonus	
Allocated	\$475,972	Allocated from Tier 1	\$3,394,997	Allocated from Tier 2	\$1,046,278	Allocated to Tier 1	\$0	Amount Exceeded	\$0
% Allocated	100%	Straddle	-\$51,870	Remaining	\$396,118	Allocated to Tier 2	\$198,847		
Remaining	\$0					% Allocated	33%		
						Remaining	\$396,118		

FUNDING ANALYSIS TABLE

	PSH		RRH		TH		TH+RRH	
	Allocated	% of Ceiling	Allocated	% of Ceiling	Allocated	% of Ceiling	Allocated	% of Ceiling
All Families	97 Beds \$723,625	-	145 Beds \$977,720	-	0 Beds \$0	-	0 Beds \$0	-
DV Families	0 Beds \$0	-	28 Beds \$423,999	-	0 Beds \$0	-	0 Beds \$0	-
Chronically Homeless Families	97 Beds \$723,625	-	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-
Veteran Families	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-
Parenting Youth	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-
All Individuals	89 Beds \$2,029,718	-	1 Beds \$198,847	-	0 Beds \$0	-	1 Beds \$452,755	-
DV Individuals	0 Beds \$0	-	1 Beds \$198,847	-	0 Beds \$0	-	1 Beds \$452,755	-
Chronically Homeless Individuals	89 Beds \$2,029,718	-	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-
Veteran Individuals	8 Beds \$121,586	-	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-
Single Youth	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-

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Projects Not Selected For Funding														MANUALLY EDIT!														
Weighted										CoC Funding	CoC Amount	CoC Funding											Is 100% Dedicated	Is 100%			Met All HUD	Met All CoC
Ranking	Priority Level	Rating Score	Bonus Eligibility	Funding Action	Grant Number	Project Type	Target Population	Organization Name	Project Name	CoC Funding Requested	CoC Amount Expended Last Operating Year	CoC Funding Recommendation (manual entry)	All Fam Beds	DV Fam Beds	CH Fam Beds	Vet Fam Beds	Par Youth Beds	All Ind Beds	DV Ind Beds	Total CH Ind Beds	Vet Ind Beds	Single Youth Beds	Is 100% Dedicated + or CH Fam (Yes/No)	Is 100% Dedicated + or CH Ind (Yes/No)	Is 100% DV (Yes/No)	Met All HUD Threshold Requirements	Met All CoC Threshold Requirements	

													MANUALLY EDIT!											Is 100% Dedicated + or CH Fam (Yes/No)	Is 100% Dedicated + or CH Ind (Yes/No)	Is 100% DV (Yes/No)	Met All HUD Threshold Requirements	Met All CoC Threshold Requirements
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				MANUALLY EDIT!																		Is 100% Dedicated + or CH Fam (Yes/No)	Is 100% Dedicated + or CH Ind (Yes/No)	Is 100% DV (Yes/No)	Met All HUD Threshold Requirements	Met All CoC Threshold Requirements
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FY2024 Renewal Projects Accepted

1 message

Nathan Morgan <nmorgan@uncnepa.org>

Thu, Oct 10, 2024 at 11:00 AM

To: "kmurray@catherinemcauleycenter.org" <kmurray@catherinemcauleycenter.org>, "hlyons@cssdioceseofscranton.org" <hlyons@cssdioceseofscranton.org>, "cicexecutivedirector@gmail.com" <cicexecutivedirector@gmail.com>, Lisa Durkin <ldurkin@uncnepa.org>, "nrios@valleyyouthhouse.org" <nrios@valleyyouthhouse.org>, "Ruddy, Peg" <pegr@wrcnepa.org>

Cc: Nicole Guzinski <nguzinski@catherinemcauleycenter.org>, "Kendra, Mike" <mkendra@cssdioceseofscranton.org>, Eileen Wilson <eileenawilson@gmail.com>, Jessica Wallo <jwallo@uncnepa.org>, Lynn Carson <lcarson@valleyyouthhouse.org>, Harrison Fertig <hfertig@valleyyouthhouse.org>, "mwalker@valleyyouthhouse.org" <mwalker@valleyyouthhouse.org>, "Perri, Nancy (nancyp@wrcnepa.org)" <nancyp@wrcnepa.org>

Hello all,

Please know the SLCoC Board approved the FY2024 Renewal Project Applications as attached. Our FY2024 project ranking is also available on our SLCoC webpage ([link](#)).

In eSNAPS, please click 'Submit' for each of your agency's renewal applications by next Wednesday, 10/16.



Please let me know if you have any questions.

Thank you,

Nathan

Nathan J. Morgan, MNA

Program Director – Continuum of Care
410 Olive Street

Scranton/Lackawanna County Continuum of Care
Board of Directors Meeting
Meeting Minutes
October 7, 2024

In attendance: Harry Lyons (Catholic Social Services), Joe Hollander (Scranton Primary), John Byrd (North Penn Legal), Nathan Morgan, (CoC Director), Nichole Rios (Valley Youth House), Peg Ruddy (Women's Resource Center), Channel Kearse (City of Scranton), Alexis Kelly (Veterans Affairs), Lisa Durkin (United Neighborhood Center)

Chair: Joe Hollander (Scranton Primary)

Approval of Minutes

John B. approved the minutes from the August meeting. Channel K. seconded the motion. The motion carried; no discussion all in favor.

Announcements

- COC Bonus
 - CMC declined the CoC Bonus
 - UNC applied for CoC Bonus
- FY2024 NOFO New Project Applications
 - Nathan M. thanked Channel K., John B. and Alexis K. for scoring WRC's DV Bonus and UNC's CoC Bonus project applications
- COC Building PSH Construction NOFO
 - UNC has expressed interest in applying for the grant
 - Deadline: November 21, 2024
- PA Executive Order 2024-03 Housing Action Plan and Addressing Homelessness.
 - Gov. Shapiro has put forward PA's First Housing Action Plan to conduct a statewide assessment of PA's housing stock
 - Gov. Shapiro's executive order will not affect federally administered CoC funding
 - The DCED may create funding opportunities based upon their findings and recommendations
 - DCED will identify agencies to help inform their assessment. The executive order did not specify how agencies will be identified
 - Joe H. recommended the SLCoC reach out to DCED regarding the initiative
- Upcoming SLCoC Board Meetings
 - NOFO narrative send by next Friday, 10/11
 - October: Friday, 10/18 @ 10am (Ad Hoc)
 - November: Wednesday, 11/13 @ 10am

New or Old Business

- None

FY2024 NOFO Ranking & Review

- PA-508's FY2024 Ranking & Review was distributed to SLCoC Board members on October 4th
- New project scoring was completed on October 4th. On October 7th an updated ranking was shared with the board including the DV Bonus and CoC Bonus new project applications
- Nathan M. shared that HUD's Project Rating and Ranking Tool Version 8.1 (XLSB) was used to score projects. Permanent Supportive Housing (PSH) projects scored higher than Rapid ReHousing (RRH) per HUD priorities
- Board members representing CoC-funded agencies were asked to reclude themselves in voting

Joe H. made a motion to approve the FY2024 Ranking & Review as presented. Channel K. seconded the motion. The motion carried; there were no objections.

Meeting Adjourned.

The next SLCoC board meeting will be Friday, October 18th at 10am via Teams.

Submitted respectfully,
Nichole Rios

Scranton, PA 18505

(Phone) 570-866-2233

(Email) nmorgan@uncnepa.org

(LinkedIn) [linkedin.com/nathan-j-morgan](https://www.linkedin.com/nathan-j-morgan)

To schedule an appointment, please use this

link: <https://calendly.com/slcoc-nmorgan>



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 **FY24-FY25-SLCoC-Project-Ranking-Accepted-or-Rejected.pdf**
533K

FUNDING ANALYSIS + RANKING														
CoC Bonus Funding		\$475,972	Tier 1 (Adj ARD * 90%)		\$3,343,127	Tier 2 (Adj ARD * 10% + CoC Bonus) + DV Br		\$1,442,396	DV Bonus Funding		\$594,965	Projects Exceeding Adj ARD + CoC Bonus + DV Bonus		
Allocated		\$475,972	Allocated from Tier 1		\$3,394,997	Allocated from Tier 2		\$1,046,278	Allocated to Tier 1		\$0	Amount Exceeded		\$0
% Allocated		100%	Straddle		-\$51,870	Remaining		\$396,118	Allocated to Tier 2		\$198,847			
Remaining		\$0							% Allocated		33%			
									Remaining		\$396,118			

FUNDING ANALYSIS TABLE

	PSH		RRH		TH		TH+RRH	
	Allocated	% of Ceiling	Allocated	% of Ceiling	Allocated	% of Ceiling	Allocated	% of Ceiling
All Families	97 Beds \$723,625	-	145 Beds \$977,720	-	0 Beds \$0	-	0 Beds \$0	-
DV Families	0 Beds \$0	-	28 Beds \$423,999	-	0 Beds \$0	-	0 Beds \$0	-
Chronically Homeless Families	97 Beds \$723,625	-	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-
Veteran Families	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-
Parenting Youth	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-
All Individuals	89 Beds \$2,029,718	-	1 Beds \$198,847	-	0 Beds \$0	-	1 Beds \$452,755	-
DV Individuals	0 Beds \$0	-	1 Beds \$198,847	-	0 Beds \$0	-	1 Beds \$452,755	-
Chronically Homeless Individuals	89 Beds \$2,029,718	-	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-
Veteran Individuals	8 Beds \$121,586	-	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-
Single Youth	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-

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Projects Not Selected For Funding

										MANUALLY EDIT!										Is 100% Dedicated + or CH Fam (Yes/No)	Is 100% Dedicated + or CH Ind (Yes/No)	Is 100% DV (Yes/No)	Met All HUD Threshold Requirements	Met All CoC Threshold Requirements
Ranking	Priority Level	Weighted Rating Score	Bonus Eligibility	Funding Action	Grant Number	Project Type	Target Population	Organization Name	Project Name	CoC Funding Requested	CoC Amount Expended Last Operating Year	CoC Funding Recommendation (manual entry)	All Fam Beds	DV Fam Beds	CH Fam Beds	Vet Fam Beds	Par Youth Beds	All Ind Beds	DV Ind Beds	Total CH Ind Beds	Vet Ind Beds	Single Youth Beds		

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FUNDING ANALYSIS + RANKING

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Allocated	\$475,972	Allocated from Tier 1	\$3,394,997	Allocated from Tier 2	\$1,046,278	Allocated to Tier 1	\$0	Amount Exceeded	\$0
% Allocated	100%	Straddle	-\$51,870	Remaining	\$396,118	Allocated to Tier 2	\$198,847		
Remaining	\$0					% Allocated	33%		
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Projects Not Selected For Funding										MANUALLY EDIT!										Is 100% Dedicated + or CH Fam (Yes/No)	Is 100% Dedicated + or CH Ind (Yes/No)	Is 100% DV (Yes/No)	Met All HUD Threshold Requirements	Met All CoC Threshold Requirements
Ranking	Priority Level	Weighted Rating Score	Bonus Eligibility	Funding Action	Grant Number	Project Type	Target Population	Organization Name	Project Name	CoC Funding Requested	CoC Amount Expended Last Operating Year	CoC Funding Recommendation (manual entry)	All Fam Beds	DV Fam Beds	CH Fam Beds	Vet Fam Beds	Par Youth Beds	All Ind Beds	DV Ind Beds	Total CH Ind Beds	Vet Ind Beds	Single Youth Beds		

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2024 HDX Competition Report

This workbook contains summary information about your CoC's data as it was entered into HDX 1.0 and HDX 2.0 for your use as part of the 2024 Competition.

To Print this Workbook:

This document has been configured as printable with preset print areas of relevant sections. To print it, go to "File", then "Print", then select "Print Entire Workbook" or "Print Active Sheets" depending on your needs.

To Save This Workbook as a PDF:

Click the "File" Tab, then click "Save As" or "Save a Copy", then click "Browse" or "More Options" then select "PDF", click "Options", select "Entire Workbook", press "OK", and click "Save". These instructions may change depending on your version of Microsoft Excel.

On Accessibility, Navigability, and Printability:

This workbook attempts to maximize accessibility, navigability, printability, and ease of use. Merged cells have been avoided. All tables and text boxes have been given names. Extraneous rows and columns outside printed ranges have been hidden. Formulas may include references to hidden rows and columns or data tables. For ease of use, these referenced sources have been hidden but can be unhidden by any user at any time. Raw data sources contained in this workbook are named according to the module and fiscal year from which they originate - e.g. "HIC_2024" is the Housing Inventory Count raw data from Fiscal Year 2024.

For Questions:

If you have questions, please reach out to HUD via the "Ask a Question" page, <https://www.hudexchange.info/program-support/my-question/> and choose "HDX" as the topic.

2024 HDX Competition Report

2024 Competition Report - Summary

PA-508 - Scranton/Lackawanna County CoC

HDX Data Submission Participation Information

Government FY and HDX Module Abbreviation	Met Module Deadline*	Data From	Data Collection Period in HDX 2.0
2023 LSA	Yes	Government FY 2023 (10/1/22 - 9/30/23).	November 2023 to January of 2024
2023 SPM	Yes	Government FY 2023 (10/1/22 - 9/30/23).**	February 2024 to March 2024
2024 HIC	Yes	Government FY 2024. Exact HIC and PIT dates will vary by CoC. For most CoCs, it will be last Wednesday in January of 2024.	March 2024 to May 2024
2024 PIT	Yes	Government FY 2024. Exact HIC and PIT dates will vary by CoC. For most CoCs, it will be last Wednesday in January of 2024.	March 2024 to May 2024

1) FY = Fiscal Year
2) *This considers all extensions where they were provided.
2) **"Met Deadline" in this context refers to FY23 SPM submissions. Resubmissions from FY 2022 (10/1/21 - 9/30/22) were also accepted during the data collection period, but these previous year's submissions are voluntarily and are not required.

2024 HDX Competition Report

2024 Competition Report - LSA Summary & Usability Status

PA-508 - Scranton/Lackawanna County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

LSA Usability Status 2023

Category	EST AO	EST AC	EST CO	RRH AO	RRH AC	RRH CO	PSH AO	PSH AC	PSH CO
Fully Usable	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Partially Usable									
Not Usable									

EST

Category	2021	2022	2023
Total Sheltered Count	427	191	574
AO	299	66	478
AC	129	127	95
CO	0	0	1

RRH

Category	2021	2022	2023
Total Sheltered Count	311	355	225
AO	95	163	3
AC	217	193	222
CO	0	0	0

2024 HDX Competition Report

2024 Competition Report - LSA Summary & Usability Status

PA-508 - Scranton/Lackawanna County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

PSH

Category	2021	2022	2023
Total Sheltered Count	198	185	202
AO	96	74	91
AC	102	111	111
CO	0	0	0

1) Glossary: EST = Emergency Shelter, Save Haven, & Transitional Housing; RRH = Rapid Re-housing; PSH = Permanent Supportive Housing; AO = Persons in Households without Children; AC = Persons in Households with at least one Adult and one Child; CO=Persons in Households with only Children

2) Because people have multiple stays in shelter over the course of a year and stay in different household configurations, a single person can be counted in more than one household type. Therefore, the sum of the number of people by household type may be greater than the unique count of people.

3) Total Sheltered count only includes those served in HMIS participating projects reported by your CoC.

4) For CoCs that experienced mergers during any of these reporting periods, historical data will include only the original CoCs.

2024 HDX Competition Report

2024 Competition Report - SPM Data

PA-508 - Scranton/Lackawanna County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Measure 1: Length of Time Persons Remain Homeless

This measures the number of clients active in the report date range across ES, SH (Metric 1.1) and then ES, SH and TH (Metric 1.2) along with their average and median length of time homeless. This includes time homeless during the report date range as well as prior to the report start date, going back no further than the look back stop date or client's date of birth, whichever is later.

Metric 1.1: Change in the average and median length of time persons are homeless in ES and SH projects.

Metric 1.2: Change in the average and median length of time persons are homeless in ES, SH, and TH projects.

a. This measure is of the client’s entry, exit, and bed night dates strictly as entered in the HMIS system.

Metric	Universe (Persons)	Average LOT Homeless (bed nights)	Median LOT Homeless (bed nights)
1.1 Persons in ES-EE, ES-NbN, and SH	927	30.6	17.0
1.2 Persons in ES-EE, ES-NbN, SH, and TH	998	54.6	20.0

2024 HDX Competition Report

2024 Competition Report - SPM Data

PA-508 - Scranton/Lackawanna County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

b. This measure is based on data element 3.917

This measure includes data from each client’s Living Situation (Data Standards element 3.917) response as well as time spent in permanent housing projects between Project Start and Housing Move-In. This information is added to the client’s entry date, effectively extending the client’s entry date backward in time. This “adjusted entry date” is then used in the calculations just as if it were the client’s actual entry date.

Metric	Universe (Persons)	Average LOT Homeless (bed nights)	Median LOT Homeless (bed nights)
1.1 Persons in ES-EE, ES-NbN, SH, and PH (prior to “housing move in”)	949	683.3	29.0
1.2 Persons in ES-EE, ES-NbN, SH, TH, and PH (prior to “housing move in”)	1,020	656.9	34.5

2024 HDX Competition Report

2024 Competition Report - SPM Data

PA-508 - Scranton/Lackawanna County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Measure 2: Returns to Homelessness for Persons who Exit to Permanent Housing (PH) Destinations

This measures clients who exited SO, ES, TH, SH or PH to a permanent housing destination in the date range two years prior to the report date range. Of those clients, the measure reports on how many of them returned to homelessness as indicated in the HMIS for up to two years after their initial exit.

	Total # of Persons Exited to a PH Destination (2 Yrs Prior)	Returns to Homelessness in Less than 6 Months (0 - 180 days)		Returns to Homelessness from 6 to 12 Months (181 - 365 days)		Returns to Homelessness from 13 to 24 Months (366 - 730 days)		Number of Returns in 2 Years	
Metric	Count	Count	% of Returns	Count	% of Returns ⁴	Count	% of Returns ⁶	Count	% of Returns ⁸
Exit was from SO	16	5	31.3%	1	6.3%	2	12.5%	8	50.0%
Exit was from ES	43	1	2.3%	0	0.0%	4	9.3%	5	11.6%
Exit was from TH	21	1	4.8%	0	0.0%	0	0.0%	1	4.8%
Exit was from SH	5	1	20.0%	1	20.0%	0	0.0%	2	40.0%
Exit was from PH	75	1	1.3%	0	0.0%	2	2.7%	3	4.0%
TOTAL Returns to Homelessness	160	9	5.6%	2	1.3%	8	5.0%	19	11.9%

2024 HDX Competition Report

2024 Competition Report - SPM Data

PA-508 - Scranton/Lackawanna County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Measure 3: Number of Homeless Persons

Metric 3.1 – Change in PIT Counts

Please refer to PIT section for relevant data.

Metric 3.2 – Change in Annual Counts

This measures the change in annual counts of sheltered homeless persons in HMIS.

Metric	Value
Universe: Unduplicated Total sheltered homeless persons	1,009
Emergency Shelter Total	921
Safe Haven Total	19
Transitional Housing Total	75

2024 HDX Competition Report

2024 Competition Report - SPM Data

PA-508 - Scranton/Lackawanna County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Measure 4: Employment and Income Growth for Homeless Persons in CoC Program-funded Projects

This measure is divided into six tables capturing employment and non-employment income changes for system leavers and stayers. The project types reported in these metrics are the same for each metric, but the type of income and universe of clients differs. In addition, the projects reported within these tables are limited to CoC-funded projects.

Metric 4.1 – Change in earned income for adult system stayers during the reporting period

Metric	Value
Universe: Number of adults (system stayers)	92
Number of adults with increased earned income	17
Percentage of adults who increased earned income	18.5%

2024 HDX Competition Report

2024 Competition Report - SPM Data

PA-508 - Scranton/Lackawanna County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Metric 4.2 – Change in non-employment cash income for adult system stayers during the reporting period

Metric	Value
Universe: Number of adults (system stayers)	92
Number of adults with increased non-employment cash income	22
Percentage of adults who increased non-employment cash income	23.9%

Metric 4.3 – Change in total income for adult system stayers during the reporting period

Metric	Value
Universe: Number of adults (system stayers)	92
Number of adults with increased total income	37
Percentage of adults who increased total income	40.2%

Metric 4.4 – Change in earned income for adult system leavers

Metric	Value
Universe: Number of adults who exited (system leavers)	75
Number of adults who exited with increased earned income	19
Percentage of adults who increased earned income	25.3%

2024 HDX Competition Report

2024 Competition Report - SPM Data

PA-508 - Scranton/Lackawanna County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Metric 4.5 – Change in non-employment cash income for adult system leavers

Metric	Value
Universe: Number of adults who exited (system leavers)	75
Number of adults who exited with increased non-employment cash income	16
Percentage of adults who increased non-employment cash income	21.3%

Metric 4.6 – Change in total income for adult system leavers

Metric	Value
Universe: Number of adults who exited (system leavers)	75
Number of adults who exited with increased total income	29
Percentage of adults who increased total income	38.7%

2024 HDX Competition Report

2024 Competition Report - SPM Data

PA-508 - Scranton/Lackawanna County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Measure 5: Number of Persons who Become Homeless for the First Time

This measures the number of people entering the homeless system through ES, SH, or TH (Metric 5.1) or ES, SH, TH, or PH (Metric 5.2) and determines whether they have any prior enrollments in the HMIS over the past two years. Those with no prior enrollments are considered to be experiencing homelessness for the first time.

Metric 5.1 – Change in the number of persons entering ES, SH, and TH projects with no prior enrollments in HMIS

Metric	Value
Universe: Person with entries into ES-EE, ES-NbN, SH or TH during the reporting period.	1,021
Of persons above, count those who were in ES-EE, ES-NbN, SH, TH or any PH within 24 months prior to their entry during the reporting year.	146
Of persons above, count those who did not have entries in ES-EE, ES-NbN, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time)	875

2024 HDX Competition Report

2024 Competition Report - SPM Data

PA-508 - Scranton/Lackawanna County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Metric 5.2 – Change in the number of persons entering ES, SH, TH, and PH projects with no prior enrollments in HMIS

Metric	Value
Universe: Person with entries into ES, SH, TH or PH during the reporting period.	1,062
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	161
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time.)	901

2024 HDX Competition Report

2024 Competition Report - SPM Data

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FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Measure 6: Homeless Prevention and Housing Placement of Persons defined by category 3 of HUD’s Homeless Definition in CoC Program-funded Projects

Measure 6 is not applicable to CoCs in this reporting period.

Measure 7: Successful Placement from Street Outreach and Successful Placement in or Retention of Permanent Housing

This measures positive movement out of the homeless system and is divided into three tables: movement off the streets from Street Outreach (Metric 7a.1); movement into permanent housing situations from ES, SH, TH, and RRH (Metric 7b.1); and retention or exits to permanent housing situations from PH (other than PH-RRH).

Metric 7a.1 – Change in SO exits to temp. destinations, some institutional destinations, and permanent housing destinations

Metric	Value
Universe: Persons who exit Street Outreach	9
Of persons above, those who exited to temporary & some institutional destinations	0
Of the persons above, those who exited to permanent housing destinations	8
% Successful exits	88.9%

2024 HDX Competition Report

2024 Competition Report - SPM Data

PA-508 - Scranton/Lackawanna County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Metric 7b.1 – Change in ES, SH, TH, and PH-RRH exits to permanent housing destinations

Metric	Value
Universe: Persons in ES-EE, ES-NbN, SH, TH and PH-RRH who exited, plus persons in other PH projects who exited without moving into housing	926
Of the persons above, those who exited to permanent housing destinations	145
% Successful exits	15.7%

Metric 7b.2 – Change in PH exits to permanent housing destinations or retention of permanent housing

Metric	Value
Universe: Persons in all PH projects except PH-RRH who exited after moving into housing, or who moved into housing and remained in the PH project	176
Of persons above, those who remained in applicable PH projects and those who exited to permanent housing destinations	166
% Successful exits/retention	94.3%

2024 HDX Competition Report

2024 Competition Report - SPM Data

PA-508 - Scranton/Lackawanna County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

System Performance Measures Data Quality

Data coverage and quality will allow HUD to better interpret your SPM submissions.

Metric	All ES, SH	All TH	All PSH, OPH	All RRH	All Street Outreach
Unduplicated Persons Served (HMIS)	1,045	95	202	431	20
Total Leavers (HMIS)	898	50	38	123	9
Destination of Don't Know, Refused, or Missing (HMIS)	791	6	0	4	0
Destination Error Rate (Calculated)	88.1%	12.0%	0.0%	3.3%	0.0%

2024 HDX Competition Report

2024 Competition Report - SPM Notes

PA-508 - Scranton/Lackawanna County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Notes For Each SPM Measure

Note: Cells may need to be resized to accomodate notes with lots of text.

Measure		Notes
Measure 1	No notes.	
Measure 2	No notes.	
Measure 3	No notes.	
Measure 4	No notes.	
Measure 5	No notes.	
Measure 6	No Notes. Measure 6 was not applicable to CoCs in this reporting period.	
Measure 7	No notes.	
Data Quality	No notes.	

2024 HDX Competition Report

2024 Competition Report - HIC Summary

PA-508 - Scranton/Lackawanna County CoC

For HIC conducted in January/February of 2024

HMIS Bed Coverage Rates

Project Type	Total Year-Round, Current Beds	Total Year-Round, Current Beds in HMIS or Comparable Database	Total Year-Round, Current, Non-VSP Beds	Removed From Denominator: OPH EHV [†] Beds or Beds Affected by Natural Disaster*	Adjusted Total Year-Round, Current, Non-VSP Beds	Adjusted HMIS Bed Coverage Rate for Year-Round, Current Beds
ES	67	63	63	0	63	100.0%
SH	11	11	11	0	11	100.0%
TH	61	43	51	0	51	84.3%
RRH	192	173	174	0	174	99.4%
PSH	252	170	252	0	252	67.5%
OPH	0	0	0	0	0	NA
Total	583	460	551	0	551	83.5%

2024 HDX Competition Report

2024 Competition Report

PA-508 - Scranton/Lackawanna

For HIC conducted in January/February

HMIS Bed Coverage Rates

Project Type	Total Year-Round, Current Beds	Total Year-Round, Current, VSP Beds in an HMIS-Comparable Database	Total Year-Round, Current, VSP Beds	Removed From Denominator: OPH EHV [†] Beds or Beds Affected by Natural Disaster ^{**}	Adjusted Total Year-Round Current, VSP Beds	HMIS Comparable Bed Coverage Rate for VSP Beds
ES	67	0	4	0	4	0.00%
SH	11	0	0	0	0	NA
TH	61	0	10	0	10	0.00%
RRH	192	0	18	0	18	0.00%
PSH	252	0	0	0	0	NA
OPH	0	0	0	0	0	NA
Total	583	0	32	0	32	0.00%

2024 HDX Competition Report

2024 Competition Report

PA-508 - Scranton/Lackawanna

For HIC conducted in January/February

HMIS Bed Coverage Rates

Project Type	Total Year-Round, Current Beds	Total Year-Round, Current, HMIS Beds and VSP Beds in an HMIS-Comparable Database	Adjusted Total Year-Round, Current, Non-VSP and VSP Beds	HMIS and Comparable Database Coverage Rate
ES	67	63	67	94.03%
SH	11	11	11	100.00%
TH	61	43	61	70.49%
RRH	192	173	192	90.10%
PSH	252	170	252	67.46%
OPH	0	0	0	NA
Total	583	460	583	78.90%

2024 HDX Competition Report

2024 Competition Report - HIC Summary

PA-508 - Scranton/Lackawanna County CoC

For HIC conducted in January/February of 2024

Rapid Re-housing Beds Dedicated to All Persons

Metric	2020	2021	2022	2023	2024
RRH beds available to serve all pops. on the HIC	139	122	130	141	192

- 1) † EHV = Emergency Housing Voucher
- 2) *This column includes Current, Year-Round, Natural Disaster beds not associated with a VSP that are not HMIS-participating. For OPH Beds, this includes beds that are Current, Non-HMIS, and EHV-funded.
- 3) **This column includes Current, Year-Round, Natural Disaster beds associated with a VSP that are not HMIS-participating or HMIS-comparable database participating. For OPH Beds, this includes beds that are Current, VSP, Non-HMIS, and EHV-funded.
- 4) Data included in these tables reflect what was entered into HDX 2.0.
- 5) In the HIC, "Year-Round Beds" is the sum of "Beds HH w/o Children", "Beds HH w/ Children", and "Beds HH w/ only Children". This does not include Overflow ("O/V Beds") or Seasonal Beds ("Total Seasonal Beds").
- 6) In the HIC, "Current" beds are beds with an "Inventory Type" of "C" and not beds that are Under Development ("Inventory Type" of "U").
- 7) For historical data: Aggregated data from CoCs that merged are not displayed if HIC data were created separately - that is, only data from the CoC into which the merge occurred are displayed. Additional reports can be requested via AAQ for any CoCs that have been subsumed into other CoCs.

2024 HDX Competition Report

2024 Competition Report - PIT Summary

PA-508 - Scranton/Lackawanna County CoC

For PIT conducted in January/February of 2024

Submission Information

Date of PIT Count	Received HUD Waiver
1/31/2024	Not Applicable

Total Population PIT Count Data

Category	2019	2020	2021	2022	2023	2024
PIT Count Type	Sheltered and Unsheltered Count	Sheltered and Unsheltered Count	Sheltered and full unsheltered count	Sheltered and Unsheltered Count	Sheltered and Unsheltered Count	Sheltered and Unsheltered Count
Emergency Shelter Total	101	79	81	93	140	70
Safe Haven Total	11	11	10	11	9	7
Transitional Housing Total	65	71	66	71	50	56
Total Sheltered Count	177	161	157	175	199	133
Total Unsheltered Count	9	16	8	13	35	49
Total Sheltered and Unsheltered Count*	186	177	165	188	234	182

1) *Data included in this table reflect what was entered into HDX 1.0 and 2.0. This may differ from what was included in federal reports if the PIT count type was either sheltered only or partial unsheltered count.

2) Aggregated data from CoCs that merged is not displayed if PIT data were entered separately - that is, only data from the CoC into which the merge occurred are displayed. Additional reports can be requested via AAQ for any CoCs that have been subsumed into other CoCs.

3) In 2021, for CoCs that conducted a "Sheltered and partial unsheltered count", only aggregate and not demographic data were collected.

2024 HDX Competition Report

2024 Competition Report - PIT Summary

PA-508 - Scranton/Lackawanna County CoC

For PIT conducted in January/February of 2024

Scranton Housing Authority

400 ADAMS AVENUE, SCRANTON, PA 18510
MAIN OFFICE - TELEPHONE: (570) 348-4400

EXECUTIVE OFFICES FAX:(570) 348-4442
TDD (570) 348-4415

August 19, 2024

Scranton/Lackawanna County Continuum of Care
425 Alder Street
Scranton, PA 18505

Re: United Neighborhood Centers of NEPA - PSH/PHA Program - NEW PA508-18 Letter of Support

To Whom It May Concern:

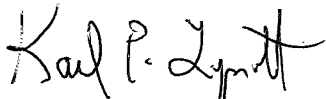
On behalf of the Scranton Housing Authority, please accept this letter of support to the United Neighborhood Centers of NEPA in their application for a PSH/PHA Program.

The Scranton Housing Authority recognizes the need to serve our community through safe and affordable housing and offers support to the United Neighborhood Centers of NEPA's PSH/PHA Program through the provision of housing choice vouchers or housing units to 25% (approximately four) of the program's participants.

The Scranton Housing Authority recognizes the success of the United Neighborhood Centers of NEPA's housing programs and believes that this new program will be of value to our community.

If you require more information about the Scranton Housing Authority or our support for this project, please contact us at (570) 348-4400.

Sincerely,



Scranton Housing Authority



HOUSING AUTHORITY

of the city of
Carbondale, Pennsylvania 18407
2 John Street
Telephone 570-282-0280 / 570-282-0288
Website: <http://carbondalehousing.org>

September 24, 2024

HUD

Scranton/Lackawanna County Continuum of Care

Re: United Neighborhood Centers of NEPA - PSH/PHA Program - NEW Bonus Project Letter of Support

To Whom It May Concern:

On behalf of the Carbondale Housing Authority, please accept this letter of support to the United Neighborhood Centers of NEPA in their application for a PSH/PHA Program.

The Carbondale Housing Authority recognizes the need to serve our community through safe and affordable housing and offers support to the United Neighborhood Centers of NEPA's PSH/PHA Program through the provision of housing choice vouchers to 25% (approximately four) of the program's participants.

The Carbondale Housing Authority recognizes the success of the United Neighborhood Centers of NEPA's housing programs and believes that this new program will be of value to our community.

If you require more information about the Carbondale Housing Authority or our support for this project, please contact us at (570) 282-0280.

Sincerely,

Alivia Zazzera
Executive Director
Carbondale Housing Authority

September 19, 2024

Mr. Nathan Morgan
Director, Continuum of Care
United Neighborhood Centers of Northeastern Pennsylvania
425 Alder Street
Scranton, PA 18505

Re: United Neighborhood Centers of Northeastern Pennsylvania Permanent Supportive Housing FY2024 Continuum of Care, Scranton-Lackawanna Continuum of Care

Dear Mr. Morgan:

Scranton Primary Health is pleased to provide this letter committing the below-detailed in-kind services for individuals served through the Scranton-Lackawanna Continuum of Care. This commitment is provided in association with the new project application submitted by United Neighborhood Centers of Northeastern Pennsylvania for their proposed Permanent Supportive Housing proposal for the FY 2024 HUD Continuum of Care program.

Scranton Primary Health Center will provide services worth \$118,993.00 to any individual served through the Scranton-Lackawanna Continuum of Care, including, but not limited to; those served through United Neighborhood Centers of Northeastern Pennsylvania for the Permanent Supportive Housing program.

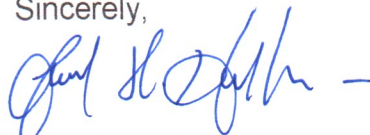
The undersigned further certifies that there is no expectation of reimbursement in return for the services described. Please see below for the additional required details regarding the contribution.

Description of Allowable CoC Services/ Activities to be provided	Healthcare resources, including, but not limited to, primary care visits, perinatal, women's health, family medicine, pediatric, dental, and behavioral health care.
Total Value of Donated Services	\$118,993.00

Value Determination / Calculation	443 clients from any Scranton-Lackawanna Continuum of Care housing program will receive a minimum of 2 visits per year. These visits will be a blend of primary care visits, dental, perinatal, family, behavioral health, and pediatric care. The rate of reimbursement for each visit is \$134.55, when multiplied by two visits for 443 clients per year, meets the value of the donated services.
Qualification(s) of persons providing services	Various staff including those certified as MD, DMD, DO, and CRNP
Total Clients to be served	443 clients per year
Start and End Dates of the period during which the Match resource will be available	Start Date: 10/01/2025 End Date: 09/30/2026

Please contact me at jhh@scrantonprimary.org if any additional information is needed.

Sincerely,



Joseph H. Hollander
Chief Executive Officer



UNITED NEIGHBORHOOD CENTERS of Northeastern Pennsylvania

JOB DESCRIPTION Lived Experience Coordinator

Position Summary:

Under the supervision of the Continuum of Care Director, the Lived Experience Coordinator is responsible for coordinating and executing strategies within the Scranton/Lackawanna County Continuum of Care (SLCoC) to include and elevate the voices of those with lived experience of homelessness in every aspect of the homelessness response system. The Lived Experience Coordinator will oversee the SLCoC Lived Experience Advisory Board (LEAB). Maintaining the Board will require recruitment of persons with lived experience, facilitating in-person meetings, and assisting LEAB Members as needed. The Lived Experience Coordinator will also partake in the following SLCoC committees: Chronic Homeless & Coordinated Entry Committee, Veterans, Youth & Education, and Diversity, Equity, and Inclusion (DEI). This position requires a high level of interaction with the unhoused population, including visiting shelters and outdoor encampments. Ideal candidates will understand and support the concepts of Harm Reduction and Housing First.

Responsibilities:

- Meeting logistics, including scheduling and coordinating meeting dates, locations, and logistics.
- Ability to travel locally, as well as out of the area/state for conferences and trainings.
- Recruit and orient new LEAB Members and committee members as needed.
- Create environments that promote trust, engagement, and accountability, and that challenge inappropriate or inaccurate perceptions around homelessness.
- Coordinate the involvement and participation of LEAB Members in advocacy and engagement events at the state and at the local level, including attending these events as necessary.
- Solicit community input and engagement through forums, surveys, interview, focus groups, and other methodologies.
- Work with LEAB Members to evaluate SLCoC funded programs for efficacy to Housing First Principles, client-centered policies, and effectiveness of services.
- Create and distribute educational resources to local service providers, community members, and policy makers on how to best meet or anticipate the needs of our unhoused population.
- Establish and update participant roles and responsibilities, policies, procedures, and by-laws as needed.
- Help fulfill LEAB Members requests for basic needs, information, and referrals, as appropriate.
- Coordinate services to reduce barriers for Board Member participation, including arranging transportation, childcare, and mentorship.
- Document and organize the regular distribution (typically monthly) of payment to LEAB Members participating in various activities, including tracking back to multiple funding sources, monthly account, and communicating with recipients as questions or concerns arise. Payments are offered as gift cards and/or through check.
- Cultivate relationships with organizations that are led by and or serve LEAB Members.
- Seek opportunities to uplift lived experience and strengthen ties with community advocates.
- Other duties as assigned.

Required skills and qualifications:

- At least three years' experience in community organizing, case management, outreach, focus group facilitation, state or local advocacy, or a combination of the above
- Knowledge and understanding of individuals experiencing homelessness and their associated needs
- Knowledge and understanding of conflict resolution and crisis intervention
- Strong administrative and clerical abilities, including proficiency with Microsoft Office Suite.
- Strong verbal and written communication skills, ensuring that all correspondence is conducted in a professional manner
- Ability to be highly organized, work independently, and exercise excellent independent judgement.
- Ability to communicate with a wide variety of audiences
- Must have previously received training, or be willing to receive training, on de-escalation techniques
- Essential duties of this job require the ability to meet unhoused persons where they are, this includes outdoor encampments that may only be accessible on foot
- This position will require the transportation of LEAB Members representatives in a personal vehicle.
- Child Abuse Clearance, NSOR Clearance.

Physical Requirements:

- Attend in-person meetings and visit LEAB Members as needed
- Prolonged periods sitting at a desk and working on a computer.
- Must be able to lift up to 15 pounds

Education/Experience/Licensure

- High School Diploma or equivalent is required.
- PA Drivers License and Personal Vehicle.
- Minimum two years of customer service experience is required.
- Minimum two years of social service experience is required.
- Fluency in more than one language is preferred.
- Proficiency in MS Office 365 is preferred.

Manager Name:

Manager Signature:

Date:

Employee Name:

Employee Signature:

Date: