2025 Scranton/Lackawanna County (PA-508) Continuum of Care Scoring Sheet for NEW Project Applications

New Project Scoring Packet

Overview

This packet provides the materials and instructions for scoring new project applications submitted to the Scranton/Lackawanna CoC (PA-508) for the FY2025 CoC Program NOFO. Scoring includes HUD's required rating factors and local scoring priorities. All new project applications will be reviewed by three independent Scranton/Lackawanna CoC Board members. Accepted projects will be ranked in PA-508's FY2025 Project Ranking & Review using the average score from all three reviewers.

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Reviewer Instructions

Reviewers should identify the new project's HUD project type, locate the HUD-required rating factors below, and score the application using HUD's provided criteria. If the score meets or exceeds HUD's minimum New Project Application Rating, the project may be scored using additional Local Priority Rating Factors. Projects that do not meet HUD's minimum New Project Application Rating will be rejected. See Page 12 for further instructions on scoring new projects.

(a) Transitional Housing (TH)		
New Project Application Rating Factors	**Points Available**	**Criteria**
New Transitional Housing projects must receive at least 7 out of 10 points available for this project type. New TH projects that do not receive at least 7 points will be rejected.	2	Demonstrate that the project will provide and/or partner with other organizations to provide eligible supportive services that are necessary to assist program participants to obtain and maintain housing.
	1	The applicant has prior experience operating transitional housing or other projects that have successfully helped homeless individuals

		and families exit homelessness within 24 months.
	1	The applicant has previously operated or currently operates transitional housing or another homelessness project, or has a plan in place to ensure, that at least 50 percent of participants exit to permanent housing within 24 months and at least 50 percent of participants exit with employment income as reflected in HMIS or another data system used by the applicant.
	1	The project will be supplemented with resources from other public or private sources, that may include mainstream health, social, and employment programs such as Medicare, Medicaid, SSI, and SNAP.
	2	Demonstrate that the proposed project will require program participants to take part in supportive services (e.g. case management, employment training, substance use treatment, etc) in line with 24 CFR 578.75(h) by attaching a supportive service agreement (contract, occupancy agreement, lease, or equivalent).
	2	Demonstrate that the proposed project will provide 40 hours per week of customized services for each

		participant (e.g. case management, employment training, substance use treatment, etc.). The 40 hours per week may be reduced proportionately for participants who are employed. The 40 hours per week does not apply to participants over age 62 or who have a physical disability/impairment or a developmental disability (24 CFR 582.5) not including substance use disorder.
	1	Demonstrate the average cost per household served for the project is reasonable, consistent with 2 CFR 200.404.
(b) Supportive Services Only (SSO) Standalone		
New Project Application Rating Factors	**Points Available**	**Criteria**
New SSO – Standalone project applications must receive at least 4 out of the 5 points available for this project type. New SSO standalone projects that do not receive at least 4 points will be rejected.	1	The Supportive Services project is necessary to assist people in exiting homelessness and increasing self-sufficiency and the Recipient will conduct an annual assessment of the service needs of the program participants.
	2	The proposed project has a strategy for providing supportive services to eligible program participants including those with histories of unsheltered homelessness and those who do not

		traditionally engage with supportive services.
	1	The project will be supplemented with resources from other public or private sources, that may include mainstream health, social, and employment programs such as Medicare, Medicaid, SSI, and SNAP.
	1	The services provided are cost-effective consistent with 2 CFR 200.404.
(c) Supportive Services Only (SSO) Street Outreach		
New Project Application Rating Factors	**Points Available**	**Criteria**
New SSO project applications that focus on street outreach and indicate so in their project application must receive at least 5 out of the 6 points available for this project type. Projects that do not receive at least 5 points will be rejected.	1	The project will be supplemented with resources from other public or private sources, that may include mainstream health, social, and employment programs such as Medicare, Medicaid, SSI, and SNAP.
	2	The proposed project has a strategy for providing supportive services to eligible program participants including those with histories of unsheltered homelessness and those who do not traditionally engage with supportive services.
	1	Demonstrate that the applicant has a history of partnering with first responders and law enforcement to engage people

		living in places not meant for human habitation to access emergency shelter, treatment programs, reunification with family, transitional housing or independent living. The applicant must cooperate, assist, and not interfere or impede with law enforcement to enforce local laws such as public camping and public drug use laws.
	1	The applicant has experience providing outreach services consistent with the activity description at 24 CFR 578.53(e)(13) and has demonstrated effectiveness at helping people successfully exit from places not meant for human habitation to emergency shelter, treatment programs, transitional housing or permanent housing programs.
	1	The services provided are cost-effective consistent with 2 CFR 200.404.
(d) SSO-Coordinated Entry (SSO-CE)		
New Project Application Rating Factors	**Points Available**	**Criteria**
New SSO-CE project applications (also known as centralized or coordinated assessment) must receive at least 3 out of the 4 points available for this project type. New SSO-CE projects that do not receive at least 3 points	1	The Coordinated Entry system is easily available and reachable for all persons within the CoC's geographic area who are seeking homelessness assistance. The system must also be accessible for persons with disabilities within the CoC's

will be rejected.		geographic area.
	1	There is a strategy for advertising that is designed specifically to reach households experiencing homelessness with the highest needs.
	1	There is a standardized assessment process.
	1	The project will ensure program participants are directed to appropriate housing and services that fit their needs.
(e) Permanent Housing: Permanent Supportive Housing (PH-PSH)		
New Project Application Rating Factors	**Points Available**	**Criteria**
New Permanent Housing projects must receive at least 4 out of the 6 points available for this project type. New Permanent Housing projects that do not receive at least 4 points will be rejected.	1	The type of housing proposed, including the number and configuration of units, will fit the needs of the program participants.
	1	The type of supportive services and assistance that will be offered to program participants will ensure that the participant is able to successfully obtain and retain permanent housing and in a manner that fits their needs (e.g. transportation, safety planning, enhanced case management). If the applicant is proposing to expand an existing PH project, it must demonstrate how they are expanding supportive services to program participants,

		including where appropriate, on-site supportive services.
	1	The project will be designed to serve elderly individuals and/or individuals with a physical disability/impairment or a developmental disability (24 CFR 582.5) not including substance use disorder. The units will prioritize these populations.
	1	Demonstrate that the proposed project will require program participants to take part in supportive services (e.g. case management, life skills, substance use treatment) in line with 24 CFR 578.75(h) by attaching a supportive service agreement (contract, occupancy agreement, lease, or equivalent).
	1	The average cost per household served is reasonable, consistent with 2 CFR 200.404, meaning that the costs for housing and services provided by the project are consistent with the population the project plans to serve.
	1	The project will be supplemented with resources from other public or private sources, that may include mainstream health, social, and employment programs such as Medicare, Medicaid, SSI, and SNAP.

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(e) Permanent Housing: Rapid Rehousing (PH-RRH)		
New Project Application Rating Factors	**Points Available**	**Criteria**
New Permanent Housing projects must receive at least 6 out of the 8 points available for this project type. New Permanent Housing projects that do not receive at least 4 points will be rejected.	1	The provision of tenant-based rental assistance will help individuals and families achieve self-sufficiency within 3 months or up to 24 months.
	2	The type of supportive services and assistance that will be offered to program participants (e.g., case management, substance use treatment, mental health treatment, and employment assistance) will ensure that the participant is able to successfully obtain self-sufficiency and exit homelessness.
	2	The applicant has previously operated homelessness projects where outcomes for employment income were improved compared to the average project in the CoC.
	1	Demonstrate that the proposed project will require program participants to take part in supportive services (e.g. case management, employment training, substance use treatment) in line with 24 CFR 578.75(h) by attaching a supportive service agreement (contract, occupancy agreement, lease, or equivalent).

	1	The average cost per household served is reasonable, consistent with 2 CFR 200.404, meaning that the costs for housing and services provided by the project are consistent with the population the project plans to serve.
	1	The project will be supplemented with resources from other public or private sources, that may include mainstream health, social, and employment programs such as Medicare, Medicaid, SSI, and SNAP.
(g) Homeless Management Information System (HMIS)		
New Project Application Rating Factors	**Points Available**	**Criteria**
New HMIS project applications must receive at least 3 out of the 4 points available for this project type. New HMIS projects that do not receive at least 3 points will be rejected.	1	How the HMIS funds will be expended in a way that furthers the CoC's HMIS implementation and ability to use HMIS as a proactive case management tool to promote treatment and recovery.
	1	The HMIS collects all Universal Data Elements as set forth in the HMIS Data Standards.
	1	The ability of the HMIS to un-duplicate client records.
	1	The HMIS produces all HUD-required reports and provides data as needed for HUD reporting (e.g., APR, quarterly reports, data for CAPER/ESG

		reporting) and other reports required by other federal partners.
(h) CoC Planning – Collaborative Applicants Only		
New Project Application Rating Factors	**Points Available**	**Criteria**
New CoC Planning projects, submitted only by the CoC's designated Collaborative Applicant, must receive at least 3 out of the 5 points available for this project type. CoC Planning projects that do not receive at least 3 points will be rejected.	1	Governance and Operations-The CoC conducts meetings of the entire CoC membership that are inclusive and open to members and demonstrates the CoC has a written governance charter in place that includes CoC policies.
	1	CoC Committees-The CoC has CoC-wide planning committees, subcommittees, or workgroups to address the needs of persons experiencing homelessness in the CoC's geographic area that recommends and sets policy priorities for the CoC.
	2	The proposed planning project that will be carried out by the CoC with Planning grant funds are compliant with the provisions of 24 CFR 578.7.
	1	The funds requested will improve the CoC's ability to evaluate the outcome of both CoC Program-funded and ESG-funded projects.

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Project Scoring Sheet		
New Project Application Rating Factors	**Points Available**	**Criteria**
New CoC Planning projects, submitted only by the CoC's designated Collaborative Applicant, must receive at least 3 out of the 5 points available for this project type. CoC Planning projects that do not receive at least 3 points will be rejected.	1	Governance and Operations-The CoC conducts meetings of the entire CoC membership that are inclusive and open to members and demonstrates the CoC has a written governance charter in place that includes CoC policies.
	1	CoC Committees-The CoC has CoC-wide planning committees, subcommittees, or workgroups to address the needs of persons experiencing homelessness in the CoC's geographic area that recommends and sets policy priorities for the CoC.
	2	The proposed planning project that will be carried out by the CoC with Planning grant funds are compliant with the provisions of 24 CFR 578.7.
	1	The funds requested will improve the CoC's ability to evaluate the outcome of both CoC Program-funded and ESG-funded projects.

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Part 1: Project Application Rating Score	
Project Type	
Minimum Project Application Rating Score	
Total Project Application Rating Score	
Is the project's Total Project Application Rating Score *greater* than the project's Minimum Project Application Rating Score? **If no, the project is ineligible for applying for the CoC Bonus and will not be scored in PA-508's CoC NOFO project ranking*	**Yes / No**

Part 2: Local Priority Rating Factors		
Transitional Housing (TH)	+20	
Supportive Services Only (SSO) Street Outreach	+10	
Established or Expansion Project Application	+5	
Current HMIS-Participation	+5	
Total Local Scoring Priorities Score		

Part 3: Final Score	
Total Project Application Rating Score	
Total Local Priority Rating Score	
Total New Project Score for Project Ranking & Review	

Tie-Break Criteria:
In the event of a tied new project score, projects will be ranked according to the 2023 APR data of each provider's highest scoring renewal project as follows:

1. Secured Permanent Housing
2. Maintained or Increased Employment Income
3. Maintained or Increased Non-Employment Income
4. Returns to Homelessness

If a provider did not submit a 2023 APR, their new project's tie-break score will be zero (0).