Minutes

Scranton/Lackawanna County Continuum of Care

Board of Directors Meeting

September 12, 2017

The Board of the Lackawanna/Scranton CoC met at Cedar Point on Sept. 12, 2017. The following members were present: Shannon Quinn-Sheeran , Michael Hanley , Kim Cadugan, Andy Hurchik, Craig Hoenie, Paul Kania , Nancy Lawton-Kluck, Gus Fahey, Stephanie Miller, Crystal Arcarese, Sr. Therese Marques, RSM, and Sr. Susan Hadzima.

Shannon welcomed Nancy from Geisinger CMC who is new to the Board.

First order of business was a second review of the CoC By-Laws that had been previously reviewed at the July meeting. Shannon reviewed the changes she had made and some additional areas still needing rewording or change. These included: Conflict of Interest Policy was simplified and no longer requires yearly signing. . A Code of Conduct was added as required by HUD. UNC was identified as the CoC Lead Agency and as the HMIS Lead Agency. The Chronic Homeless and Coordinated Entry Committee will be expanded to include the needs of the veterans rather than create a new committee. With a motion by Sr. Therese, seconded by Mike Hanley, the revisions were approved.

Shannon next reviewed The CoC Policies and Procedures indicated changes and areas in need of change:

An introduction was added. Article I is the same. Article II needs to be expanded to include our standard for rating and ranking the projects. Article IV has expanded information on Rapid ReHousing. A committee will be gathered to look at this section in greater detail considering the written standards and which is both allowable and required for RRH. A similar delineation will need to be made for the PSH program. The section on the Rights of Children was expanded and includes a sample policy for each agency to use and the responsibilities of a designated staff person. A formal agreement will be crafted with SHLDA for procedures and services available across the CoC. Discussion regarding the Non-Discrimination Policy suggested considering the invitation to the Board of a LGBTQ member. With a motion by Mike Hanley and seconded by Sr. Therese these changes were approved.

The NOFA is out and is due on Sept. 28th. All agencies have submitted their applications. A bonus project was submitted by Valley Youth Home for a RRH program for youth. The amount for the bonus is approximately $150,000. Shannon is working on Part I of the application. She is working to strengthen the relationship of the CoC with the Homeless Liaisons at School Districts by meeting with them and providing information on homeless providers. She also is in relationship with SLHDA to create an agreement with them.

Shannon spoke of opportunities for future trainings for CoC staff members. These may include: Trauma-Informed Care, Overview of CoC Policies and Procedures, Housing First, educational resources, job/employment resources, SOARS, other mainstream resources. Shannon asked for any suggestions of people who could present on these topics.

There are new regulations for the Coordinated Entry which require compliance by January 2018. The CoC was offered technical assistance with these new regulations.

The next Board meeting is scheduled for Tues., Nov. 14, 2017 at 10 a.m. With no further business, the meeting was adjourned.

Respectfully submitted,

Sr. Susan Hadzima, IHM  
Secretary