

Minutes  
Scranton/Lackawanna County Continuum of Care  
Board of Directors Meeting  
August 21, 2018

The Board of the Lackawanna/Scranton CoC met at Cedar Point on May 8, 2018. The following members were present: Shannon Quinn-Sheeran, Michael Hanley, Peg Ruddy, Joe Hollander, Dorette Harris, Nancy Lawton-Kluck, John Byrd, Jason Kavulich, Steve Nocilla, Sr. Therese Marques, Kim Cadugan, and Sr. Susan Hadzima.

Joe Hollander, chair of the Board, began the meeting by reviewing a situation which had been addressed by the Executive Committee of the Board. A request had come to Shannon about the submission of an additional grant application for the Home 4 Good Grant after the deadline that had been provided. Shannon referred it to the Executive Committee. The Executive Committee decided against the request. Joe explained the process that had been used in making the decision and opened the floor for discussion. Extensive discussion ensued. Afterwards, a motion was made by Jason Kavulich, seconded by Peg Ruddy, to ratify the decision made by the Executive Committee. Mike Hanley abstained from the voting as UNC had submitted a proposal for the grant. The motion passed unanimously. Two suggestions were made regarding procedure for a similar request in the future: first, refer such request to the entire Board for a decision; second, develop a process for submission of specialty grants that could be used, if needed, by the Executive Committee. A task force could be created to develop these guidelines.

Next the Board looked at the ranking of the HUD projects as part of the annual CoC competition. HUD requires this ranking for funding based on performance and community priorities. Shannon explained that 94% of the Annual Renewal Demand would be in Tier 1, namely, \$2,522,727. Tier 1 projects are ensured funding as long as the CoC meets minimum HUD requirements on the annual application. The remainder, \$322,050, will be in Tier 2. Those projects are scored and compete against every other Tier 2 project across the nation. This includes some general bonus funds for bonus projects.

The Board agreed to follow the priority ranking strategies used in the County which places renewal projects that have been evaluated in order of evaluation scores and HMIS in Tier 1. Next come first time Renewal Projects that have not been evaluated in the order of the projects with which they will be consolidated. Next are the Bonus projects in order of New Project Score in Tier 2.

Shannon provided the ranking of the renewal projects that had been done in Tier 1. Below the 13 ranking renewals were HIMS, and three projects that had recently begun and could not as yet be evaluated. Mike Hanley made a motion to move the UNC Rapid Re-Housing for Families to the end of the ranking list. Nancy Lawton-Kluck seconded the motion and the motion passed unanimously. Then a motion was made by John Byrd, seconded by Sr. Therese, that the full ranking as amended be approved. The motion passed unanimously.

The Board then considered the bonus projects. Two new projects were submitted and one Domestic Violence Bonus. The three projects had been ranked by an Evaluation Committee. A

motion was made by Jason Kavulich to rank the projects in the order recommended by the Evaluation Committee. John Byrd seconded the motion and the Board approved it unanimously. Steve Nocilla abstained from that vote as CSS has submitted a grant application. After discussion on the pros and cons of the HUD options, a motion was made by Mike Hanley and seconded by John Byrd to split the bonus money 50/50 between the two projects. That motion passed unanimously.

The Domestic Violence bonus project will first be considered for the \$50 million funding available only for DV projects. Funding will be awarded based on the strength of the application, the overall Scranton Lackawanna CoC score and the community need. If the project is not funded as a DV bonus, it will be considered with the other bonus projects in Tier 2. With a motion by John Byrd, seconded by Nancy Lawton-Kluck, the Board approved ranking the three bonus projects in Tier 2 by the scores of the Evaluation Committee. Peg Ruddy and Steve Nocilla abstained from that vote, as both agencies have submitted applications for the bonus grant.

Shannon then reviewed new project recommendations made by the Scoring Committee.

Two projects were submitted for the Home4Good funding through PHFA. The Board will rank these projects at the next Board meeting in September.

The next Board meeting is scheduled for Sept. 11, 2018 at 10 a.m. With no further business, the meeting was adjourned.

Respectfully submitted,

Sr. Susan Hadzima, IHM

Secretary